

# NBAHA Board Meeting

Monday December 15 2025

NB Library

<b>Board of Directors</b>					
	<b>Position</b>	<b>Name</b>		<b>Present</b>	<b>Absent</b>
<b>Officers</b>	President	Jason Zerwas		<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Vice President	Brooke Robinson		<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Treasurer	Rachel Paavola		<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Secretary	Brett Nagel		<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Directors</b>	Coaching Director	Brent Martfeld		<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Registrar	Shannon Huot		<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Ice Director	Ken Fritz		<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Ice Director	Terra Waters		<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Girls Director	Steve McDowell	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
		Heather Naegele	<input type="checkbox"/>		
	Mite Director	Mike Rundle		<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Fundraising Director	Sarah Skillings		<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Recruiting Coordinator	Jessica Carlson		<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Apparel & Uniform Coordinator	Becky Parlin		<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Gambling</b>	Gambling Manager	Tom Garin		<input checked="" type="checkbox"/>	<input type="checkbox"/>

<b>Other Positions</b>				
	<b>Position</b>	<b>Name</b>	<b>Present</b>	<b>Absent</b>
<b>Non-Voting Positions</b>	Volunteer Coordinator	Jessica Ness	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Goalie Coordinator	Adam Skillings	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Asst. Fundraising Coordinator	Lindsay Edwards	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Asst. Mite Director	Logan Miller	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Safesport Coordinator	Michelle Troxell	<input checked="" type="checkbox"/>	<input type="checkbox"/>

<b>Additional Attendees</b>	

## Call to Order:

Attendance / Quorum (70% Min.):

<i>Item</i>	<i>Motion</i>	<i>Second</i>	<i>Outcome / Action</i>
Meeting Call to Order 7:05p	Becky Motions	Mike Rundle	Motion Carries
<b>Notes/Discussion:</b>			

## Approval of Previous Minutes:

<i>Item</i>	<i>Motion</i>	<i>Second</i>	<i>Outcome / Action</i>
Approval of Previous Meeting Minutes	Becky Motions	Mike Rundle	Motion Carries
<b>Notes/Discussion:</b>			

## Gambling Report (Tom Garin):

- See Gambling Report
- December 20th last day at El Mezcal
- Board discussed getting a debit card for our gambling account to aide in purchase of items used for gambling purposes (i.e. silent auction at Bingo event)
  - Board agreed this would be a good idea - Single Card would be managed by Gambling manager
  - Tom Garin to confirm GCB compliance and whether motions are needed.

Lawful Purposes:

<i>Item</i>	<i>Motion</i>	<i>Second</i>	<i>Outcome / Action</i>
East Bethel Ice Bill \$454.13 December	Sarah Skillings	Rachel Paavola	Motion Carries
<b>Notes/Discussion:</b>			

<i>Item</i>	<i>Motion</i>	<i>Second</i>	<i>Outcome / Action</i>
Pine City Ice Bill \$430.00 December	Sarah Skillings	Rachel Paavola	Motion Carries
<b>Notes/Discussion:</b>			

<i>Item</i>	<i>Motion</i>	<i>Second</i>	<i>Outcome / Action</i>
Chisago Ice Bill \$3,120.00 December	Sarah Skillings	Rachel Paavola	Motion Carries
<b>Notes/Discussion:</b>			

<i>Item</i>	<i>Motion</i>	<i>Second</i>	<i>Outcome / Action</i>
Mora Ice Bill \$1,750.00 December	Sarah Skillings	Rachel Paavola	Motion Carries
<b>Notes/Discussion:</b>			

<i>Item</i>	<i>Motion</i>	<i>Second</i>	<i>Outcome / Action</i>
Super Rink Ice Bill \$490.00 December	Sarah Skillings	Rachel Paavola	Motion Carries
<b>Notes/Discussion:</b>			

<i>Item</i>	<i>Motion</i>	<i>Second</i>	<i>Outcome / Action</i>
D10 Reffing Fees \$3,753.00	Rachel Paavola	Ken Fritz	Motion Carries
<b>Notes/Discussion:</b>			

<i>Item</i>	<i>Motion</i>	<i>Second</i>	<i>Outcome / Action</i>
D10 League Fees	Ken Fritz	Brett Nagel	Motion Carries
<b>Notes/Discussion:</b> D10 League Fees Invoice received for \$1800.			

## Old Business:

Action Items/Follow-up from Previous Meeting: Nothing

## New Business:

<i>Item</i>	<i>Motion</i>	<i>Second</i>	<i>Outcome / Action</i>
\$300 for plumbing at the ODR	Mike Rundle Motioned for up to \$300	Sarah Skillings	Motion Carries
<b>Notes/Discussion:</b>			

<i>Item</i>	<i>Motion</i>	<i>Second</i>	<i>Outcome / Action</i>
High School Hockey College Scholarship			
<b>Notes/Discussion:</b> We do not have any seniors this season - not pursuing a senior college scholarship.			

## Executive Board Reports:

### President's Report:

- Received bill for ref fees; need to motion for payment.
- Tournament invoice coming from D10 still within the next month
- Peewee B Level has been seeing lots of penalties and coaching behavior issues
- Game end time - \$25 fine if we don't upload within 24 hrs.
- Shannon indicated we still have some coaches that need to complete certifications
- MN hockey hosting clinics and 3v3 tournament over new years
- Note from Princeton regarding the Christmas tree in lobby of Princeton arena.
  - Jason forwarding to team managers.
- D10 Tournaments are posted on the website.
  
- Election Committee - looking for volunteers

- Ken Fritz volunteered.
- Going to start planning this next month.

### Financial Report:

General Account Balance: \$35,576.04

Money Market Account Balance: \$62,583.54

Gambling: See Gambling Report

- Reimbursement to Rachel for Zoom fees.

## Board Member Updates:

### Coaching Director (Brent Martfeld)

- Reminder to parents to be respectful
- Reminder about gamesheet submission

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<b><i>Item</i></b>	<b><i>Motion</i></b>	<b><i>Second</i></b>	<b><i>Outcome / Action</i></b>
Peewee non-parent coach reimbursement for tournament hotel	Brent motions for \$550 for hotel and expenses	Becky Parlin	Motion Carries
<b><i>Notes/Discussion:</i></b>			

### Girls Director (Heather Naegele / Steve McDowell)

- All girls teams are doing well this season
- Inquiry about DIBS for locker room monitors.

### Registrar (Shannon Huot)

- A couple redlined coaches
- One player waiting for a waiver

### Ice Director(s) (Ken Fritz / Terra Waters)

- Squirts doing an extra tournament funded by team
- We are in need of ice coming up in Dec/Jan
  - Ice in Siren, WI at 8:15pm - 51min from Muddy Cow in town.

### Mite Director (Mike Rundle / Logan Miller)

- Mike has been flooding manually - pressure is really good.
- Working on adding fully lockable thermostats
- Working with the city to get full access key cards to flood

<i>Item</i>	<i>Motion</i>	<i>Second</i>	<i>Outcome / Action</i>
Mite B Ref Reimbursement (\$35 x 2 games)			Deferring to the next meeting; Brett Nagel has paid for 2x \$35. Opting to defer until after December.
<b>Notes/Discussion:</b>			

### Fundraising (Sarah Skillings / Lindsay Edwards)

- Pizza Ranch and County Market Fundraiser Outcomes
  - Pizza Ranch: \$469.81
  - County Market: \$1152.52
- Cub Foods Grocery Bagging is coming up on 12/20/25
- Gambling Debit Card
  - Spoke with Tom and he thinks we may be able to request a card for the Gambling account.
  - Make purchasing items for gambling event much easier
  - Less burden on people to purchase and be reimbursed
- Bingo Event Update
  - All prizes are purchased total spent was \$1,711.93 (saved \$987 on black Friday sales)
- Mite – Late Registrations
  - Communication – no one communicated about kids (Mitey) that registered late (wont get fundraising packets) 4 kids.

### Volunteer Coordinator (Jessica Ness)

- Looking for a list of NTS North Branch coaches to ensure DIBS are updated accordingly.

### Goalie Coordinator (Adam Skillings)

- Nothing to report.

## Apparel & Uniforms (Becky Parlin)

- A few jerseys still coming in from team changes.
- Supplier missed a couple goalies for Mites
- Mite long sleeved T-shirts have arrived.

## Recruiting (Jessica Carlson)

- Nothing to report

## Action Items

Action Item	Responsible

## Meeting Adjournment

<i>Item</i>	<i>Motion</i>	<i>Second</i>	<i>Outcome / Action</i>
Meeting Adjournment 8:12 p	Rachel Paavola	Brent Martfeld	Motion Carries
<b>Notes/Discussion:</b>			