ROGERS YOUTH HOCKEY ASSOCIATION

TRAVEL LEVEL TEAM MANAGER MANUAL

UPDATED 2026

INTRODUCTION

- **RYHA Mission Statement: We shall organize, direct and promote youth hockey in a manner which will positively represent our communities and create a fun, fair and safe hockey environment for all area youth.**

- **Your primary role as Team Manager is that of team organization, communicator, and one who ensures the team is functioning effectively.**

An effective team is when:

- **Coaches are coaching…. The coaches should be able to focus on setting up the practices, working with the players, and keeping the team energized.**
- **Managers are managing…. The managers will focus on updating the website, parent/player communications, scheduling,**
- **RYHA and D10 coordination, team paperwork, team events, etc.**
- **Parents are participating…. The parents are responsible for getting their kids to practice/games on time, supplying the proper gear, fulfilling their registration & volunteer requirements, and overall support of the team.**

- **You are the "Go To" person for your team. As long as you are a prepared and organized Team Manager – You And Your Team Will Have Fun!**

KEY DATES

- Mandatory D10 Managers Meeting - Mandatory this year for all travel level managers due to new game scheduling process. Note: Managers are only required to attend one of the following meetings.
  - October 13th- PRINCETON 8PM
  - October 20th- ANOKA 8PM
  - October 27th- FOGERTY 8PM
  - October 29th- ROGERS 8PM

- RYHA Board Meetings – 3rd Monday of Month, 7:00pm
- D10 Travel Roster Sign Off – 10/31
- League Play Begins – 11/5
- Rosters Locked – 12/31

Managers

$250 FINE

- NO D10 SCRIMMAGES – Thanksgiving, Christmas Eve or Christmas Day, New Years Eve after 3 pm, New Years Day before 12:00 pm,
- Super Bowl after 3pm…see D10 Activity Schedule
- D10 Tournaments:
- Non-region advance teams (PWB2, PWC, BB2, all Squirts): Feb 13th-24th
- Region-advancing teams (PWAA, PWA, PWB1, BAA, BA): Feb 20th-28th
- Region,SS & State Tournaments:
- Regions: March 5th-7th
- Super Series: March 13th-15th
- State: March 19th-21st

REGISTRATION

- Manager Registration: www.rogershockey.com
  - Go to “Registration” and Select Volunteer
  - Complete ALL 4 STEPS
    - USA Hockey – Every Year
    - Background Check - Every 2 Years
    - Safesport – Every Year
    - RYHA Registration – Every Year
  - Required for ALL Managers/Co-Managers

- Volunteer Registration: www.rogershockey.com
- Go to “Registration” and Select Volunteer
- Complete ALL 4 STEPS
- USA Hockey – Every Year
- Background Check - Every 2 Years
- Safesport – Every Year
- RYHA Registration – Every Year
- Required for ALL Locker Room Monitors
- All Boys and girls Teams will require a Locker Room Monitor. All Families will be required to do this. Males for boys and Women for girls.



RESPONSIBILITY OVERVIEW



- Coordinate game help (Penalty Box/ Clock/ Locker Room Monitors)
- Update & manage team webpage
- Securing additional Ice
- Setting up scrimmages –work with coaches (or have a parent scrimmage coordinator)
- Mandatory: Maintain and track team slush fund
- Ensure you & your Locker Room Monitors (LRMs) are SafeSport Certified
- Organize team gatherings
- Coordinate team hats and/or any other team apparel/swag
- Verify tournament registrations & hotel blocks
- Plan tournament activities
- Team communications

There are several housekeeping items that must be completed within the first couple of weeks of the season.
If you do not yet have access to your team page or the Crossbar App, please contact:
Amanda Spilde (secretary@rogershockey.com)



ICE SWAP SHEET



ICE SWAP LINK

- Common Courtesy please let the team you are sharing with know that you will not be at your ice time.
- As soon as you know post it.
- Please fill out the form completely.

2026-2027 Team Ice Swap and Cancellation Requests

File Edit View Insert Format Data Tools Gemini Extensions Help

Share Upgrade

H11

Summarize this data

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
1	Shas	Ice Location	DayofWeek	StartDate	StartTime	EndTime	Duration	Solo or Shared	Shared with "team name"	Team contact	Request Date	Sold/ Swap	New Team Assignment	Purchaser Name	Open Ice	Notes for Cancelling team
2	**(example)** Squirt A	Rogers	Sat	10/11/2025	6:15:00 PM	7:15:00 PM	60	shared	Squirt B1 Black	Ice Scheduler	10/06/25	X	Peewee A			Scrimmage with Maple Grove
3	**Bantam AA**	Rogers	Fri	10/23/2026	6:15:00 PM	8:20:00 PM	60	shared	BB1	Josey Dooley	10/03/26					Scrimmage with Chaska/Chan
4	**Bantam AA**	Rogers	Thurs	10/21/2026	9:40:00 PM	10:40:00 PM	60	shared	BB1	Josey Dooley	10/05/26					Scrimmage with EP
5	**Bantam B2**	Brooklyn Park 1	Fri	10/9/2026	4:00:00 PM	5:15:00 PM	75	solo		Carrie Weigman	10/06/26					
6	**Peewee B2**	Rogers	Sun	10/25/2026	7:40:00 PM	8:40:00 PM	60	shared	Squirt C Black	Jodi Staupe	10/09/26					Scrimmage with Buffalo
7	**Peewee A**	Rogers	Sat	10/10/2026	8:55:00 PM	9:55:00 PM	60	shared	BB1	Jon Liesmaki	10/09/26					8am scrimmage with WBL on 10/11
8	**Squirt B1 Blue**	Rogers	Sat	10/24/2026	1:50:00 PM	2:50:00 PM	60	shared	Squirt B1 Black	Steph Mayers	10/11/26					scrimmage with OMGHA
9																
10																

COMMUNICATION, CONTACT LIST & ROSTER

COMMUNICATION

Each team should establish a standard communication method early in the season and clearly
communicate this to all families.

- Inform your team how updates will be shared (e.g., email, newsletter, app) and how frequently they can expect messages.
- Commonly used platforms include:
  - Crossbar Chat
  - GroupMe (noted to be more consistent for many teams)

Consistent communication helps ensure all families receive timely updates and reduces confusion throughout the season.



CONTACT LIST

Team managers are responsible for ensuring their team's contact list is accurate and up to date.

1. Print or save the contact list
   - Log in to Crossbar via rogershockey.com
   - Navigate to your team's web page.
   - Select "Contacts" from the left-hand menu.
   - Print or save the list for reference.
2. Verify accuracy with your team
   - Review the list with your families to confirm all information is correct.
   - Ask for any additional email addresses or phone numbers, if needed.

This contact list is automatically generated from the profile of the rostered player in Crossbar. If grandparents or other family members are on it but don't need to be in weekly correspondence that is the families responsibility to update you.

ROSTER

Team rosters are loaded by the association based on current season registration entries. Team managers should not edit the roster except to add player jersey numbers. Email notifications and alerts are sent only to addresses associated with a family's Crossbar account .
Parents are responsible for managing additional emails within their own Crossbar profile if they want multiple contacts to receive team communications.

TEAM BUDGET & SLUSH FUND

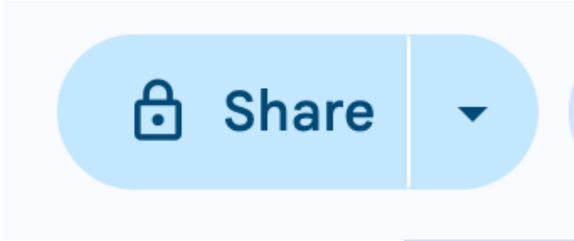
Slush Funds are to help the team with supplies, team events, scrimmages, extra tournaments. EOY party and EOY gifts. Extra crafts should be voted on as a team. Please work with your coaches on your budget.

A team-specific Google Sheet should be created to:

◯Estimate costs for the season.

◯Track all team spending.

◯Share budget visibility (VIEW ONLY) with your team, the Team Manager Coordinator, and the RYHA Treasurer.



● A Google account is required to manage the spreadsheet.

●Families should be informed that additional collections may be necessary if scrimmages or other team costs exceed the initial estimate.

- Important: Managers are not expected to cover any team expenses out of personal funds.

●Common costs include referee fees for scrimmages, additional ice time, team gatherings (player costs only), tournament swag.

Pee Wee B1 Slush Fund

Team Expenses

	Estimated	Actual	Per Player	Comments
Scrimmages/Refs	855.00	226.00	65.77	5 away scrimmages Refs at $171
Two Harbors Tournament	900.00	878.03	69.23	
Team Room/Party out of Town	700.00	692.62	53.85	2 out of town tournaments
In-Season Team Party/Events	350.00	405.32	26.92	2 Pasta Dinners
Misc Supplies	300.00	103.90	23.08	Door Signs & Misc
Practice Jersey's	300.00	260.00	23.08	
Team T-Shirts	350.00	221.00	26.92	
EOY Party	500.00	965.59	38.46	
EOY Gifts Player/Coach	1,600.00	1,328.63	123.08	
	5,855.00	5,081.09	450.38	

Income Funds

Parents Deposit	2,600.00	2,314.00	185.71	
Sponsorship	1,200.00	1,200.00	85.71	
RYHA	1,755.00	1,625.00	125.36	
	5,555.00	5,139.00	396.79	

TRADING PIN FUND

Trading pins are an optional team expense.

◯Squirt/10U teams traveling to Fargo typically choose to order trading pins, as pin trading is a long-standing and enjoyable tradition for players and siblings.

◯Other tournaments may also include pin trading; teams should confirm with the tournament organizer when registering.

◯To reduce costs, teams have successfully collaborated in the past to create a shared pin design and place a larger group order. The per-pin cost decreases significantly as order quantities increase.

◯Another option is to cover the cost of the mandatory team pins through slush and parents purchase their players personal pins.







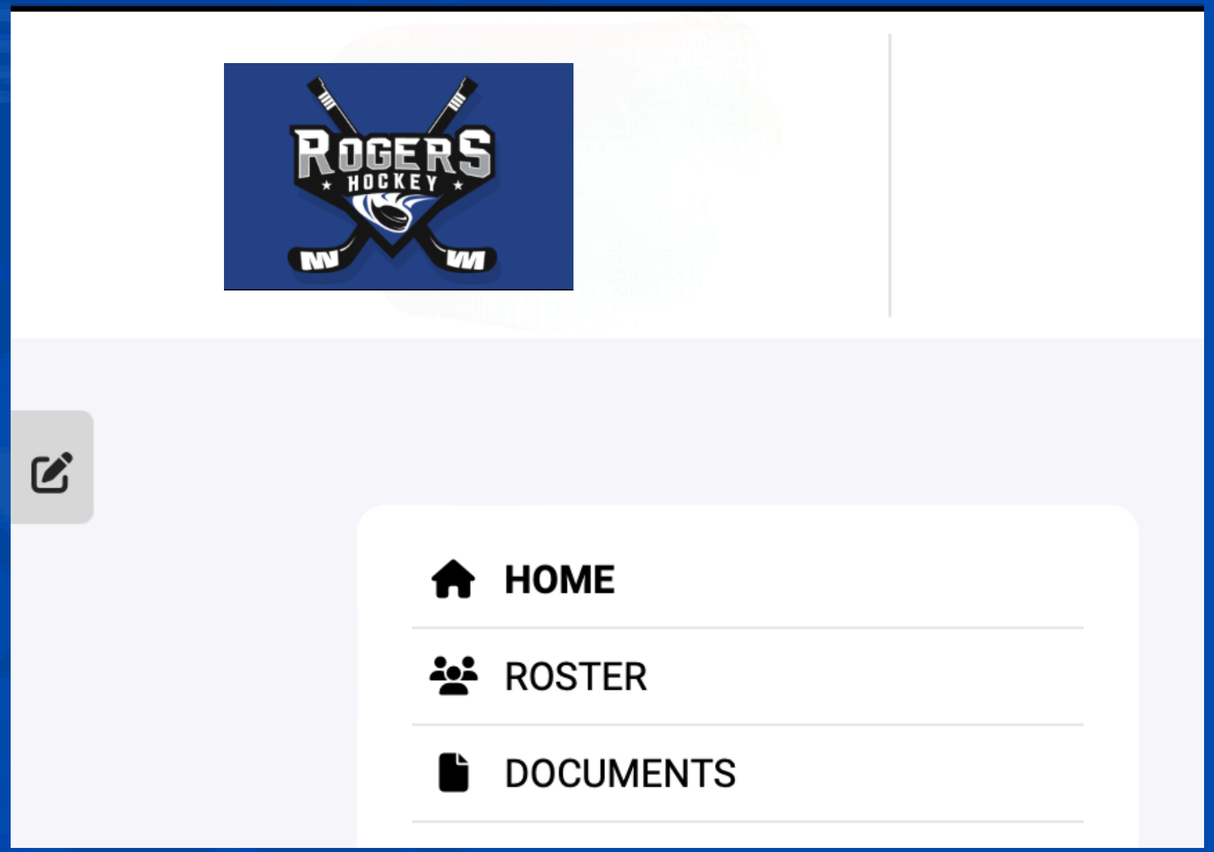


TEAM WEB PAGE

Ensure that you have access to edit your team page. If you do not, please reach out to the Secretary.
(Amanda Spilde - secretary@rogershockey.com)

EDITING YOUR TEAM

- Navigate to www.rogershockey.com
- Log into Crossbar
- Navigate to your team page via the ‘Teams’ tab.
- Click the “edit” button on the left side of the screen.



MINIMUM PAGE UPDATE REQUIREMENTS

Each team is responsible for maintaining accurate and up-to-date information on their Crossbar Team Page . The following elements must be updated by team managers at the start of the season and maintained throughout.



WEB PAGE



1. COACHES & TEAM MANAGER CONTACT INFORMATION

- Log in at www.rogershockey.com .
- Navigate to your Team Page → Select Staff .
- Click + Staff Member .
- Enter the staff member's email address, assign their role, and add a title.
- Click Invite to Team .

2. PRACTICES, & D10 GAMES – THESE EVENTS ARE AUTOMATICALLY IMPORTED INTO YOUR TEAM PAGE CALENDAR BY RYHA'S ICE SCHEDULER.

- Managers cannot make changes to these entries. UNLESS you have swapped ice or cancelling.

3. EXTRA PRACTICES, DRYLAND SESSIONS, & TEAM GATHERINGS

- Log in at www.rogershockey.com .
- Navigate to your Team Page → Select Schedule .
- From the Schedule page, click + Event .
- Enter the Event Type, Title, Date/Time, and Location.
- Click Save Event .

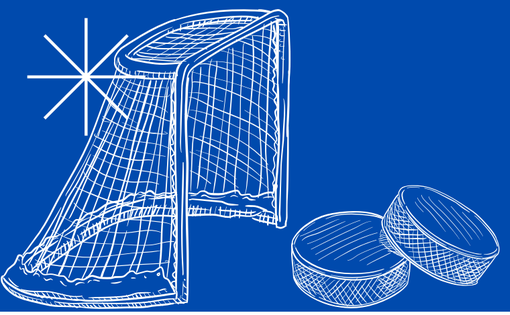
4. TOURNAMENT DATES ON CALENDAR

Tournament dates should be added as TBD events until official schedules are released. Once schedules are available, individual games must be entered.

- Log in at www.rogershockey.com .
- Navigate to your Team Page → Select Schedule .
- Click + Game .
- Select Game as the Event Type.
- Enter Date, and set Game Type to Tournament .Time TBD
- Click Save Event .

5. OTHER PAGE ELEMENTS & TEAM INFORMATION

- Log in at www.rogershockey.com and navigate to your Team Page .
- Click Edit .
- Scroll to the bottom of the page and select Add a Section .
- Within the new section, click Add Element and choose the type of page element you want to add.
- Complete the required fields, adjust settings, and click Add .
- When all changes are complete, click Save .
- Toggle Edit Mode off to review the page as a user.



TOURNAMENTS



ACCOMMODATIONS

Hotel room blocks will already be set up by RYHA.

- Confirm the block with both the tournament and the hotel , and provide your contact information as team manager.
- Relay booking instructions to your team and post them on your team page.
- Share important details with families, including:

◯Hotel address
◯Ice arena address
◯Game schedule (once available)
◯Contact the hotel to reserve a meeting space for team meals, potlucks, or gatherings. Many hotels will already have a meeting room on a “soft hold” for teams.

TEAM GATHERINGS & MEALS

●Plan team meals, gatherings, or a group event for players and families.
Ask for support from other team parents, many are eager to help with planning.

TEAM SPIRIT
● Consider fun additions such as hotel door signs or goodie bags .
⚠️ Door Sign Policy: No last names may be used. Managers should decide whether to use first names, jersey numbers, or both on door signs.

NON PARENT COACHES

- Each non parent coach gets $1500 stipend for the season for out of town hotels and food. It’s up to those non parent coaches to manage that. They keep receipts and turn them in to get reimbursed

TOURNAMENT DETAILS & COMMUNICATION

●Distribute key tournament materials to families, including:
◯Tournament rules
◯Swag pre-order information (if offered)
◯Any pre-check-in or on-site check-in requirements

●Each tournament has its own process. Be sure to communicate with the tournament director to confirm requirements in advance.

GAME DAY DUTIES

PARENTS

Game duties do not count toward volunteer hours.

- All parents, excluding coaches, are expected to participate in game duties.

Duties include:

◯Locker Room Monitor (LRM)
◯Scoresheet
◯Time clock
◯Penalty Box

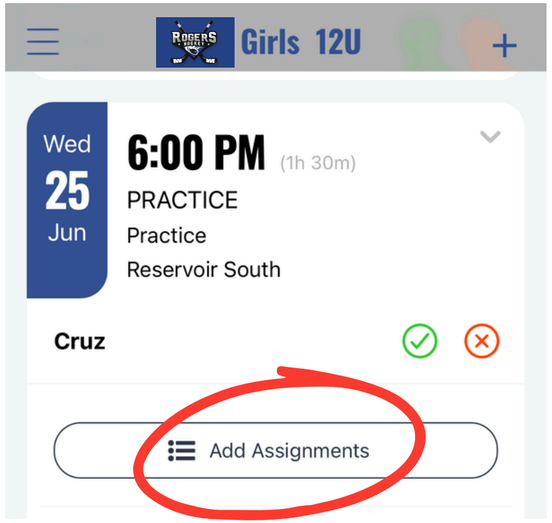
MANAGER RESPONSIBILITIES:

Create a schedule for game duties. Options include:

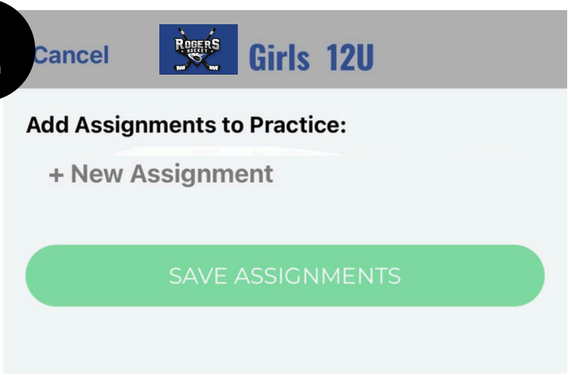
- Rotating assignments alphabetically through the roster
- **YOU** assign everyone
- Ask for volunteers
- Use a sign-up tool such as SignUp Genius , which allows parents to select preferred duties.

Post the schedule on the team page , add to the calendar , and/or send out by email/crossbar

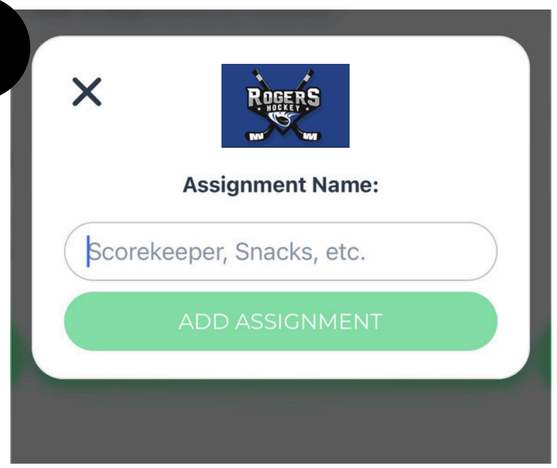
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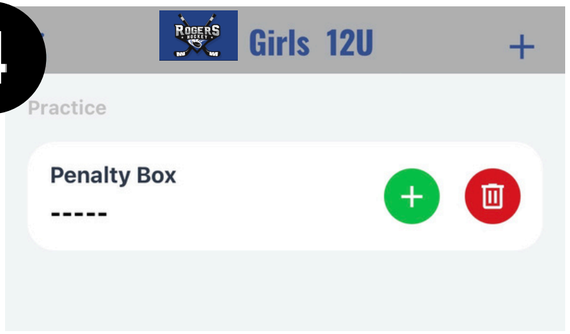
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LOCKER ROOM MONITORS

Locker Room Monitors are required by USA Hockey, Minnesota Hockey, and District 10 whenever a locker room is in use.

MINNESOTA HOCKEY LRM REQUIREMENTS

All LRMs and Team Managers must:

- Be SafeSport certified and pass a background check .

Locker room policy includes:

- No mobile devices (cell phones, cameras, or video devices) may be used inside locker rooms.
- The LRM must be of the same gender as the players .
- Parents are not allowed in locker rooms (except for Mite levels). Players needing gear assistance must step outside the locker room.
- A screened, SafeSport-trained adult must be present in the locker room at all times when players are present—before, during, and after events. This includes when a player is injured or ejected.

Certification & Tracking

- SafeSport certification must be completed before serving as a locker room monitor .
- Certificates are available online after completing the SafeSport training and background
- A weekly report will be sent to the Travel Manager Coordinator and be dispersed to all team managers.

***Please note that if the report is sent and a parent is NOT on the list they cannot serve until they are cleared by RYHA registrar.**



PENALTY BOX & GAMESHEET



PENALTY BOX

- Arrive at the Box 5-10 minutes prior to game time

See D10 For Youth League Game Day times and procedures

- TOURNAMENT GAMES: The tournament usually fills these positions, unless otherwise noted
- Per D10 Rulebook: Your game day/ scrimmage duty persons in the box must be:

an Adult (18+)

- They are the ONLY persons allowed in the scorekeeper's box during the play of the game
- Maximum number of 4 persons allowed: 1 scorekeeper | 1 timekeeper | 2 penalty

box

GAMESHEET

Before the start of the season:

- Enter your team roster using the invitation code provided by the Team Manager Coordinator.
- Upload the official RYHA legacy logo

Scoring Requirements

- All league games and referee-controlled scrimmages (exhibitions) must be scored via the GameSheet app.
- GameSheet is the preferred scoring method. If a technical issue occurs, paper scoresheets may be used as a backup.
- Scoring must take place from the scorekeeper's box , not the stands, so referees can communicate goals and penalties directly.

D10 FINES

Scores have to be uploaded to Game Sheet 48 hours after the game by the home team or a

A **$50.00** fine will be issued to the team.

- If D10 ends up uploading the score for failure of the home team, uploading a **$100.0**0 fine will be issued to the team.
- At all levels – Start and End Times must be added to all league games or teams will be fined **$25.00** each one missing.

RYHA Gamesheet rep is Amanda Spilde- secretary@rogershockey.com

D10 Game Sheet contact is Jeff Zwerdling – d10gamesheet@gmail.com

DISTRICT 10 GAME POLICIES

CALENDAR/CHANGES

- All District 10 league games are automatically loaded onto team calendars through the RYHA Ice Scheduler and District 10 .
- These games cannot be edited by team managers. Any change requests must be submitted to the appropriate Girls or Boys Director.
- Referees for District 10 league games are assigned directly by District 10 .
- If discrepancies are found, contact the appropriate Boys or Girls Director for correction or clarification.

GAME RESCHEDULES

- Rescheduling a District 10 game carries a **$300** fee per game (charged by and paid to District 10).
- The team requesting the change will be responsible for all associated costs.

INCLEMENT WEATHER

In the event the weather is such that it might be hazardous to the health of the participants, the game may be officially postponed. The Head Coach wishing to postpone the game must contact the opposing Head Coach and the League Coordinator atleast two and one half (2 1/2) hours prior to game time. In the event the League Coordinator cannot be reached in a reasonableamount of time, the Head Coach wishing to postpone the game should contact the Referee Scheduler and inform the Referee Schedule of the postponement and then continue to try to contact the League Coordinator. Games that are postponed because of inclement weather must be agreed upon by the 2 head coaches and must have the rescheduling procedure completed within seven (7) days of the postponement. If it is not completed within the time frame, D10 will find a location for the game to be played, with both teams sharing the cost of the new game. If a team has been refusing the reschedule, the team which has been refusing the reschedule will be responsible for the full cost of the new game. Any disputes regarding postponement of league games must be discussed with the League Coordinator.

Loop in your boys/girls director when you cancel.



SCRIMMAGES/CONTROLLED SCRIMMAGES





SCHEDULING REFEREES

Navigate to: https://district10hockey.org/

- Choose > Referees > Exhibition Game.
- Review referee rates and additional scrimmage information.
- Complete and submit the online referee request form.
- Requests must be submitted at least **6** days in advance .

REFEREE PAYMENT

- Electronic payment is required when filling out a request form. The District 10 team should make all requests for scrimmages in District 10 venues. Payment arrangements with teams outside the district should be handled between teams.
- If splitting costs with the visiting team, the visiting team must reimburse the home team.

CONTACTS

Referee scheduling questions:
Tom Nergard – D10 Referee Scheduler
Email: shraref113@gmail.com
Phone: 218-255-5776

District 10
Minnesota Hockey

CONTROLLED SCRIMMAGE VS SCRIMMAGE

Controlled Scrimmage : Coaches will be on the ice providing instruction, no scoreboard or game clock may be used, no officials used, no scoresheet.

Scrimmage : Officials used, coaches not on ice, scoreboard and game clock can be used, scoresheet submitted.

ADDING SCRIMMAGES TO CALENDAR

HOME/AWAY

- Log into Crossbar via www.rogershockey.com
- Navigate to Team Page>Select ‘Schedule’
- Click ‘+ Game.”
- Select Game as the ‘Event Type’
- Date & Time, Home or Away, Opponent, Game Type should be ‘Tournament”
- Click ‘Save Event.’

VOLUNTEER/DIBS

Families are required to work ten (10) hours of volunteer time during the season regardless of the number of registered players.

If the volunteer requirements are not fulfilled, you will be charged at a rate of $50 per hour, up to $500.00 (per family) against your payment method on file.

A minimum of three (3) hours must be completed at one of the RYHA hosted tournaments.

NOT THIS YEAR

NEW

This year if you sign up for a session and miss it or cancel within 24 hours you will be charged $50 per hour

Volunteer DIBS Coordinator

JEN BURNS

RYHA Travel Coaches (4 per team)

Travel Team Managers (maximum of 2 per team)

MANAGER TO DO'S FUN

- Player of the game
  - Chain
  - Ax
  - Hardhat
  - Trophy.

- Doorsigns
  - Locker Room
  - Hotel Stays
- End of year gifts
  - Coaches
  - Players
- Swag Bag
  - Water Bottles
  - Tape
  - Pajamas
  - Skate Towels

- Team Activities
  - Dinners
  - Bowling
  - Ice Rental
  - Wild/Frost Games

Etched BY Tiff











Fuzzys Printing







PRACTICE JERSEYS/ SPONSORSHIP

PRACTICE JERSEY SPONSORS

- **If your sponsor wants tax paperwork please have them write a check to RYHA. Memo line: TEAM NAME**
- **If they do not need tax forms they can pay for the jerseys or just give you the payment.**

Please document everything in your google form.



Deadline: Sunday, October 18, 2026
Delivery to managers the week of 11/2

D10 MANAGER DUTIES

D10 Handbook

- Go through it before the season.
- All new rules are in **RED**

- **Safesport Policies:**
  - Locker Room Policy/Monitors
    - All families are required to do this duty.
    - No team/player(s) shall be allowed to enter a locker room prior to a scheduled event until a proper locker room monitor is present and such monitor shall remain present until the last player leaves the locker room. When coaches are present in the locker room, they may serve as locker room monitors.
    - **1st Violation** will result in a warning and discussion with the D10 Director and a **$1,000.00** fine to the Association.
    - **2nd Violation** will result in a **$2000.00** fine to the Association and a hearing with D10.
    - **3rd Violation** will result in a $ 4,000.00 fine to the Association and a hearing with D10.

- ***Electronic Device Policy***

NO CELL PHONES or camera enabled devices allowed in locker rooms

- ***Communication*:**

Any electronic communication between coaches/mgrs. and players must include parents. All communication should be related to team activities, nothing personal.

- ***Travel Policies***

When carpooling, make sure multiple players and/or adults are traveling together. Do not transport a player alone without written parent consent

RYHA MANAGERS DUTIES

Team Communications:

- Team Crossbar Page: You will be given access to edit the team calendar to add or update activities
- Team Events, Dryland & Scrimmages
- Tournament & Hotel information
- Parent Duties
- Other News & Team information
- Note: Practice & Game Schedules will be uploaded automatically. Any changes must be manually updated.

Team Emails:

- Weekly Email/ Newsletter (recommended): Combine all news, changes and upcoming schedule 1x per week (Sunday or Monday)
- Additional Emails (as needed): Communicate last minute or urgent information in between weekly emails
- Use GroupMe or Crossbar for last minute updates or changes. I would not use this for all communications.

Crossbar Mobile App:

- Update game scores
- Edit Calendar items
- Communication
- Etc.

- **To Do:**
- Parent Cards
- Scrimmage Ref Requests (see D10)

Schedules:

- Games & Practices automatically uploaded to your calendar (changes updated manually)
- Add Team Events, Scrimmages, Dryland, etc. manually
- Use the Ice Swap Sheet for canceling or adding practices. Squirts and Bantams are unable to have a shared practice.

RYHA MANAGERS DUTIES

- **Jerseys:**
  - Each travel player will receive a set of jersey's.
  - You will keep your number. If you are changing from a different level ie: peewee to bantams they can receive another set from RYHA. If you are in the same level and want/need another set you will need to purchase another

- **NO ALTERNATE JERSEY ALLOWED**

Extra Tournaments & Scrimmages

- You are welcome to schedule scrimmages from now until November 1st. DO NOT schedule any games or extra tournaments after November 1st on. Once D10 games schedules are released you are free to schedule those.

- **Tournaments:**
  - RYHA funds **3** tournaments for each team, additional tournaments need to be paid for via team slush fund.
  - District Tournaments are available for all Travel Level teams. Locations vary.
  - Region Tournaments are available for Peewee/12U B1 and higher and Bantam/15U B1 and higher level teams. Locations vary.
  - If a team places 1, 2, 3 or Consolidation Champs. Please email team picture and a little write up to: **ryhacommunicationsmanager@gmail.com & katiecassidy16@gmail.com** to be put into the weekly newsletter and social media.

RYHA MANAGERS DUTIES

USA Hockey Award:

- Players are eligible for Hat Trick (3 goals), Playmaker (3 assists) and Zero Awards (shutout). The goal difference can not be greater than 10. No award will be give if you win by 10 or more.
- Each Manager is responsible to fill out the form and mail to Becky at D10. You will need to print off the game sheet out of GameSheet to send with the award form.
- I would recommend doing this a few times throughout the year.
- Becky- d10registrar@gmail.com

Award FORM

Misconduct:

- Misconduct by a player: Coaches will address any misconduct issues directly with the player.
- Misconduct by a coach: Boys/Girls Director will address any coaching misconduct issues.
- Misconduct by a parent: Coaches and/or Boys/Girls Director will address any parent misconduct issues.
- Misconduct issues that are unresolved will follow the escalation process established by the RYHA Board. All complaints should first be communicated via email with appropriate meetings to follow.

Code of Conduct:

- RYHA will provide a “link” for all families to read and accept prior to the start of the season.

10U/SQUIRTS

MH strongly encourages the skill development of all players especially at the entry levels. Therefore, the following is effective for the Squirt/U10 level.

1. Limit number of (league/tournament/exhibition games/events) to a maximum of **35 per season.**
2. All team schedules (practices, games, scrimmages and tournaments) will be turned into the D10 League Coordinator by the fifth (5th) of each month. Failure to comply may result in disciplinary action and/or a fine.
3. A three to one (3 to 1) practice to game ratio shall be supported by all associations.
4. Controlled Scrimmages in D10, between two D10 association teams do not count as a game. If a D10 team goes outside D10, and participates in a controlled scrimmage, it will count as a game for the 26-27 season. Squirt(s) & Girl's 10U (all levels) teams will only be allowed 10 controlled scrimmages total for 26-27 season. Teams going outside D10 for a controlled scrimmage, will notify the D10 Director first.
5. Refs need to be scheduled for all scrimmages, excluding coaches-controlled scrimmages.
6. A and B1 squirts and Girl's 10U A & B1, must be allocated an equal quality and number of ice hours.
7. The above policies will be monitored by each local association and district. Failure to comply will result in sanctions against the respective Association as determined by the District Director.
8. There shall be no region or state tournaments at the squirt or Girl's 10U level.
9. There is no substitute goalie allowed at the Squirt or Girl's 10U levels.
10. District 10 does not count the District Tournament Games towards the 35-game count.

10U/SQUIRTS

MOST IMPORTANT INFO

- 35 Game Cap If you go over its $1,000 PER GAME, your team is responsible.
- Always submit your calendar to your coordinator by the 5th of each month
- You have until November 5th to do all **IN DISTRICT** Coach Controlled Scrimmages
- Regular scrimmages with or without referees after 11-5-26 count as a game.
- If you do any other scrimmages outside of D10, those WILL count toward your game limit.
- D10 games, ALL tournaments, Coach Controlled and Exhibition Games count as a GAME
- If you go out of D10 for a scrimmage before league play starts on 11/5/26 contact Colleen.
- HAVE FUN. Make the season fun so they want to come back!

10U/SQUIRTS

10U-A & B2

- Becky Krueger-becky_krueger@outlook.com

SQUIRT A

- Chase Miller-cmiller@productivity.com

SQUIRT B1

- Jeff Piehl-squirtb1coordinator@gmail.com

SQUIRT B2

- Scott Meyer-d10@q.com

SQUIRT C

- Jeff Zwedling- d10squirtc@aol.com

D10 DIRECTORS PAGE

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END OF SEASON

SKATE Banquet:

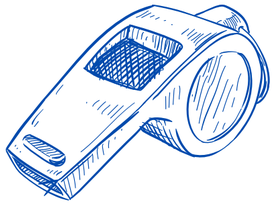
- March (Date TBD)
- Encourage ALL Travel Athletes to prioritize academics to qualify for the banquet. Speaker, awards and prizes for all qualifying.
- ALL ROGERS Players Eligible to participate

End of Season Survey:

- RYHA will send out a survey at the end of season. Please encourage your team to fill out it.
- Coaches and managers will receive a separate survey to fill out.

Post-Season

- Various off-season opportunities are available to keep kids skating and progressing. Note that participation is not required and is at the discretion of the parents.
- For opportunities, please refer to the following....
  - RYHA Development Programs
  - Coaches & Level Directors
  - Posters and Flyers at the RAC
  - MN Hockey Website





SUMMARY

- Please refer to these sources to help you as Team Manager this season and next.
  - RYHAWebsite: www.rogershockey.com
  - D10 Website: www.d10hockey.org
  - RYHA Board Meetings (Third Monday of each Month)
  - Coaches or Boys/Girls Director
  - Each other
  - Manager Training Coordinator



QUESTIONS?

Manage with an attitude… At least they'll think you got it under control!

CHECKLIST

Set Up: Within first 1 week

- Register yourself as manager with USA Hockey & RYHA, complete Safesport training and background check.
- Set up and facilitate team meeting.
- Assign team volunteer duties (Book, Clock, Box, Locker room monitors)
- Identify Locker Room Attendants and have them register with USA Hockey & complete Safesport and Background Check
- Set up Slush Fund

On-Going: Throughout the season

- Ensure that Safesport Policies are being followed.
- Provide regular information and updates to parents, players and coaches.
- Coordinate team schedules for the season.
- Schedule & set up scrimmages
- Coordinate team functions outside of the Ice Arena – including team parties and outings.
- Provide required information to the Age-Level District Coordinator.
- Attends meetings as directed by RYHA and District 10

End: Closing down the season

- Coordinate District/Region schedule
- Coordinate any team functions outside of the Ice Arena
- Communicate S.K.A.T.E. Program information
- Communicate coaches survey to team

GAMESHEET TRAINING

Team Specific Coach/Manager
Tuesdays at 8 pm Eastern.
Weekly from August 11th to Nov 24th

Scorekeeper Specific
Wednesdays at 8 pm Eastern.
Weekly from August 12th to Nov 25th

Reminder:
You should have all received a code from me for your team Gamesheet.

GAMESHEET

