

11/12/25 Board Meeting Agenda

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Board Members

Brianna Gooding (Member '26) Kate Anger-Seep (Member '27) Joe Seep (Member '27)
Jessica Baldauf (Member '28) Jakob Haase (Member '28) Kari Due (Secretary '27)
Lauren Schomer (Member '28) Ian Crammond (V.P. '28) Greg Sarnow (President '26)
Jamie Parchem (Treasurer '26) Stephanie Kimpfbeck (Member '28)
Kyle Ustianowski (Member '27)

Meeting called to order by Sarnow: 6:36pm

Motion by Seep/Baldauf to approve minutes from the previous meeting: Motion carried.

Treasurer report: Revenue and expenses were reviewed. Everything is up to date. Gift cards were purchased to use for supplies instead of reimbursement. Alexandria will be making concessions deposits.

President Report: Skate racks are done. Issues with speaker system. Working on fixing it. Created a Big Buck contest for a fundraiser.

Unfinished Business:

- Fundraisers & Events
 - Pizza Ranch Share Night - \$327.07
 - Cash raffle/Sportsman raffle requirement - Kari will contact Jason & Derek to see what items are available. Draw winners at the end of season banquet.
 - Holiday Parade hot chocolate & sell parking lot spaces in Broadway Diner lot - November 22, 2-6pm. Service hours in Crossbar
 - Gas Pump Fundraiser - Confirmed at both locations for December
 - Skate with Santa - December 14 - add hours in Crossbar
 - Apparel store - closes Nov 20 - Buy cheaper car decals to sell in concessions
 - Culvers Share Night - March 3, 2026 - Add hours in Crossbar
 - Sign sponsors = \$16,150 so far. Add more spaces near scoreboard
 - Big Buck Contest - November 22-30. Send out flyer, anyone can sign up
 - Script - Lauren will sign us up to use as a fundraiser
 - Lions Club donation of open skate passes- give to schools to distribute
- Open Skate - flyers have gone out. Next year change season pass to \$75
- Locker room monitors/sign up process - Team managers will assign, verify and report hours to Shauna & Lauren to give credit
- Grievance resolution procedure update - online link for form will be sent to Shauna. Jake, Ian and Stephanie will make up the committee.
- Skate sharpening - Zach made a schedule for teams to have skate sharpened. There will be a drop off/pick up rack for Association members only
- Buy/Sell/Trade Page - share page. Zach will be selling adult sized gear from storage

New Business

- Organizational flow chart - consider creating a chart of who is leading each area and contact information
- Open skate team responsibilities - Team manager assign parents

- Speaker system - consider fundraising for new speaker system if old one cannot be repaired
- Youth Night advertising - December 5th, 7pm
- Cultural Liaison/Safety Officer role - intertwined, need to be in charge of concussion protocol. Breanna will attend WAHA meetings and send updates to coaches
- Liquor policy - waiting for Parks Dept or City Clerk to verify what the policy is for us
- Coach/Team Manager Coordinator - add to the flow chart
- WAHA meeting updates
- Board tasks by month

Next Meeting: December 9, 6:30pm at Baraboo Rink

Motion by Gooding/Seep to adjourn meeting at 8:27pm. Motion carried

Item	Person Responsible	Discussion Points / Action to be taken
Registration	Jamie/Kate	Registration for L2S session 2 & 3 is open
Girls Program	Kate	Kate is the manager and Kyle is the coach
Recruitment / Advertising / Fundraising	Kari	Cash Raffle - 1 drawing per month Holiday parade - November 22 Skate with Santa - December 14
Team Reports		Pod system for PeeWee, and 2 teams for Squirt
Rink / Zamboni	Greg	Old zamboni has sold!
Equipment / Uniforms	Jamie	Equipment can now be ordered through Vertical Illusions. Zach will be taking on equipment inventory.
Concessions		Joe & Stephanie will meet to coordinate, Alexandria will take care of deposits
Website	Shauna	Shauna will make updates
DIBS		Must be 14 yrs old to earn DIBS hours
Tournaments		1/10 Squirt Tournament, 2/28 PeeWee tournament
Coaches		Meeting held on August 6, 6:30pm at high school
Scholarship		Jaxson Holloway 2025
End of the year Banquet		March 16, 5-7pm

Board committee chairs

Kari/Lauren Fundraising
Greg/Ian/Kyle/Jakob Rink / Building maintenance
Stephanie/Joe Concession (ordering, pricing, square)
Kyle/Greg Zamboni drivers and zamboni maintenance
Kate/Lauren Social Media / Marketing
Greg/Jessica Tournament coordinator
Greg Ice scheduler (games and practices)

Kate/Jamie	Registration and Equipment (handout, hand-in, order, inventory)
Jakob/Jessica	Safety Officer & Cultural Liaison
Jakob/Jessica/Lauren	Sports Conduct & Resolution Committee
Jamie/Greg/Kate	Finance committee
Lauren	Service Hours Manager

Submitted by Kari Due