



MEETING TITLE

DATE	Monday Feb 12th, 2024	TIME	6:01PM to 8pm
LOCATION	Don Chuy, Sauk Rapids MN		
PURPOSE	Sauk Rapids Rice Fast Pitch Softball Association Board Meeting		
ATTENDEES	Board Members: Jim Dorn - President Whitney Kelm - Secretary Kelly Travis - Treasurer Kara Barry - Player Coordinator Sarah Bialke - League Coordinator Steve Wolford - Equipment Manager Amanda Carlson - Website Director/ Registration Manager Brandon Carlson - Field Coordinator Jenica Cmelik - Concession Coordinator Emily McEwan - HS Softball Coach OPEN POSITION - Umpire Coordinator and Fundraising Coordinator		

TOPICS	MEETING NOTES
1. Approval of January 2024 Meeting Minutes	Outputs <ul style="list-style-type: none">Add details about gift card donation from Don Chuy and provide a Thank you. Whitney Kelm Secretary will send a Thank you Card.Mike Meyer coaching 12U Gold.
2. Treasurer's Report	Outputs <ul style="list-style-type: none">W9's for hired coaches / umpires<ul style="list-style-type: none">Anyone that is hired needs to fill out a W9 upfront.Attorney General Charity Registration<ul style="list-style-type: none">Attorney General charity requires us to pay \$25.00 each year.ACH Bounces<ul style="list-style-type: none">Who should contact families if their payment " bounces" ? Adam took care of this last year. Kelly will be taking this over and Jim will be copied on these communications. Families that have a payment bounce will be required to cover the "overdraft fees."Sports Engine Financial Reports<ul style="list-style-type: none">Kelly Travis - Treasure, will be granted access to Sports Engine to run reports.

	<ul style="list-style-type: none"> ▪ Bylaw date change approval <ul style="list-style-type: none"> • H&R Block is willing to get us back on track with our taxes. There will be an additional cost up front to do this. We are not going to change the Bylaw dates.
<h3>3. Follow Up Items</h3>	<p>Outputs</p> <ul style="list-style-type: none"> ▪ Community ed ad cost <ul style="list-style-type: none"> • This will be follow up at the March meeting. ▪ Tournament hosting - Bob cross? <ul style="list-style-type: none"> • Melanie Probasco - Vice President to provide an update at the March meeting. ▪ Update on coaches and team manager open spots / interest <ul style="list-style-type: none"> • No new interest in coaching. Once registration closes, we will plan on filling the open positions. ▪ Payment for non-parent coaches - how much are we budgeting? <ul style="list-style-type: none"> • Last year the coaches were paid \$1000.00 for summer and \$500.00 for fall. • It is proposed to pay them more for the 2024 Summer season. Proposed to pay \$1500.00 for the head coaches and we will further discuss compensation for the assistant coaches. • For Fall 2024, compensation would be less. • Thoughts on providing an incentive for returning coaches. • Subcommittee budget members - Jim Dorn - President, Melanie Probasco - Vice President, Kelly Travis- Treasurer, and Sarah Bialke - League Coordinator. Meeting date and time to be determined. ▪ MASH registration numbers <ul style="list-style-type: none"> • MASH turnout is good per Augie. • Both groups are almost full. • Final payment is due at the end of March. ▪ Registration numbers / Rostered players <ul style="list-style-type: none"> • 113 participated. 94 registered. • Subcommittee team formation members - Kara Barry - Player Coordinator, Sarah Bialke - League Coordinator, Amanda Carlson - Registration manager, Emily McEwan - High School Softball coach, Whitney Kelm - Secretary , Jim Dorn - President. Meeting will be held Tuesday February 20th 2024 at 6 pm at Jimmy's. • Jenica will place phone calls to individuals who have not registered before the subcommittee meeting. ▪ Community ed ad cost - Follow up on at the March meeting ▪ Tournament at Bob Cross - Melanie Probasco- Vice President to follow up on at the March meeting.
<h3>4. Coaches Training</h3>	<p>Outputs</p> <ul style="list-style-type: none"> ▪ Will we be or should we be covering coaches training <ul style="list-style-type: none"> • Budget subcommittee to address this topic at their meeting and report back to the group with the final decision.

5. Coaches contracts	Outputs <ul style="list-style-type: none"> Contracts for coaches <ul style="list-style-type: none"> Jim Dorn - President, to review the coaches contract. We would like to have this done by the coaching meeting. Coaches meeting date and time to be determined.
6. Jersey numbers and sizes	Outputs <ul style="list-style-type: none"> How are we getting jersey numbers and sizes coordinated? <ul style="list-style-type: none"> Amanda sent out an email 2/12/2024 to families requesting players jersey size and preferred number. This information will be put in a spreadsheet and sent to Theresa.
7. Dibs hours	Outputs <ul style="list-style-type: none"> Completed vs outstanding DIBS hours <ul style="list-style-type: none"> 564 hours total. 134 hours have been paid out. 430 hours have yet to be completed. We need to re-address board members and coach requirements for DIBS. This will be further discussed at the March meeting.
8. Meat raffles	Outputs <ul style="list-style-type: none"> Alternative meat raffle locations and Frequency <ul style="list-style-type: none"> The Eagles meat raffle went really well. They gave us two more opportunities during Lent. We make the same amount of money at the Eagles as we would Rollies. They sell easier at the Eagles. Shady's expressed interest in us doing a meat raffle at their establishment. Do we taper off at Rollies? Look into other locations? We need to know our budget before we decide on cutting back on meat raffles. Board members requirements for meat raffle attendance <ul style="list-style-type: none"> We don't have any board members signed up for proceeding with meat raffles. Jim Dorn - President, volunteered to be there this Sunday February 18th. After this Sunday, a board member will not be required to be at the proceeding meat raffles. Sarah Bialke - League Coordinator, will take charge of communicating with families who are signed up each Sunday on the meat raffle process and to ensure they are comfortable running it. Amanda Carlson- Registration Manager, will send the weekly DIBS information to Sarah by Tuesday of each week. Jim Dorn - President, will review the current meat raffle directions and make changes as needed. Meat raffles will run until the end of April
9. Kick off	Outputs <ul style="list-style-type: none"> Summer Kick off date, time, and donations <ul style="list-style-type: none"> Board did not feel there was a benefit from this last year. We will not be planning one this year.

10. Fundraising

Outputs

▪ Rounding out fundraising ideas

- **Manea's -**
 - * We signed up for two grill stand sessions at Manea's this summer.
 - * These will be on Thursdays and Fridays. July 11th and 12th and August 22nd and 23rd, from 10:45-2pm.
 - * All we have to do is show up, grill, and sell. They will set everything up
 - * There will be a DIBS sign up for this.
- **Manea's Meat packs**
 - * Sarah Bialke - League Coordinator has the package information and will continue to work on coordinating.
 - * Would like to start selling these in May for grilling season.
- **Heggies Pizza**
 - * Jenica Cmelik will be getting this put together.
 - * Would like to start selling as soon as we are able.
- **Pledge Day**
 - * This will be discussed more and would be done in the fall if we decide to go this direction.

11. Concessions

Outputs

▪ Concessions for 2024

- We can only sell Coke products.
- Discussed if concessions were profitable last year. We were making about \$50 per night in concessions. Fall we made the most money.
- We are going to get an estimate to get electricity to the shed for a light, fridge, and freezer. Once we have this estimate we can discuss if the profit of concessions will offset the electricity cost now and in the preceding months.
- Jim Dorn- president, will be working on getting a bid.

12. 2024 Field Prep

Outputs

▪ Field prep

- The district will take care of chalking up until the end of the school year. Then we will be responsible.
- We paid \$20.00 per person for field prep last year.
- We agreed to have the baseball boys prep our fields. Jim Dorn - President to communicate to the district that this is our plan?
- We would pay them \$12 - \$13 an hour and will work this into our budget.

13. Team schedules

Outputs

▪ Team schedules for fields

- Big West starts their games on April 29th for 12U Green and May 21st for 14U Green.
- Sarah and Brandon will be communicating on scheduling prior to the Big West Meeting February 19th 2024.
- Would like to have two shifts Monday through Thursdays. 5:45pm to 6:30pm and 6:30pm to 8pm during the school year and 5:30pm to 7pm and 7pm to 8:30pm once the school year has ended.

<p>14. District Meeting</p>	<p>Outputs</p> <ul style="list-style-type: none"> ▪ Meeting Feb 12th with grounds, AD's, Comm Ed director, Softball and Baseball presidents. <ul style="list-style-type: none"> • They would like us to keep an open line of communication with them. • After the school season is done, the porta potty's will be charged to baseball and softball associations - We will need to budget for this. • Port potty's are contracted through Nelsons. • Temporary field fences are in bad shape- need to look into new ones? • Pitching plates for the younger girls are suggested to keep the regulation pitching plates from being damaged. • All maintenance requests go through the school district. • We need to run our fundraising ideas by the school district to ensure they will be approved by the district. IE fences. • Concessions, only Coke products. • We need to notify them if we are thinking about having food trucks. • We need signage for no parking on the grass by the water tower.
<p>15. Big West Meeting</p>	<p>Outputs</p> <ul style="list-style-type: none"> ▪ Big West Meeting is Feb 19th - <ul style="list-style-type: none"> • Grant Travis- 14U coach, David Kelm 14U coach, Sarah Bialke- League Coordinator and Jim Dorn- President will be attending the meeting in person. • Season starts April 29th to June 9 for 12U and May 21st to July 9th for 14U.
<p>16. Apparel order</p>	<p>Outputs</p> <ul style="list-style-type: none"> ▪ Who are we ordering Jerseys through? <ul style="list-style-type: none"> • We are ordering through BSN again. • Cost will be \$37.50 per jersey. • Jerseys need to be ordered by April 1st. ▪ Who are we opening an apparel order through this year? <ul style="list-style-type: none"> • We are ordering through Henry's. • Theresa Stang - Apparel coordinator will work on getting an order open ASAP. She will also look into opening an order with BSN. ▪ Warmup jackets <ul style="list-style-type: none"> • Warmup jackets were through Boomba last year. • Theresa Stang - Apparel coordinator, will look into BSN and Henrys to see what they have to offer for jackets. Will have to order soon to be ready for the season.
<p>17. 10U Tournament</p>	<p>Outputs</p> <ul style="list-style-type: none"> ▪ 10 U Tournament hosting <ul style="list-style-type: none"> • The Saint Cloud league is asking us to host a tournament for the 10U age group. • We need to look into the availability of Bob Cross and then decide. Sarah Bialke- League Coordinator, will follow up on this as the Saint Cloud league needs to know ASAP.

<p>18. Board positions</p>	<p>Outputs</p> <ul style="list-style-type: none"> ▪ Open board positions <ul style="list-style-type: none"> • Krista Santillana- Player development coordinator has stepped down. • Fundraising position is open- Jenica Cmelik- Concessions, will be helping in the interim. • Umpire Coordinator is open - Sarah Bialke - League Coordinator will be helping in the interim. • Will need to further discuss the future of open positions / combining positions at the March meeting and future meetings throughout the year.
<p>19. Monthly To-Do tasks</p>	<p>Outputs</p> <ul style="list-style-type: none"> ▪ Monthly To-Do task list <ul style="list-style-type: none"> • A Subcommittee to be formed to formulate a monthly To-Do task list / deadlines for each year. • Subcommittee task list members: Jenica Cmelik - Concession Coordinator, Whitney Kelm - Secretary, Kelly Travis- Treasurer, Sarah Bialke- League Coordinator will meet Wednesday February 28th, at 6pm at Jimmy's.
<p>20. Ordering of supplies</p>	<p>Outputs</p> <ul style="list-style-type: none"> ▪ Ordering of supplies - Chalker, balls, chalk <ul style="list-style-type: none"> • This will be discussed at the March meeting.

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