



# NORTH BRANCH AREA HOCKEY ASSOCIATION BOARD MEETING

MAY 18, 2026 / 7:00 PM / NORTH BRANCH LIBRARY

## I. MEETING CALL TO ORDER AND ROLE CALL

### 1. CALL TO ORDER

7:01PM Becky Parlin Motioned to Call to Order, Sarah Skilling Second, All In Favor-Motion Carries

### 2. ATTENDANCE

☒ Quorum (70% , 9/12)

| BOARD OF DIRECTORS (P=Present, A=Absent, V=Virtual) |                        |         |
|-----------------------------------------------------|------------------------|---------|
| POSITION                                            | NAME                   | PRESENT |
| President                                           | Ken Fritz              | P       |
| Vice President                                      | Brooke Robinson        | P       |
| Treasure                                            | Terra Waters           | P       |
| Secretary                                           | Shannon Huot-Schmeling | A       |
| Coaching Director                                   | Lucas Hamann           | P       |
| Registrar                                           | Jessica Ness           | P       |
| Fundraising Director                                | Sarah Skilling         | P       |
| Mite Director                                       | Mike Rundle            | P       |
| Girls Director                                      | Jessica Carlson        | P       |
| Girls Director                                      | Erin Schmidt           | P       |
| Recruiting Coordinator                              | Eric Boldt             | P       |
| Apparel Coordinator                                 | Becky Parlin           | P       |
| Arena Director                                      | Jason Zerwas           | P       |
| Gambling Manager                                    | Tom Garin              | A       |
| Ice Director                                        | Chad Tolzman           | P       |

| COORDINATORS - NON VOTING         |                  |         |
|-----------------------------------|------------------|---------|
| POSITION                          |                  | PRESENT |
| Volunteer & Ice Coordinator       | Alex Klass       | P       |
| Goalie Coordinator                | Matt Grubb       | A       |
| Assistant Fundraising Coordinator | Vaccant          |         |
| Assistant Mite Director           | Logan Miller     | P       |
| Safesport Coordinator             | Michelle Troxell | A       |
| IT & Webmaster                    | Josh DeSmet      | P       |

• Other Members/ Community Members in Attendance:

Rob Hammond

Hendrickson Foundation

## II. APPROVAL OF PREVIOUS MONTHS MEETING MINUTES

Sarah Skillings Motioned to Approve April Board Meeting Minutes, Mike Rundle Seconded, All In Favor-Motion Carries

## III. GAMBLING REPORT (T. Garin)

### 1. Donation Request

#### A. Hendrickson Foundation

Asking for a donation, this foundation focuses to make hockey accessible for all who want to play supporting adaptive and warrior hockey programs

Chad T. motioned to donate \$1000 to the foundation, Luke H. seconded, All in favor-motion carries

#### B. Lion's Club

Brooke R. motioned to donate \$500 to the foundation, Sarah S. seconded, All in favor-motion

#### C. North Branch Area Hockey Association

Request to make a donation to our general account in the amount of \$33,940.00 from money raised through fundraisers last season

Jason Z. motioned, Jess N. seconded All in Favor Motion Carries

## 2. Gambling Report

### March:

| Site Name/ # of Boxes Closed | Gross Receipts   | Prizes Paid      | Net Receipts    | Shortages/Overages |
|------------------------------|------------------|------------------|-----------------|--------------------|
| Pizza Pub (49 Boxes)         | \$278,490        | \$247,557        | \$30,933        | (\$674)            |
| The Fuse (46 Boxes)          | \$177,690        | \$159,364        | \$18,326        | ( \$139)           |
| Tailgaters (56 Boxes)        | \$255,942        | \$227,026        | \$28,916        | (\$401)            |
| Bulrush Golf Club (16 Boxes) | \$63,784         | \$56,760         | \$7,024         | \$89               |
| The Goat Saloon (14 Boxes)   | \$78,545         | \$71,101         | \$7,444         | (\$76)             |
| Muddy Cow (0 boxes)          | \$0              | \$0              | \$0             | \$0                |
| El Mezcal (0 boxes)          | \$0              | \$0              | \$0             | \$0                |
| <b>Totals (169 Boxes)</b>    | <b>\$854,451</b> | <b>\$761,808</b> | <b>\$92,643</b> | <b>(\$1,201)</b>   |

| Site Name/ Etabs  | Gross Profit    | Rent Paid- 15% | Net Receipts    | Shortages/Overages |
|-------------------|-----------------|----------------|-----------------|--------------------|
| Pizza Pub         | \$18,185        | \$2,728        | \$15,457        | \$0                |
| The Fuse          | \$17,845        | \$2,677        | \$15,468        | \$18               |
| Bulrush Golf Club | \$5,797         | \$870          | \$4,927         | (\$20)             |
| Tailgaters        | \$15,845        | \$2,377        | \$13,468        | \$7                |
| The Goat Saloon   | \$1,649         | \$247          | \$1,402         | \$0                |
| Muddy Cow         | \$0             | \$0            | \$0             | (\$0)              |
| El Mezcal         | \$0             | \$0            | \$0             | (\$0)              |
| <b>Totals</b>     | <b>\$59,321</b> | <b>\$8,899</b> | <b>\$50,722</b> | <b>\$5</b>         |

### April:

| Site Name/ # of Boxes Closed | Gross Receipts   | Prizes Paid      | Net Receipts    | Shortages/Overages |
|------------------------------|------------------|------------------|-----------------|--------------------|
| Pizza Pub (39 Boxes)         | \$223,816        | \$197,111        | \$26,705        | (\$475)            |
| The Fuse (41 Boxes)          | \$161,030        | \$145,374        | \$15,656        | ( \$364)           |
| Tailgaters (56 Boxes)        | \$252,035        | \$227,126        | \$28,916        | (\$96)             |
| Bulrush Golf Club (14 Boxes) | \$50,864         | \$44,235         | \$6,629         | (\$45)             |
| The Goat Saloon (11 Boxes)   | \$52,444         | \$46,412         | \$6,032         | (\$104)            |
| Muddy Cow (0 boxes)          | \$0              | \$0              | \$0             | \$0                |
| El Mezcal (0 boxes)          | \$0              | \$0              | \$0             | \$0                |
| <b>Totals (161 Boxes)</b>    | <b>\$740,189</b> | <b>\$660,258</b> | <b>\$83,938</b> | <b>(\$1,084)</b>   |

| Site Name/<br>Etabs  | Gross<br>Profit | Rent<br>Paid-<br>15% | Net Receipts | Shortages/Overages |
|----------------------|-----------------|----------------------|--------------|--------------------|
| Pizza Pub            | \$13,940        | \$2,091              | \$11,843     | \$0                |
| The Fuse             | \$16,860        | \$2,529              | \$14,331     | \$23               |
| Bulrush<br>Golf Club | \$3,525         | \$529                | \$3,000      | (\$1)              |

|                    |                 |                |                 |             |
|--------------------|-----------------|----------------|-----------------|-------------|
| Tailgaters         | \$19,095        | \$2,864        | \$16,231        | (\$8)       |
| The Goat<br>Saloon | \$-676          | \$-101         | \$0             | \$0         |
| Muddy Cow          | \$0             | \$0            | \$0             | (\$0)       |
| El Mezcal          | \$0             | \$0            | \$0             | (\$0)       |
| <b>Totals</b>      | <b>\$52,754</b> | <b>\$7,912</b> | <b>\$45,405</b> | <b>\$14</b> |

## IV. BOARD & COMMITTEE UPDATES

### 1. BOARD UPDATES

#### A. President-Ken Fritz

Ken attended the D10 Meeting. It was suggested to move 10u,12u, Squirts and PW to 15min periods because of the travel time for games

Blaine proposed 10 full ice mite games or doing half ice but the long way instead of breaking it at the red line

Introduced the idea of a mini wild card bracket for teams that do not make the top 8 regional tournament.

All region advancing team rosters will freeze by 12/24

It was proposed that to start the squirt season later to stagger and get more ice

Introduced the idea of having Bantam C division

D10 is increasing the fees from \$20-\$50

#### B. Vice President -Brooke Robinson

#### C. Treasure -Tera Waters

General Account Balance \$5,804.77

Money Market Account Balance \$98,487.99

Tera W. Request to pay storage bill of \$1200

Becky P. motions, Chad T. seconds All in favor- motion carries

D. Secretary - Shannon Huot-Schmeling

**E. Mite Director Mike Rundel & Assistant Mite Director Logan Miller**

- 10,000 Puck Challenge-Summer Challenge has started- 24 signups
- Need to recruit coaches at Mitey Mite Levels -Ideas of adding student coaches/high school kids, incentives to offer

**F. Coaching Director - Lucas Hamann**

**G. Registrar -Jessica Ness**

Board Registration Open on Website, All Board Members please complete Safesport, background checks and register on our website.

**H. Ice Director - Vaccant**

**I. Arena Director - Jason Zerwas**

Jason made the suggestion that we should pay back the Initiative Foundation for the 10,000.00 donation they made towards the plan revision/study to the arena for the grant that was received that we could not fully fund to create space for child care at the arena site. Brooke is going to follow up the grant manager to see what the protocol is in this situation

A HVAC walk through was scheduled with Ken and Jason was accidentally left out.

HVAC is projected to be completed by the end of August but Chisago County is currently shut down causing delays on the permit

It was discussed on how we can better communicate with our members and the community on the arena, keeping the project more transparent, suggestion made to add updates to the website

**J. Girls Director- Jessica Carlson & Erin Schmidt**

There was a miscommunication with tournament bookings, we need to help cover upfront costs in the amount \$11,500 to book 6 tournaments for the NTS co-op

Chad T. motioned for the \$11,500 to cover cost for tournaments, Erin S. seconds, All in Favor Motion Carries

**K.Fundraising Director - Sarah Skillings**

**L. Recruiting Director - Eric Boldt**

**M. Apparel Coordinator - Becky Parlin**

**N. Volunteer & Ice Coordinator - Alex Klass**

**O. Goalie Coordinator - Matt Grub**

**P. Safesport Coordinator - Michelle Troxell**

**Q. IT/Webmaster - Josh DeSmet**

**2.COMMITTEE UPDATES**

## V. NEW & EXISTING BUSINESS

### 1. EXISTING BUSINESS

#### A. CO-OP WITH ST.FRANCIS (K.Fritz)

St. Francis voted on Co-op and it passed unanimously

Board discussed concerns:

Ice Time - wanting to make sure there is enough with the proposed teams next year and possibility for growth with the girls co-op and adding a junior gold team

Coaching Representation and Team Managers from both associations

Sold sponsorships for the season

Most positions would be co-chaired, Becky would like to be involved with the co-op apparel

Mites are remaining separate at this time

Having a paid coaching position for Bantam team

Sarah S. motioned to enter into a co-op with St. Francis for 3 years, Chad T. seconded

All in Favor, Motion Carries and passes unanimously

Next steps are to form a Co-Op committee to create a contract outlining the terms and conditions

### 2. NEW BUSINESS

A.

## VI. OPEN FORUM

## **VII. ACTION ITEMS/NEXT MEETING(S)/EVENT(S)**

- Next Board Meeting - June, 15th 2026 at 7PM, North Branch Library
- Northern Edge Hockey Golf Tournament-August 1st, 2026
- Form Co-Op Committee, sign agreement by 6/1/2026

## **VIII. MEETING ADJOURNED**

Meeting Adjourned at 9:45PM

APPROVED