

2024 – 2025 NOVEMBER CHA BOD Minutes

Date 13-NOV-2024 | Time: 7:30p | Location: Establishment

Meeting called by	Scott Trahan	Invitees: Heather Hoffman, Allie Bishop, Scott Trahan, Jon Bullock, Adrienne Ostler, Mike Mahoney, Kate Walsh, Lisa Jarek, Shawn Crowley, Adam Butland, David Bishop, Sarah Fink Guest: Absent: Carolyn Sousa
Type of meeting	Monthly Meeting	
Facilitator	Scott Trahan	
Note taker	Allie Bishop	
Timekeeper	Allie Bishop	

Agenda Items

Agenda 13 NOV 2024

Owed Tuitions

- Reviewed 23-24 and 24-25 owed tuitions
- CHA Board will work with current families in financial hardship
- Collections process will begin to settle overdue tuitions from 23-24 (*Heather will lead*)

Budget/Financial Check In

- Financial review suggests a small increase to tuition 25-26 (comparable to nearby programs)
 - o Communicate tuition increase for next year to families in December with program improvements

Half Ice Boards Advertising

- Review invoices/accounts to confirm board advertisements were billed for in 22-23, 23-24
 - o *Sarah will share information with Jon to cross check accounts and payments*
- Invoicing for board advertisement this season will be streamlined through Quickbooks/CHA Store and managed by Jon

BC Program Check In

- Gigi Martin coming to the BC Girl's practice
- Private payment by BC family made for additional skills to take place during current practice
- Solid State coming to an existing practice sheet for a free trial of their new girl's skills session
- Coordinating BC Girls skating at intermission Boston Fleet @ Tsongas January 22, 2025

Zoom Membership

- Motion to cancel CHA Zoom membership (Scott), second (Lisa). 11-1-0
Allie will cancel renewal (current membership expires 12/26/2024)

Team Meeting/Feedback Link

- Feedback from team meetings discussed
Heather and Shawn will schedule Mite level meetings in the upcoming week
Heather and Scott will work on newsletter and include a survey link for ongoing feedback

Fundraising

- Comedy Night details being finalized and flyer released by the end of the month
 - o *Sarah will notify Lisa/Allie when registration is ready to open*
- Golf Tournament planning in the works

Open Ice/Skills

- Practice schedule has been posted through February with 40 open sheets to be used for:
 - o Lowell Catholic interest
 - o "Eval Skate" Invite All (January)
 - o Previously discussed Goalie Skills (3 sheets)
 - o Mite practice (up to 5 sheets)
 - o Additional player skills with RCD (look at scheduling after January)

Shawn will coordinate with Adam and Scott to book what is noted

Adam will reach out to Stop It for pricing on Goalie Skills to consider for planning ahead

Winter Midgets

- Team needs be registered by 11/30, but we can pull the team if needed anytime before 12/5 without a fee
- No identified coach at this time

Lisa will send out registration link to gauge interest

Coaches Skate/Has Been Never Was

- Communication sent to Rich Volpicelli regarding Coaches Skate payment collection and opening session 2
- Connecting Rich Volpicelli and Shawn Crowley for Has Been Never Was planning

Allie and Lisa will open registration for Session 2

Allie will link Rich V. to Shawn C. regarding HBNW

Next Meeting:

December 18th @ TBD