

ICE DOGS HOCKEY



TEAM MANAGER'S

Guidbook

TABLE OF CONTENTS

02 **ICE DOGS ORGANIZATION**

03 **WELCOME**

04 **CHECKLISTS**

06 **SLUSH**

08 **PARENT MEETING**

09 **CUHL (MITE)**

10 **CSDHL (SQUIRT, PEEWEE, BANTAM, MIDGET)**

11 **ICE TIME**

13 **GAME DAY**

15 **TOURNAMENTS**

16 **EQUIPMENT & UNIFORMS**

17 **LOCKER ROOM**

18 **SOCIAL MEDIA & PICTURE DAY**

19 **CODE OF CONDUCT**

20 **CONTACTS**

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Your role as Team Manager is a very important position with numerous responsibilities. This document is meant to be a helpful reference guide only, and not intended to cover everything you may need to effectively perform your job.

FALL HOCKEY

TRAVEL MITE



OPERATED BY
HOCKEY OFFICE
(SPECTATE GROUP
STAFF) WITH
SUPPORT FROM
THE IDHA BOARD



**VOLUNTEER
COACHES**



**PAID
COACHES**

TRAVEL SQUIRT-MIDGET



OPERATED BY
IDHA BOARD WITH
SUPPORT FROM THE
HOCKEY OFFICE
(SPECTATE GROUP)
STAFF



**VOLUNTEER
COACHES**



**PAID
COACHES**

ICE DOGS HOUSE LEAGUE



OPERATED BY
HOCKEY OFFICE
(SPECTATE GROUP
STAFF)



**VOLUNTEER
COACHES**

SPRING HOCKEY



**PAID
COACHES**



**VOLUNTEER
COACHES**

TRAVEL & HOUSE MINI MITE-MIDGET



OPERATED BY
HOCKEY OFFICE
(SPECTATE GROUP
STAFF)

WHAT'S THE DIFFERENCE?

HOCKEY OFFICE (SPECTATE GROUP STAFF)



Manages daily ice rink operations, staff, coaching, and programs. Helps support the IDHA Board in Coaching staff and ice rentals



IDHA BOARD (Ice Dogs Hockey Association)

NON-PROFIT. Ages Squirt-Midget. Led by a Board made up mostly of parent volunteers. Relies on fundraising. Rents ice from Glacier Ice Arena.

**WE ARE
A TEAM!**

**THANK YOU TO ALL COACHES, VOLUNTEERS,
PARENTS, AND STAFF FOR MAKING ICE DOGS A
SPECIAL PLACE TO PLAY THE GAME OF HOCKEY!**

TEAM MANAGER WELCOME

A Team Manager is the heartbeat of the team and a direct reflection of the Ice Dogs organization.

Managers are entrusted to represent the club with professionalism, consistency, and integrity in every interaction with players, families, coaches, officials, and opposing teams.



CORE PRINCIPLES

- **Represent The Club First**
Every action reflects on the Ice Dogs, not personal opinions. Decisions are made in the best interest of the team and organization.
- **Be a Clear, Trusted Communicator**
Managers are the central source of team information. Communication should be timely and easy to understand.
- **Stay Neutral and Professional**
Managers do not take sides, engage in conflict, or interpret coaching decisions. They provide consistency and stability.
- **Protect the Team Culture**
Managers do not participate in gossip, rumors, or side conversations that undermine trust. What is said should always reflect respect for players, families, and Coaches.
- **Uphold Standards**
Expectations are reinforced clearly and respectfully, without emotion or bias.
- **Support the Coach**
Managers handle communication and logistics so the Coach can focus on player development.

MANAGER QUICK REFERENCE DO/DON'T



DO:

- COMMUNICATE CLEARLY AND CONSISTENTLY
- KEEP INFORMATION FACTUAL AND ORGANIZED
- REDIRECT CONCERN TO THE PROPER PROCESS, AND FOLLOW THE 24 HOUR RULE
- SET POSITIVE, COMPOSED TONE FOR THE TEAM
- REPRESENT ICE DOGS IN ALL INTERACTIONS



DON'T

- SHARE PERSONAL OPINIONS OR TAKE SIDES
- ENGAGE IN GOSSIP OR "VENT" CONVERSATIONS
- SPEAK ON BEHALF OF COACHES OR INTERPRET DECISIONS
- CREATE SIDE CONVERSATIONS OR CONFUSION
- AVOID DEFFICULT MESSAGES, JUST DELIVER THEM PROFESSIONALLY

TEAM MANAGER CHECKLIST: MITE

KEY STEPS TO START THE SEASON STRONG



OBTAIN AN AAU NON-ATHLETE MEMBERSHIP



SPEAK TO YOUR TEAM'S HEAD COACH



FAMILIARIZE YOURSELF WITH LEAGUE DATES

REACH OUT TO FAMILIES TO GET THEIR BLACKOUT DATES TOO, IN ADDITION TO IDHA AND THE HEAD COACH



FINALIZE TOURNAMENT INFORMATION

CONSIDER APPROPRIATE LEVEL, DISTANCE, COST, CLUB EXPERIENCE WITH TOURNAMENT ORGANIZATION



CREATE YOUR TEAM BUDGET

USE THE SHARED BUDGET SHEET SHARED TO YOU BY THE TREASURER- ALL FINANCIAL INFORMATION CAN BE REQUESTED AT ANY TIME, STAY ORGANIZED!

TIP: Have tournaments planned before parent meeting or at least have options in mind



PLAN YOUR PARENT MEETING (AS SOON AS SEASON PREP BEGINS)

PARENT MEETING ITINERARY CAN BE FOUND IN THIS DOCUMENT, OR IN THE MANAGER FILE SHARED



REVIEW THE CUHL RULES, DOCUMENTS, & IMPORTANT DATES

[HTTPS://WWW.CHICAGOUNITEDHOCKEY.COM](https://www.chicagounitedhockey.com)

 LINK

TEAM MANAGER CHECKLIST- SQ-MDGT

KEY STEPS TO START THE SEASON STRONG

- ✓ **OBTAIN USA HOCKEY NUMBER** 
- ✓ **BECOME SAFESPORT CERTIFIED THROUGH USA HOCKEY**
- ✓ **SPEAK TO YOUR TEAM'S HEAD COACH**
- ✓ **FAMILIARIZE YOURSELF WITH BLACKOUT DATES**
REACH OUT TO FAMILIES TO GET THEIR BLACKOUT DATES TOO, IN ADDITION TO IDHA AND THE HEAD COACH
- ✓ **FINALIZE TOURNAMENT INFORMATION**
CONSIDER APPROPRIATE LEVEL, DISTANCE, COST, CLUB EXPERIENCE WITH TOURNAMENT ORGANIZATION
- ✓ **CREATE YOUR TEAM BUDGET**
USE THE SHARED BUDGET SHEET SHARED TO YOU BY THE TREASURER-
ALL FINANCIAL INFORMATION CAN BE REQUESTED AT ANY TIME, STAY ORGANIZED!
TIP: Have tournaments planned before parent meeting or at least have options in mind
- ✓ **PLAN YOUR PARENT MEETING (AS SOON AS SEASON PREP BEGINS)**
PARENT MEETING ITINERARY CAN BE FOUND IN THIS DOCUMENT
- ✓ **OBTAIN USA HOCKEY ROSTER**
YOUR OFFICIAL USA HOCKEY ROSTER LINK WILL BE SHARED WITH YOU BY THE HOCKEY OFFICE AS SOON AS ROSTERS ARE FINALIZED AND RECEIVED.
YOU WILL NEED IT FOR TOURNAMENTS
- ✓ **FINALIZE TRAVEL PERMIT IDHA PAYS FOR THIS**
IDHA SECRETARY WILL TAKE OF THIS FOR YOU- FOLLOW UP IF NECESSARY
- ✓ **CREATE A MY HOCKEY RANKINGS ACCOUNT FOR YOUR TEAM**
- ✓ **REVIEW THE CSDHL RULES, DOCUMENTS & IMPORTANT DATES** [LINK](https://www.csdhl.org/)
[HTTPS://WWW.CSDHL.ORG/](https://www.csdhl.org/)

SLUSH TIPS



Good rule of thumb

The goal should be: collect enough that the manager isn't constantly asking for money, but not so much that families wonder why they handed over another huge check.

And one big manager tip: slush money is team money, not manager money. When in doubt about whether something is an appropriate team expense, ask before spending it.

- Remember: families already paid a lot for hockey. Keep the slush as reasonable as possible and avoid unnecessary extras.
- Build in a small cushion, but don't massively over-collect.
- Think through the whole season, including:
 - tournament/team expenses not covered by the club
 - coach gifts
 - team parties or end-of-season celebration
 - miscellaneous team expenses
- Check what the club already pays for. Don't collect money for something that is already included in registration or covered by Ice Dogs.
- Separate optional activities from required expenses. If five families want to do something extra, the entire team shouldn't necessarily have to fund it.
- Be transparent with parents. BREAK DOWN roughly what the money is intended to cover when you request it.
- Keep track of every expense. A basic spreadsheet with money collected, purchases and remaining balance is enough AND WILL BE PROVIDED BY THE TREASURER AT THE START OF THE SEASON
- Save receipts. Especially for larger purchases.
- Don't spend the entire fund early. The second half of the season is usually when random expenses start popping up.
- Be thoughtful with coach gifts. They can get expensive quickly, especially with multiple coaches. Set a budget before shopping.
- Consider collecting in two installments instead of one large payment if the amount is significant.
- Avoid repeatedly going back to parents for \$10 here and \$20 there. That's the whole point of having a slush fund.
- Communicate before making a large or unusual purchase with team money.
- At the end of the season, account for anything left over. Let families know the remaining balance and how it will be handled rather than quietly spending it just to use it up.



COACH EXPENSES CHEAT SHEET

THINGS THE COACH AND MANAGER NEED TO CONSIDER

- If traveling out of town and there are Parent Assistant Coaches Rostered (e.g., Two Parent Assistant Coaches and one Non Parent Assistant Coach), Head Coach and Manager should determine if it is necessary for the Non-Parent Assistant to travel out of town as well. Normally is it not necessary, and if need be a Board Member can assist in this.
- If traveling by airplane, is the entire team in agreeance on the trip?
- If traveling by airplane, is car rental for the Coach really necessary? Or can they carpool?
- If NON-Parent Assistant Coach is coming to an away tournament, will he be carpooling with the Head Coach?
- If NON-Parent Assistant Coach is coming to an away tournament, will he be sharing a room?
- Consider booking with a tournament company that offers discounts, for example BOGO, 15th booked hotel room is free, etc. We can offer suggestions
- Per Diem can be paid up front, gas receipts should be collected and reimbursed after the tournament. We DO NOT pay per mile

EXPENSES	NON PARENT HEAD COACH	PARENT HEAD COACH	1ST ASST. COACH	PARENT ASST. COACH
HOTEL ROOM	X	X	X	
GAS/FLIGHT/CAR	X	X	X	
PER DIEM (\$60/DAY)	X	X	X	
WHO PAYS INTO SLUSH?		X		X



PARENT MEETING



TO BE SCHEDULED WITHIN 48 HOURS OF TEAM ANNOUNCEMENTS. CONTACT THE GLACIER FRONT DESK TO RESERVE THE SOUTH CONFERENCE ROOM FOR YOUR PARENT MEETING.



CONNECT WITH YOUR COACH ON PARENT MEETING EXPECTATIONS AND DATE

COACHES MUST BE PRESENT

ASK THE FOLLOWING:

- ARRIVAL TIME BEFORE GAMES
- WARMUP EXPECTATIONS BEFORE GAMES
- BLACKOUT DATES FOR SCHEDULING
- TOURNAMENT PREFERENCES



FINALIZE TOURNAMENT CHOICES BEST TO DO BEFORE MEETING; THE IDHA BOARD WILL GIVE YOU TOURNAMENT OPTIONS, BUT YOU ARE NOT LIMITED TO THESE OPTIONS



FINALIZE BUDGET/SLUSH



SCHEDULE PARENT MEETING BEFORE OR AFTER ONE OF THE FIRST PRACTICES; COMMUNICATE IN CROSSBAR



CREATE MEETING AGENDA SEND OUT BEFORE MEETING SO PARENTS CAN FAMILIARIZE AND BE READY WITH QUESTIONS



REQUEST/ASSIGN HEAD VOLUNTEER TO LEAD IN COMMUNICATIONS FOR BIG DOG BASH AS WELL PUCK CANCER AND OTHER ORGANIZATION/TEAM RELATED EVENTS



CHICAGO UNITED HOCKEY LEAGUE (CUHL)

WHAT YOU NEED TO KNOW

WHAT IS CUHL?

The Chicago United Hockey League (CUHL) is one of the largest community-based 8U (Mite) travel hockey leagues in the Midwest. The league's mission is to provide a positive, competitive, and development-focused environment while helping young players build a lifelong love of hockey.

LEAGUE MISSION

- Grow youth hockey through community-based clubs
- Create balanced and competitive play
- Provide a positive first travel hockey experience
- Support player development over winning at all costs
- Promote respect, cooperation, and sportsmanship

SEASON STRUCTURE

The CUHL season includes:

- ★ Seeding Round to determine competitive divisions
- ★ Regular Season league play
- ★ Playoffs at the conclusion of the regular season
- ★ League standings that determine playoff seeding

STANDINGS & POINTS

CUHL uses the following point system:

- 3 Regulation Win
- 2 Shootout Win
- 1 Tie
- 1 Shootout Loss
- 0 Regulation Loss

LEAGUE RULES

- ✓ Games are played under AAU Hockey rules with CUHL-specific playing rules and addendums.
- ✓ GameSheet is used for electronic scoring.
- ✓ Managers should become familiar with:
 - Playing Rules
 - Rule Addendums
 - League Bylaws
 - Paper Scoresheet procedures
 - GameSheet Training Videos



CENTRAL STATES DEVELOPMENTAL HOCKEY LEAGUE (CSDHL)

WHAT YOU NEED TO KNOW

In Central States Developmental Hockey League (CSDHL), Major/Minor, and Prospects refer to different levels of play within the same age group.

Major and Minor
labels are tied to a birth year within an age division.

Prospects
(Skill/Development Tier)
is different—it's about level of play, not just age.

MAJOR / MINOR

MAJOR

- Older birth year within age group

MINOR

- Younger birth year within the same age group

Think of it as:

- MAJOR = older
- MINOR = younger

PROSPECTS

PROSPECTS

- A development-focused level within CSDHL
- Prospects teams only play other Prospects teams. They do not play Major or Minor teams.

How Prospects teams Work
(Simple Overview)

- Within Prospects, there are different skill levels (tiers). Your team will be placed in a tier based on seeding.

SCHEDULING & ICE TIME

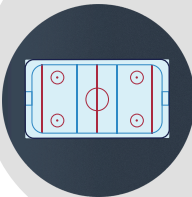
MUST-KNOW INFORMATION FOR CUHL

SCHEDULING



- All teams will be participating in the CUHL pre-season tournament, Miteapalooza Fall Festival.
- Games are scheduled for the seeding round soon after teams are made.
- The seeding round is 6 games in 6 weeks.
- Regular season scheduling is led by the team manager, beginning right after seeding ends.
- The regular season is 18 games.

ICE SLOTS



- Ice slots will be provided before the CUHL seeding round & updated again after the seeding round is complete.
- Ice slots are used to schedule home league games.
- Each team receives an equal allocation of ice time to start the season.
- Throughout the season, opportunities for additional ice are offered by both **IDHA** and **Glacier** which operate as separate organizations. When extra ice becomes available, it will be communicated to teams as opportunities arise.

CANCELLING OR RESCHEDULING



- Contact the Ice Scheduler immediately
- Notify the opposing manager
- IDHA will adjust referee assignments
- Notify families
- Edit in Crossbar



Note: Managers can add and edit their own events in Crossbar, but you cannot delete events that have already been added. If you need a practice or game removed, please contact the Ice Scheduler.

REFEREES



- CUHL will assign referees and coordinate officials for all home league games.
- Referees for your home league games are paid for by IDHA.



If a game is cancelled or a scrimmage needs to be scheduled, notify the Ref Assigner:
Wagsonice@hotmail.com

SCRIMMAGES

Each team is provided with ice time and referee fees for up to **two scrimmage games**, paid by IDHA. After the first two scrimmages, all ice and referee costs must be paid from the team's slush fund.

BEFORE SCHEDULING

- Contact the Ice Scheduler to check for available ice.
- Once ice is confirmed, arrange a referee.
- Notify the Ice Scheduler, Hockey Director, & Treasurer

SCRIMMAGE FEES

- Your team is responsible for:
 - Referee fees, \$150 per game
 - Ice rental fee, \$500 per game
- If another team participates:
 - **Split ice costs & referee fees**

BUDGET TIP

Include extra money in your team budget (slush fund) to cover additional scrimmages or unexpected scheduling fees.



On average, ice costs \$500 per hour & referees can range from \$90-\$200 per game, per referee.

SCHEDULING & ICE TIME

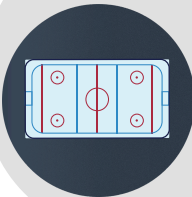
MUST-KNOW INFORMATION FOR CSDHL

SCHEDULING



- Major schedules are built first, Minor schedules second, and Prospect schedules last.
- Each level is scheduled after the previous one is finalized.
- Games for Major/Minor are scheduled in July prior to the season beginning & games begin soon after teams are made.
- Games for Prospects are scheduled for the declaration round soon after teams are made.
- Games for Prospects regular season beginning of November.

ICE SLOTS



- Ice slots will be provided before the CSDHL declaration round & updated again after declarations are complete.
- Ice slots are used to schedule home league games.
- Each team receives an equal allocation of ice time to start the season.
- Throughout the season, opportunities for additional ice are offered by both **IDHA** and **Glacier** which operate as separate organizations. When extra ice becomes available, it will be communicated to teams as opportunities arise.

CANCELLING OR RESCHEDULING



- Contact the Ice Scheduler immediately
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BEFORE SCHEDULING

- Contact the Ice Scheduler to check for available ice.
- Once ice is confirmed, arrange a referee.
- Notify the Ice Scheduler, Hockey Director, & Treasurer

SCRIMMAGE FEES

- Your team is responsible for:
 - Referee fees, approx. \$150 per game
 - Ice rental fee, approx. \$500 per game
- If another team participates:
 - **Split ice costs & referee fees**

BUDGET TIP

Include extra money in your team budget (slush fund) to cover additional scrimmages or unexpected scheduling fees.



On average, ice costs \$500 per hour & referees can range from \$90-\$200 per game, per referee.

Gamesheet instructions can be found later in this document.

GAME DAY OPERATIONS

USED FOR CUHL (MITE)

- ☒ **Coach** should confirm attendance of players, not the manager.
- ☒ **Families** should know arrival time from the initial parent meeting unless it changes.
- ☒ **Players** should know which jersey color they are wearing and when they are expected to be dressed and ready.
- ☒ Make sure **volunteers** are set and ready for scoresheet/Gamesheet, game clock, penalty box, and music (optional). Scorekeeper, penalty box volunteer, and music can be run by one person. Two people in the box is enough.
- ☒ Check **Gamesheet** 2–3 days before every home game. If officials are not listed, notify your club's scheduler or hockey director immediately so they can confirm the assignment before game day.
- ☒ **For all away games**, a volunteer should be assigned to the penalty box to open the penalty box doors. Anyone working the penalty box or operating the game clock/music is considered an extension of the officials and must remain neutral and unbiased at all times.
- ☒ **Prior to each home game**, you will need to grab an iPad and prepare Gamesheet. These are in the figure skating office. Teams can use their own iPad if they choose as well.
For some tournaments they require a roster sticker. You may use the template to create one, located at the bottom of this document.
- ☒ **Upon the conclusion of each home game**, you will need to click SUBMIT in Gamesheet.

GAME DAY OPERATIONS

USED FOR CSDHL (SQUIRT, PEEWEE, BANTAM, MIDGET)

- ☒ **Coach** should confirm attendance of players, not the manager.
- ☒ **Families** should know arrival time from the initial parent meeting unless it changes.
- ☒ **Players** should know which jersey color they are wearing and when they are expected to be dressed and ready.
- ☒ Make sure **volunteers** are set and ready for scoresheet/Gamesheet, game clock, penalty box, and music (optional). Scorekeeper, penalty box volunteer, and music can be run by one person. Two people in the box is enough.
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For some tournaments they require a roster sticker. You may use the template to create one, located at the bottom of this document.
- ☒ **Upon the conclusion of each home game**, you will need to click SUBMIT in Gamesheet.

TOURNAMENTS

IMPORTANT INFORMATION & TIPS



TOURNAMENT BASICS

- Teams may participate in local, regional, or out-of-state tournaments.
- Teams are encouraged to participate in at least 2-3 tournaments.
- A list of tournament options are available in our Tournament Tracker file linked at the bottom of this document.
- All tournaments must be approved by the Hockey Director.

MANAGER RESPONSIBILITIES

- Check tournament rules, levels, and age classifications.
- Review costs, hotel requirements, and team commitment.
- Communicate all details with your coaches and families.
- Before committing to a tournament, ask:
 - Does this tournament fit our schedule and blackout dates?
 - Are hotel requirements family-friendly?
 - Is coaching staff available that weekend?
- Once your team is committed, record on the IDHA Tournament Tracker spreadsheet, linked at the bottom of this document.

REMEMBER

- Follow all tournament rules & codes of conduct.
- Share all costs with families up front, include: ice, refs, hotels, meals, and extras.
- Bring first aid kit, team jerseys, and important documents.
- Plan to arrive the day before our first game, when possible.
- Travel permits are necessary for all teams traveling outside the state.
- Represent Ice Dogs, CUHL, and CSDHL with class on and off the ice.
- Travel is part of the experience-focus on fun, teamwork, and growth!

EQUIPMENT & UNIFORMS

WHAT YOU NEED TO KNOW

PROPER EQUIPMENT, MATCHING UNIFORMS, AND BEING PREPARED HELPS OUR PLAYERS STAY SAFE AND LOOK SHARP ON AND OFF THE ICE.

EQUIPMENT

- **INCLUDED IN YOUR FEES:**
 - Custom hockey bag
- Home teams must provide practice pucks for the opposing team- coaches know where these can be found.
- Players are expected to care for their own equipment
- Make sure all players equipment fits properly and is in good condition and is safe.

REMINDE PLAYERS TO LABEL ALL EQUIPMENT, WATER BOTTLES, AND BAGS

UNIFORMS

- Navy Blue Gloves
- Custom Ice Dogs Gloves are **OPTIONAL**
- Navy Blue Hockey Pants
- Navy Blue Hockey Helmet
- Neckguard (**REQUIRED FOR ALL PLAYERS**)

INCLUDED IN YOUR FEES:

- Home & Away Jerseys AND Socks
 - HOME- LIGHT
 - AWAY- **DARK**
- Custom shells
- Custom embroidered warm-up jacket & joggers
- Helmet stickers

PEEWEE-BANTAM PLAYERS: MOUTHGUARDS ARE REQUIRED

If you are a NEW Mite Travel player, there is no need to rush out and purchase a navy helmet. We simply ask that you choose a navy helmet the next time you need to replace equipment, or before your player moves up to the Squirt level.



LOST OR DAMAGED ITEMS



IF YOU LOSE OR DAMAGE AN ITEM, YOU WILL NEED TO REPLACE IT.



If I lose my
JERSEY,

**YOU WILL NEED TO
PURCHASE ANOTHER ONE**



If I lose my
SHELLS/SOCKS,

**YOU WILL NEED TO
PURCHASE ANOTHER ONE**



If my BAG
gets damaged,

**YOU WILL NEED TO
PURCHASE ANOTHER ONE**

This includes any and all items that were provided for you by the IDHA

LOCKER ROOM

RESPECT-TEAMWORK-RESPONSIBILITY

Together we create a safe, respectful, and positive environment for every player, every time.

MANAGER RESPONSIBILITIES

- Ensure locker room expectations are followed
- Maintain a safe and respectful environment
- Follow USA Hockey SafeSport locker room guidelines
- Report any serious or repeated issues with the Head Coach.

PARENT ACCESS

- Parents should NOT enter the locker room. If a player needs help, they can exit the locker room, get assistance from a parent or guardian, and then re-enter.
- No adult who is not SafeSport Certified should be in the locker room while players dress.

A PARENT OR GUARDIAN OF A MITE LEVEL PLAYER MAY ENTER THE LOCKER ROOM TO HELP WITH GETTING DRESSED. BY SQUIRT LEVEL, PLAYERS SHOULD BE ABLE TO DRESS INDEPENDENTLY.



A **SCREENED** and **SafeSport-trained adult must supervise** the locker room. Every team event (games, practices, tournaments) must have at least one approved adult monitoring the locker room. This can be a coach, team manager, or other approved volunteer who has completed the required background screening and SafeSport training. Whenever possible, two monitors are preferred.

LOCKER ROOM EXPECTATIONS

Respect teammates, coaches, and the facility, and keep the locker room clean.



No wrestling, running, throwing equipment, handling sticks, or other disruptive behavior.



No bullying, hazing, or inappropriate language.



GIRLS LOCKER ROOM

NO MALES ALLOWED
in the girls locker room
for any reason.

CELL PHONES & RECORDING DEVICES

- No photos, videos, or voice recordings are allowed in the locker room or changing areas.
- Team or championship photos may only be taken when:
 - TWO screened adults are present
 - All players are fully dressed
 - Everyone knows photos are being taken



UNSAFE OR DISRESPECTFUL BEHAVIOR MAY RESULT IN LOSING PRIVILEGE OF USING THE LOCKER ROOM AND ADDITIONAL TEAM DISCIPLINE.

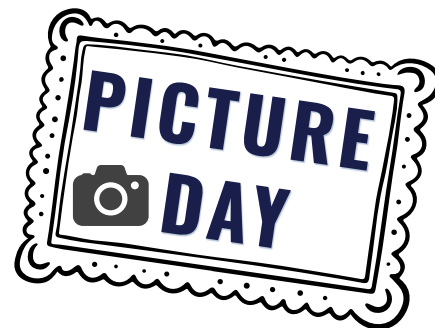
SOCIAL MEDIA



PLEASE SHARE YOUR TOURNAMENT AND GAME-DAY PHOTOS/VIDEOS WITH THE IDHA SOCIAL MEDIA TEAM SO WE CAN HIGHLIGHT OUR PLAYERS & TEAMS!

HERE'S WHAT'S NEW:

- Team photos are included at **no cost** for every player.
- The 'single digital image' & 'choose your own digital downloads' options have been removed. Instead, you'll now have to option to purchase the complete digital gallery of your player. The price for the **entire gallery has been reduced from \$70 to \$45!** Keepsakes and prints are remaining an option as well.



We hope this provides greater value while allowing families to enjoy every special moment captured throughout Picture Day.



TEAM PHOTOS

- Team photos will be taken at the beginning of one of your team's scheduled practices- **ON THE ICE**
- Your team's time slot will be added to Crossbar.
- On your team's scheduled day/time, players must wear:
 - Blue Ice Dogs Jersey
 - Blue Hockey Socks
 - Blue Hockey Shells
 - Gloves
 - Skates
- ALL coaches must be present for the photo.



PLAYER PHOTOS

- Individual player photos will also be scheduled this season.
- Your team's assigned time slot for player photos will be added to Crossbar.
- On your team's scheduled day/time, players must wear:
 - Blue Ice Dogs Jersey
 - Blue Hockey Socks
 - Blue Hockey Shells
 - Gloves
 - Helmet
 - Stick
 - Skates & Skate Guards

MORE INFORMATION WILL BE SHARED WITH YOU VIA EMAIL FOR YOU TO SHARE WITH YOUR TEAM & FAMILIES.



Our goal is to complete both team and individual photos earlier in the season so families can enjoy their images sooner and we can use them throughout the year for Ice Dogs events, social media, and team recognition.

CODE OF CONDUCT

Please review each of the following documents to familiarize yourself with the Ice Dog organization's expectations for coaches, players, and parents.



COACHES



PLAYERS



PARENTS

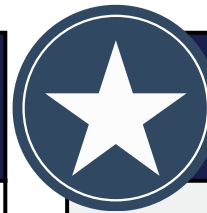


CONTACTS



HOCKEY OFFICE

SPECTATE DIRECTOR OF OPERATIONS	ERIC SCHNEIDER
HOCKEY DIRECTOR	PJ EBERHARDT PAULJEERHARDT@GMAIL.COM
SECRETARY	SANDRA ANDERSON SANDERSON@GLACIERSKATE.COM



IDHA EXECUTIVE BOARD

PRESIDENT	JAKE PFEIFFER JAKEPFEIFFER@GMAIL.COM
VICE PRESIDENT	SCOTT STERES SSTERES@SBCGLOBAL.NET
TREASURER	ANETA ANICHINI ANICHINIANETA@GMAIL.COM
SECRETARY	JIM MICHALAK JIM.MICHALAK@BARILLA.COM



IDHA GENERAL BOARD

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AUXILIARY BOARD

MAIN CONTACT: KATIE COUTURIAUX KTAYLO19@GMAIL.COM



WHO SHOULD I CONTACT?

Hockey Operations.....	PJ Eberhardt
Ice Scheduling.....	Jim Michalak
CUHL Representative.....	Jess Verne
CSDHL Representative.....	Scott Steres
Financial Questions.....	Aneta Anichini
Equipment/Uniforms.....	Scott Steres
Social Media.....	Anichini/Lukemeyer
Picture Day.....	Nicole Lukemeyer
Events.....	Anichini/Couturiaux/Lukemeyer



MANAGER TIP

When you're unsure who to contact, start with your Hockey Director or the appropriate Board Member rather than sending messages to multiple people. Clear communication helps everyone respond more efficiently.