



MLAHA

February 2026

Meeting Minutes

DATE: 2/22/26

TIME: 6p

MEETING LOCATION:
Hockey Rink

MEETING CALLED BY: Jordan, 2nd Laura

APPROVAL OF:

Agenda:

Meeting Minutes:

NOTE TAKER: Jordan Collins - Secretary

OPEN FORUM:

GAMBLING/FUNDRAISING (Tasha and Victoria)

Gambling:

The ending bank account balance for January was \$37,914.50.

Stephanie has decided, for personal reasons, to step away from the gambling side of operations. She has graciously agreed to remain in her role through the end of March to assist with the transition. I have spoken with Victoria Prachar about potentially assuming those responsibilities.

Per GCB requirements, certain duties must be redistributed to ensure proper checks and balances. This change would require adding an additional position under the gambling payroll.

Monthly inventory must be conducted by someone other than the individual primarily overseeing gambling operations. The inventory is required to be completed on either the last day of each month or the first day of the following month. Currently, three of our sites have machines, but there are only two sets of keys (held by myself and the AGM). **My proposal is to install lock boxes at all sites and implement a sign-off sheet for whoever completes the inventory. Anyone with access to the lock box code will be documented in my records to maintain accountability. — approved to move forward**

I am nearly finished correcting all compliance issues identified by Holly, our compliance specialist.

Please note that all raffles must be conducted through the gambling account. I understand that in the past, raffle proceeds were deposited into the general fund; however, this practice can no longer continue. I am currently going back two years to correct this error and will be amending the necessary returns.

Additionally, Victoria and I discussed implementing a monthly 50/50 raffle. Tickets would be available at all sites, with the drawing held on the last day of each month and a new raffle beginning on the first day of the following month. I will establish an account with Valley Printing to ensure the process runs smoothly and consistently.

I also need to report an error that occurred while changing games at Route 61 on January 25th. During the game change, the incorrect price was placed on the slot for the game in question. I was notified on the evening of January 26th by the bartender, and the pricing was corrected on January 27th. On January 27th, \$1,043 was pulled from the game; however, the correct amount should have been \$2,086. The game remained in play and was ultimately pulled on February 7th. Our compliance officer, Holly, was notified of the situation. She instructed me to close the game at my discretion and to leave detailed notes in our software outlining what occurred. The game has since been closed, and all relevant notes have been entered. As a result of this error, the site will reflect a shortage of \$1,043.00 at month end, which cannot be recouped. The pricing error was due to manager oversight.

In addition, I would like to address a concern regarding volunteer hour requirements.

Given the level of responsibility required to maintain compliance with association guidelines and oversee gambling operations, the time commitment involved is significant. Ensuring proper pricing, documentation, reporting, and overall compliance requires consistent oversight and attention to detail.

I would respectfully request consideration for reduced volunteer hour requirements for anyone serving as my assistant or helping manage raffles and other gambling operations. These roles carry additional compliance responsibilities that extend beyond standard volunteer duties.

I will be attaching the January check register and the LG1004 form. Both require two signatures and must be included in the meeting minutes going forward. — **done (1st Ashley, 2nd Laura)**

Fundraising:

No updates for this month.

General (Ashley)

- Positions & Terms for the upcoming season
- 1. Any present Board Member will have the option to be elected to that position by the Board of Directors. That Board Member will then step down from the position he/she held before the election to the new position.
- 2. An election shall be held for the vacancies with notice of the vacancy being posted for a period of four weeks prior to the election consistent with the Association's notice requirements as outlined in the Definition's Section. Any number of candidates can apply to the position. The position will go to that candidate which receives the most votes, regardless of whether they receive a majority of the votes.
- Will begin posting open positions - several Board Members are up this year.

Registration, Equipment (Bobbi and Stephanie)

Registration-

- No update.

Equipment -

- No update.

Scheduling (Maria)

- No update.

Finance (Julie)

Expenses: \$26,237.21

Raffle winners, Loan, Insurance, 8u tournaments, Toast, Ref Expense, sales tax, concessions tournament expenses, concessions expenses, quickbooks, payroll

Income: \$19,456.89

Concessions income, old timers, 2024 Ragnar, raffle tickets, tournament income, registration income

Rinks and Grounds (Mike)

- Working on insurance for late and early ice
- Zamboni training is open! Sign up!!

Volunteering (Maggie)

- Hours for Mite Coaches discussion - **need to review/update policy for expectation in commitment and participation in coaching**
- Locker Room Monitor - coverage, reporting
- MLAHA Positions\Coaches - second half of hours have been allocated, please notify me of any issues. (Balance should be available under the oldest skater)
- Status of families on 40hr Volunteer requirement - **add a checkmark that families have read and accept the terms and conditions of volunteering**
 - (61) families - MET
 - (26) families - NOT YET MET
 - (7) families have less than 5 hrs remaining
 - (7) families have between 5-10 hr remaining
 - (7) families have more than 10 hrs remaining
 - (5) families still have not completed any hours
 - (1) family - EXEMPT

Recruitment, Retention and Webmaster (Amber)

- No update.

Concessions (Mike)

- No update.

Tournament Director (Brittni)

- Discussed Mitey Jamboree feedback

ALL COMMITTEE (including Grievances)

- No update.

NEXT MEETING

3/15/26

TIME:

6:00 PM

MEETING LOCATION:

Hockey Rink

MOTION TO ADJOURN: 1st Jordan, 2nd Julie