



# Minutes

## MEETING TITLE

DATE	Sunday May 4th, 2025	TIME	Start 1901 End 2101
LOCATION	Jimmy's		
PURPOSE	Sauk Rapids Rice Fast Pitch Softball Association Board Meeting		
ATTENDEES	<p>Board Members:</p> <p>Jim Dorn - President</p> <p>Jenica Cmelik - Vice President</p> <p>Whitney Kelm – Secretary</p> <p>Kelly Travis - Treasurer</p> <p>Kara Barry - Player Coordinator</p> <p>Theresa Stang - Apparel and Player Development Coordinator</p> <p>Melissa Rowe - Social Media and Photo Coordinator</p> <p>Joline Hurst - Website and Registration Coordinator</p> <p>Lora Gullette - League and Umpire Coordinator - ABSENT</p> <p>Adam Bauer - Field and Equipment Coordinator</p> <p>Level Coordinators:</p> <ul style="list-style-type: none"><li>● HS School Level coordinator - Shauna Seaman - ABSENT</li><li>● U14 Level Coordinator - Jen Bauer</li><li>● U12 Level Coordinator - Rachel Felchle - ABSENT</li></ul> <p>Open positions:</p> <ul style="list-style-type: none"><li>● Fundraising and Concessions Coordinator</li><li>● U10 Level Coordinator</li><li>● U8 Level Coordinator</li></ul> <p>Guests:</p> <p>Steph Andrews</p>		

## TOPICS

## MEETING NOTES

1. Approval of April 2025 meeting minutes

### Key Points and Outputs

→ Motion made and approved. April meeting minutes approved.

2. Approval of May 2025 meeting agenda

### Key Points and Outputs

→ Motion made and approved. May meeting agenda approved.



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- Addition: Website updates requested by Joliene Hurst. Added as agenda topic number 14.

## 3. Treasurer Update

### Key Points / Outputs

#### → April 2025 financials.

- These will be completed and shared in the shared drive.

## 4. Presidents update

### Key Points / Outputs

#### → FLEX

- Waite Park is changing up their tryouts next year. They are looking to have all their 14U players tryout for high school level teams next year.
- Sartell said they would not have a full team at the HS if it was not for the SR girls that went over to them this year.
- More players are going to play for club teams vs. association teams.
- Jim will be reaching out to FLEX. FLEX charges a flat 1000.00 and then 40.00 per player.
- We would not be hosting and paying for their meals.
- Would we be interested in a club team with Waite Park and Sartell? This is something that will be discussed further in depth before tryouts in August / September.
- ACTION ITEM: We need to decide at the June 2025 meeting regarding the scheduling of Flex

#### → Chalk

- Jim will be picking up chalk 5/5/25

#### → ByLaws

- More feedback was given
- ACTION ITEM: The document will need to be revised again. Jim will have this done by the end of next week.

#### → Consent to treat.

- This form needs to be signed by parents this year.
- Coaches will be given these forms to give players to have them filled out.
- ACTION ITEM: Jim is waiting on getting a template, once we receive the template it will be given to coaches to then give to players/ parents to sign and hand back in.

#### → First Aid Kits.

- First Aid kits are on backorder.
- ACTION ITEM: Jim will take care of making our own kits.
- Jenica will price out putting a kit together.
- First game is Wednesday. Jenica will get something put together

#### → 8U gold registered.

- We have a new 8U player registered.
- We will be moving one player from 8U to 10U. Steph Andrews will be reaching out to the family.

## 5. Follow up items

### Key Points and Outputs

#### → Jim - Closing of Farmers and Merchants Bank.

- We are waiting on checks to clear.
- Monthly check in.

#### → Jim - Rebate check from Brandon.

- Brandon did not respond to Jim.

#### → Jim - Scooters update.

- Emailed twice without a response.
- ACTION ITEM: Joliene will be stopping in to check in.

#### → Jim/ Kelly - Thank you cards.

- These were done at pictures.
- ACTION ITEM: Kelly will be mailing these.

#### → Jim / Kelly - Sponsor letters.

- We got one more donation.

#### → Kelly - Deposit stamp.

- This is done

#### → All - Practice and game scheduling in Crossbar.

- Some teams are still awaiting schedules in Crossbar.
- Coaches have been uploading practices and games in Crossbar so far this year.
- ACTION ITEM: We need to have a process for next year. It would be ideal for a board member to upload the practices and games. This process will need to be discussed further.

#### → Adam / Jenica - Laminated instructions document for the shed.

- Adam will be taking pictures and laminating.

#### → Adam - Pitching machine for 8U.

- Ordered

#### → Joline - Contact sheet generated from Crossbar.

- This is done and located in the Drive within the Coaches folder.

#### → Jenia - Promotion of Twins grant ideas.

- Will reach out to WJON.
- We are still awaiting the equipment.

## 6. Apparel Store

### Key Points and Outputs

#### → Store update.

- We had 32 sales.
- We also had this as a fundraiser.
- We will have another store available in the summer months.
- Next year we should have one in November and then again in Spring.

#### → Coaches shirts.

- They have not been ordered yet.



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7. Wristbands	<b>Key Points and Outputs</b> <ul style="list-style-type: none"><li>→ <b>Playbook wristbands for teams.</b><ul style="list-style-type: none"><li>• HS and 14U use these.</li><li>• Many players who have played school JV and HS have these already.</li><li>• We will require these to be a part of the players' uniforms.</li><li>• Families will be required to buy these.</li><li>• This year we can buy bulk and families can purchase them from us.</li><li>• Steph Andrews will get a board member the product information of the wristbands they order.</li></ul></li></ul>
8. Scoreboards	<b>Key Points and Outputs</b> <ul style="list-style-type: none"><li>→ <b>Scoreboard rentals for fields 5 and 2.</b><ul style="list-style-type: none"><li>• \$300.00 for the summer.</li><li>• Adam will be picking this up from the athletic office and this will be in the shed.</li><li>• ACTION ITEM: Adam will provide instructions for the Dak score for the HS Field - 2 varsity field.</li></ul></li></ul>
9. Posting of meeting minutes	<b>Key Points and Outputs</b> <ul style="list-style-type: none"><li>→ <b>Timeline for posting of meeting minutes to the website.</b><ul style="list-style-type: none"><li>• Meeting minutes that have not been approved by the board will be posted to the website with a watermark.</li><li>• Once meeting minutes have been approved, the watermark document will be replaced with approved minutes.</li><li>• ACTION ITEM: Jenica will help Whitney with the watermark.</li></ul></li></ul>
10. Grievance process	<b>Key Points and Outputs</b> <ul style="list-style-type: none"><li>→ <b>Encouraging families to follow the Grievance process.</b><ul style="list-style-type: none"><li>• Reminder to encourage parents to file grievances instead of sideline conversations.</li></ul></li></ul>
11. 8U Jersey's	<b>Key Points and Outputs</b> <ul style="list-style-type: none"><li>→ <b>Jersey's for next year.</b><ul style="list-style-type: none"><li>• Jerseys with numbers but no names will be given to our 8U players.</li><li>• We will be moving forward with this next year.</li></ul></li></ul>
12. UMPS	<b>Key Points and Outputs</b> <ul style="list-style-type: none"><li>→ <b>Games without UMPS.</b><ul style="list-style-type: none"><li>• We have 10U and 12U games without UMP's.</li><li>• We will reach out to specific individuals first and then send out an e-mail asking for interested individuals.</li></ul></li><li>→ <b>How are we paying UMPS.</b><ul style="list-style-type: none"><li>• We will pay UMP's \$60.00 per game.</li><li>• We would not need a W9</li></ul></li></ul>
13. DIBS	<b>Key Points and Outputs</b> <ul style="list-style-type: none"><li>• <b>Hours update.</b><ul style="list-style-type: none"><li>• None</li></ul></li></ul>

→ Ideas for DIBS hours offers.

- We need to offer more DIBS hours.
- Next year possibly consider 2 hours.
- Ideas for potential hours:
  - \* Blanket sales.
  - \* Apparel order pick up - Week of May 19th order will be in. ACTION ITEM: Theresa will be reaching out to get a more concrete date.
  - \* Evaluation check-in.
  - \* GameChanger.
  - \* Give an hour for the families attending the parenting meeting.
  - \* Equipment inventory.
  - \* Field prep.
  - \* Greeters at Panda Express Dine to Donate nights.
- ACTION ITEM: We need a plug in the next email dedicated to DIBS buyout.
- No one is signed up for the second meat grilling.

14. Website changes

**Key Points and Outputs**

- Joline does not need board approval to make changes to the website.