NORTH BRANCH AREA HOCKEY ASSOCIATION
BOARD MEETING

APRIL 20, 2026 / 7:00 PM / NORTH BRANCH LIBRARY

I. MEETING CALL TO ORDER AND ROLE CALL

1. CALL TO ORDER

7:03PM Sarah Skillings Motioned to Call to Order, Jason Zerwas Second, All In Favor-Motion Carries

2. ATTENDANCE

- [x] Quorum (70% , 9/12)

BOARD OF DIRECTORS (P=Present, A=Absent, V=Virtual)		
POSITION	NAME	PRESENT
President	Ken Fritz	P
Vice President	BrookE Robinson	P
Treasure	Terra Waters	P
Secretary	Shannon Huot-Schmeling	P
Coaching Director	Lucas Hamann	P
Registrar	Jessica Ness	P
Fundraising Director	Sarah Skilling	P
Mite Director	Mike Rundle	P
Girls Director	Jessica Carlson	P
Girls Director	Erin Schmidt	P
Recruiting Coordinator	Eric Boldt	A
Apparel Coordinator	Becky Parlin	A
Arena Director	Jason Zerwas	P
Gambling Manager	Tom Garin	A
Ice Director	Vaccant	

COORDINATORS – NON VOTING		
POSITION		PRESENT
Volunteer & Ice Coordinator	Alex Klass	P
Goalie Coordinator	Matt Grubb	P
Assistant Fundraising Coordinator	Vaccant	
Assistant Mite Director	Logan Miller	P
Safesport Coordinator	Michelle Troxell	P
IT & Webmaster	Josh DeSmet	P

- Other Members/ Community Members in Attendance:

Mayor Of North Branch, Kevin Scheiber

II. APPROVAL OF PREVIOUS MONTHS MEETING MINUTES

Sarah Skillings Motioned to Approve March Annual Board Meeting Minutes, Mike Rundle Seconded, All In Favor-Motion Carries

III. GAMBLING REPORT (T. Garin) ABSENT -No Report

IV. BOARD & COMMITTEE UPDATES

1. BOARD UPDATES

A. President-Ken Fritz

Ken attended D10 Meeting, Elections Held, Collen was elected another 3 years as Director, Becky Ewing will be D10 Registrar and MN Hockey Registrar. Collen mentioned all associations should review and update bylaws and handbook. Ken and Brooke will work on reviewing and updating in the next few months to present to board and members for approval. D10 will move up Mite registration this year to 11/15, we will have to plan accordingly with mite evaluations.. Reminders were made to submit the end game time in gamesheets, too many games last year did not have the end time submitted.

B. Vice President -Brooke Robinson

C. Treasure -Tera Waters

General Account Balance $9,176.92,
Money Market Account Balance $98,419.23
Outstanding Balance from 2025/26 Season $1,216.00 Both families have been contacted and have made an arrangement to pay and set up a payment plan.

D. Secretary - Shannon Huot-Schmeling

E. Mite Director Mike Rundel & Assistant Mite Director Logan Miller

- 10,000 Puck Challenge-Summer Challenge shoot 10K pucks, kids will count on honor system and program will run May 1st -Sept 1st

  Mike will make a banner and Tshirts will by the prize at the end of challenge

- MN Wild Game for Mites

  Mike made a motion for: $500 Deposit for Mites to attend/skate Intermission Wild Hockey Game, Brooke Robinson 2nd, All In Favor, Motion Carries

- Painting Outdoor Rink Outside Boards

  Make DIBs opportunity - will post dates and time and add to our website this summer, using left over funds from paint on exterior boards and there are many brushes on site

F. Coaching Director - Lucas Hamann

G. Registrar -Jessica Ness

Board Registration Open on Website, All Board Members please complete Safesport, background checks and register on our website.

H. Ice Director - Vaccant

I. Arena Director - Jason Zerwas

Jason Present HVAC Bid in the Amount of $348,215.00, this included all HVAC, the boiler for in floor heat, a concrete pad for equipment, fence around pad, and electrical for new equipment. We have 215K already allocated for HVAC. We need roughly 100K-128K for the remainder.

Jason Montioned for 2 payments of 25K over the next two months from our gambling account, and then make final payment net 30 after work is completed, Mike Rundle Seconded, All in Favor- Motion Carries

J. Girls Director- Jessica Carlson & Erin Schmidt

K.Fundraising Director - Sarah Skillings

L. Recruiting Director - Eric Boldt

M. Apparel Coordinator - Becky Parlin

N. Volunteer & Ice Coordinator - Alex Klass

O. Goalie Coordinator - Matt Grub

P. Safesport Coordinator - Michelle Troxell

Q. IT/Webmaster - Josh DeSmet

2.COMMITTEE UPDATES

V. NEW & EXISTING BUSINESS

1. EXISTING BUSINESS

A. END OF YEAR SURVEY (T.Waters)

Terra does not have time to complete it due to current long work days. Josh volunteered to help out and send out the survey to members.

B. VACANT ICE DIRECTOR ROLE (K.Fritz)

At last month's election the Vacant Ice Director Role had received two write-in nominations, One being Sarah Skillings who had unanimously been voted to the Fundraising Director position and a member that declined to take the position. After elections, Ken received an email from association member Chad Tolzman expressing interest in the position, after learning more about the position and commitment, he officially nominated himself for the role. Sarah Skillings also nominated herself as she had interest in the role at last month's meeting. **The board held an anonymous vote with voting board members, and Chad Tolzman received the most votes. The board officially nominated and elected Chad Tolzman to serve as the Ice Director role.**

2. NEW BUSINESS

A. MN HOCKEY LEADERSHIP EXCELLENCE CONFERENCE MAY 1st-2nd REQUIRED TO HAVE A BOARD MEMBER ATTEND (K.Fritz)

Ken Fritz and Lucas Hamann are signed up to attend the Conference, it is a great opportunity and Ken would like to encourage anyone else that would like to attend to sign up.

B. CO-OP DISCUSSION (K.Fritz)

Ken was approached by the St.Francis Association about a potential Co-op agreement, Ken along with Shannon H, Matt G, Lucas H. met with members of the St. Francis board to discuss what this agreement would look like. We see many pro's to a co-op with the three major being our High School programs are co-oped and this would help make it a stronger program, we could better level players to their skill levels, and we do have a major concern with next year's numbers with the PeeWee and Bantams levels. Concerns were voiced with the possibility of losing players after mites, because they will not be playing with their friends, the fall out of our previous Co-Op agreement with the communication break down, and both sides not being fairly represented on teams for coaching and staff positions. Overall discussions went well, and the executive board will move forward with a follow up meeting with the St. Francis executive board and then an open member town hall meeting for all members. Ken was also approached by another neighboring association but most agreed that the opportunity with St.Francis made the most sense in order to stay aligned with our High School Program and to build a better program from the bottom up and to stay consistent for the players and families.

VI. OPEN FORUM

- Shannon made an announcement of the High School Northern Edge Hockey Team Golf Tournament and invited members to attend.

  Brooke Robinson motioned to sponsor a hole at the tournament, Sarah Skillings Seconded, All in Favor- Motion Carries

- Jessica Carlson mentioned that the pucks for the parade are always a hit and should be ordered soon.

  Jessica Carlson motioned to spend up to $500 to order foam pucks, Sarah Skillings Seconded, All in Favor - Motion Carries

VII. ACTION ITEMS/NEXT MEETING(S)/EVENT(S)

- Next Board Meeting - May 18th, 2026 at 7PM, North Branch Library
- MN Hockey Leadership Excellence Conference - May 1st-2nd, 2026
- Northern Edge Hockey Golf Tournament-August 1st, 2026
- Town Hall Meeting with all Members about Co-op with St. Francis is tentatively scheduled for May 13th @ 7PM at the North Branch Legion.

VIII. MEETING ADJOURNED

Meeting Adjourned at 9:45PM