NORTH BRANCH AREA HOCKEY ASSOCIATION
BOARD MEETING

July 20th, 2026 / 7:00 PM / NORTH BRANCH LIBRARY

APPROVED

I. MEETING CALL TO ORDER AND ROLE CALL

1. CALL TO ORDER

7:02PM Brooke R Motioned to Call to Order, Chad T. Second, All In Favor-Motion Carries

2. ATTENDANCE

☑ Quorum (70% , 9/12)

BOARD OF DIRECTORS (P=Present, A=Absent, V=Virtual)		
POSITION	NAME	PRESENT
President	Ken Fritz	P
Vice President	Brooke Robinson	P
Treasure	Terra Waters	A
Secretary	Shannon Huot-Schmeling	P
Coaching Director	Lucas Hamann	P
Registrar	Jessica Ness	P
Fundraising Director	Sarah Skilling	P
Mite Director	Mike Rundle	A
Girls Director	Jessica Carlson	P
Girls Director	Erin Schmidt	P
Recruiting Coordinator	Eric Boldt	P
Apparel Coordinator	Becky Parlin	P
Arena Director	Vaccant	
Gambling Manager	Tom Garin	P
Ice Director	Chad Tolzman	P

COORDINATORS - NON VOTING		
POSITION		PRESENT
Volunteer & Ice Coordinator	Alex Kass	P
Goalie Coordinator	Matt Grubb	A
Assistant Fundraising Coordinator	Vaccant	
Assistant Mite Director	Logan Miller	P
Safesport Coordinator	Michelle Troxell	A
IT & Webmaster	Josh DeSmet	P

- Other Members/ Community Members in Attendance:

II. APPROVAL OF PREVIOUS MONTHS MEETING MINUTES

Becky Parlin Motioned to Approve June Board Meeting Minutes, Sarah Skillings Seconded, All In Favor-Motion Carries

III. GAMBLING REPORT (T. Garin)

1. **Donation Request**

A. Fireman Relief

Asking for a donation, this foundation focuses to make hockey accessible for all who want to play supporting adaptive and warrior hockey programs

Becky P. motioned to donate $500 to the foundation, Sarah S. seconded, All in favor-motion carries

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2. Gambling Report

A. SALES UPDATE

Went over May (170) and June (156) boxes sold and Etab rev

B. ISSUE- DEFECTIVE BOX

The Board discussed a defective box received from the manufacturer that did not contain any winning tickets. Four patrons incurred losses totaling $660 as a result. Tom recommended reimbursing the affected patrons for their losses. The Board agreed to reimburse the four patrons a total of $660.

Shannon H. motioned to reimburse for losses, Jess N. seconded, All In Favor-Motion Carries

C. NEW OPPORTUNITY

The Board discussed an opportunity with a new restaurant opening near Tailgators. The new establishment plans to have two boxes at its location.

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IV. NEW & EXISTING BUSINESS

1. EXISTING BUSINESS

A. NORTHERN EDGE/NBAHA SPONSORSHIPS (K.Fritz)

Ken F. updated the board on the agreement the CO-OP committee came to regarding the sponsorships. NB will be able to keep our sponsors for the year with 3 spots and St. Francis will sell the remainder.

B. ARENA UPDATE / ARENA DIRECTOR NOMINATIONS AND VOTE (K.Fritz)

Ken opened the the room for nominations for Arena Director

- James Kessel nominated himself, James has years of experience in the construction industry as a Sr. Superintendent for a commercial construction company
- Alex Kass nominated himself, Alex has years of experience in Project Management

The Board conducted a secret written ballot to select the Arena Director. James Kessel received the majority of votes and was appointed Arena Director.

The Board also recognized that Alex Kass's project management experience and skills would be valuable to the Arena Committee and expressed its desire for Alex to serve as a member of the committee.

C. NORTHERN EDGE CO-OP UPDATE (K.Fritz)

a. AGREEMENT STATUS UPDATE

Collen (D1 Director) does plan to approve the agreement as long as the co-op will strive for and in good faith try to have an A level team at the squirt level.

b. TRYOUT POLICY

The Board reviewed the Tryout Policy agreed upon by the Co-op Committee. Notable changes include eliminating the skills session and moving to a scrimmage-based tryout format, with 4-on-4 play.

The North Branch representatives serving on the Tryout Committee will be Ken, Shannon, Brooke, and Matt Grubb.

Becky P. made a motion to approve the Tryout Policy as presented. Sarah S. seconded the motion. All In Favor- motion carries.

c. PRESKATES AND TRYOUTS

Dates for pre-skates and tryouts have been established; times are still to be determined (TBD).

Pre-Skates: September 16–18

Tryouts:

- September 20
- September 21
- September 23
- Pool Play: September 24

D. YEAR END SURVEY DISCUSSION (K.Fritz)

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The Board reviewed the results of the year-end survey. Overall, the feedback was very positive, with many families specifically recognizing and praising the quality of coaching. A common request among respondents was for practice locations to be closer and more convenient for families.

2. NEW BUSINESS

A. SCHOLARSHIP REQUEST (K.Fritz)

Ken F. presented a scholarship request to the Board anonymously, noting that the family is currently experiencing financial hardship.

Shannon H. made a motion to approve the scholarship request. Eric B. seconded the motion. All In Favor - motion carries.

B. SPONSORSHIPS

a. D10 GOLF TOURNAMENT 4-SOME

Ken F. asked whether any Board members were interested in participating in the D10 Golf Tournament on September 11. Several Board members expressed interest.

Sarah S. made a motion to purchase a foursome for the tournament. Erick B. seconded the motion. All were in favor; the motion carried.

b. NORTHERN EDGE HIGH SCHOOL GOLF TOURNAMENT 4-SOME

The Board discussed the opportunity to purchase a foursome for the Northern Edge High School Golf Tournament. Several Board members expressed interest in participating.

Shannon H. made a motion to purchase a foursome. Chad T. seconded the motion. All were in favor; the motion carried.

c. NORTHERN EDGE HIGH SCHOOL JERSEY

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Ken F. reviewed the available sponsorship levels for the Northern Edge High School jersey sponsorship. After discussion, the Board favored the $250 Bronze Sponsorship level.

Logan made a motion to approve the $250 Bronze Sponsorship. Jess seconded the motion. All were in favor; the motion carried.

V. BOARD & COMMITTEE UPDATES

1. BOARD UPDATES

A. President-Ken Fritz

Ken F. reported that there were **no additional D10 updates** at this time. He shared the following upcoming Minnesota Hockey rule changes:

- **Mouthguards:** Mouthguards will be required to be colored rather than clear.
- **Jersey Numbers:** Jersey numbers must have sufficient contrast from the jersey color to ensure visibility.
- **Intermediate Nets:** Effective **September 1, 2027**, intermediate-size nets will no longer be used at the **Squirt/10U level**.

B. Vice President -Brooke Robinson

C. Treasure -Tera Waters

General Account Balance $ 17,365.03
Money Market Account Balance $98,627.95

D. Secretary - Shannon Huot-Schmeling

E. Mite Director Mike Rundel & Assistant Mite Director Logan Miller

Logan provided an update on the 10k Challenge requesting money to provide engraved pucks with holders as prizes for participants who complete the 10K Puck Challenge. The estimated cost is approximately $500.

Brooke made a motion to approve the purchase. Eric B. seconded the motion. All were in favor; the motion carried.

Logan reviewed the need for new Mite equipment and presented the estimated costs to the Board. The proposed purchase includes:

- 30 sets of protective shoulder and elbow pads at $119 per set
- 20 helmets at $47.99 each
- 5 adult small helmets at $56.99 each
- 5 sets of quick-change goalie pads at $329 per set

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Following discussion, Sarah made a motion to approve up to $8,500 for the purchase of new Mite equipment. Eric B. seconded the motion. All were in favor; the motion carried.

F. Coaching Director - Lucas Hamann

Lucas updated the board on the plan for Cal Miska Skills Training for the upcoming season. Training will be offered twice per month from October through January and will include:

- 4 Power Skating sessions
- 4 Skills/Hockey IQ sessions
- Participation by all traveling teams and the top Mite teams.

G. Registrar -Jessica Ness

The Board was provided with a registration update. Eleven players are currently registered, including one new Mite player and one new Squirt player.

H. Ice Director - Chad T.

Chad provided an update on tournament bookings for the B2 Bantam team. The following tournaments have been secured:

- Northfield Tournament: October 30–November 1 — $1,562.07
- Mora Tournament: $1,020.00
- Total Tournament Cost: $2,582.07

Brooke made a motion to approve the tournament expenses totaling $2,582.07. Eric B. seconded the motion. All were in favor; the motion carried.

Ice times have been booked for the upcoming Learn to Skate sessions. The following dates and times are scheduled:

- September 13 at 11:20 AM
- September 20 at 11:20 AM
- September 27 at 3:50 PM

I. Arena Director - Vaccant

J. Girls Director- Jessica Carlson & Erin Schmidt

Erin provided an update on tournament scheduling for the NTS Co-op. A total of six tournaments have been booked at a combined cost of $10,540, which is below the amount approved by the Board last month.

Erin reviewed, with the board, the three-year Co-op Agreement and the responsibilities assigned to North Branch. Under the agreement, North Branch will be responsible for providing the following roles:

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- Registrar
- Tournament Coordinator/Booking
- Webmaster

Becky P. made a motion to approve the three-year Co-op Agreement. Sarah S. seconded the motion. All were in favor; the motion carried.

K.Fundraising Director - Sarah Skillings

L. Recruiting Director - Eric Boldt

M. Apparel Coordinator - Becky Parlin

N. Volunteer & Ice Coordinator - Alex Kass

O. Goalie Coordinator - Matt Grub

P. Safesport Coordinator - Michelle Troxell

Q. IT/Webmaster - Josh DeSmet

2.COMMITTEE UPDATES

VI. OPEN FORUM

VII. ACTION ITEMS/NEXT MEETING(S)/EVENT(S)

- Next Board Meeting - August 17th at 7PM, North Branch Library
- Northern Edge Hockey Golf Tournament-August 1st, 2026
- Learn to Skate 9/13, 9/20, 9/27
- Preskates 9/16-9/18
- Tryouts 9/20-9/24
- Determine Mite Night for 2026/2027 season

VIII. MEETING ADJOURNED

Meeting Adjourned at 9:25PM

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