



Minutes

MEETING TITLE

DATE	Monday April 14th, 2025	TIME	Start 1800 End 1957
LOCATION	Don Chuy, Sauk Rapids, MN		
PURPOSE	Sauk Rapids Rice Fast Pitch Softball Association Board Meeting		
ATTENDEES	<p>Board Members:</p> <p>Jim Dorn - President</p> <p>Jenica Cmelik - Vice President</p> <p>Whitney Kelm – Secretary</p> <p>Kelly Travis - Treasurer</p> <p>Kara Barry - Player Coordinator</p> <p>Theresa Stang - Apparel and Player Development Coordinator - ABSENT</p> <p>Melissa Rowe - Social Media and Photo Coordinator</p> <p>Joline Hurst - Website and Registration Coordinator</p> <p>Lora Gullette - League and Umpire Coordinator</p> <p>Adam Bauer - Field and Equipment Coordinator</p> <p>Level Coordinators:</p> <ul style="list-style-type: none">• U14 Level Coordinator - Jen Bauer - ABSENT• U12 Level Coordinator - Rachel Felchle• HS School Level coordinator - Shauna Seaman - ABSENT <p>Open positions:</p> <ul style="list-style-type: none">• Fundraising and Concessions Coordinator• U10 Level Coordinator• U8 Level Coordinator <p>Guests:</p> <p>None</p>		

TOPICS

MEETING NOTES

1. Approval of March 2025 meeting minutes

Key Points and Outputs

- Motion made and approved. March meeting minutes approved.

2. Approval of April 2025 meeting agenda

Key Points and Outputs

- Motion made and approved. April meeting agenda approved.

3. Treasurer Update

Key Points / Outputs

- **March 2025 financials.**
 - These are located in the shared drive.
- **Update on Farmers and Merchants account closure.**
 - Action item: Needs to be done yet. Jim Dorn will be closing this account by May 1st, 2025.
 - We allow our president Jim Dorn to close this account.
- **Taxes**
 - Have been filed.
- **Stamp**
 - Action item: Kelly will be working on getting a deposit stamp.

4. Presidents update

Key Points / Outputs

- **BigWest scheduling meeting.**
 - Scheduling meeting was April 8th in Medina.
 - Board members and coaches attended.
 - Schedule needs to be loaded by BigWest and then we can get this uploaded into Crossbar.
 - Action Item: We need to figure out who will be uploading these into Crossbar. Adam or coaches.
 - Jim will be asking for an import file from BigWest to make it easier to get schedules into Crossbar.
- **Shed Shelves**
 - We have enough supplies to install shelves in the supply shed.
 - We have a Menards rebate check that we could use. Brandon still has this. ACTION ITEM: Jim to touch base with Brandon to get this back.
 - Adam will be taking care of the shelving install.
- **UMP's**
 - Three Rivers said that it will be difficult to find UMP's while school is in secession.
- **Meat Raffles**
 - **Eagles** - we are doing well.
 - We would like to do race games inbetween meat raffles. We are going to attempt this next time.
 - **Molitors** - we are also doing well. We have one meat raffle in May and then we are done.

5. Follow up items

Key Points and Outputs

- **Jim - Field prep DIBS hours.**
 - Baseball- parents and coaches will do this until school is out.
 - Players will complete field prep once school is out.
 - Jim would like to model after this.

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- Action Item: We will need to figure out how DIBS hours will be awarded for this.
- We need to make an instruction sheet on field prep and leave it in the shed for families doing field prep. This would include what is required for field prep, measurements for pitching rubbers, list of what equipment is needed to be removed from the fields at the end of games, and a diagram of where supplies are and should be in the shed. Action Item: Adam to put this document together. Jenica will get it laminated.
- 8U coach asking for a manual pitching machine. Action item: Adam will be ordering.

→ Jim - Bylaws update.

- This has been sent. Jim would like board member feedback via email by April 21st with any proposed edits.

→ Jim - Jimmy's room reservations for summer meetings.

- They do not take room reservations.
- They are aware of our summer meeting dates and will accommodate us.
- They will be closed a week in July, we do not have a date for this yet.

→ Lora - Development progression documents update.

- They are in the drive. Lora would like board member feedback via email by April 21st with any proposed edits.

→ Kara - 8U and 10U roster spots.

- Kara does not have access to this. Action item: Jim will be getting Kara and Lora the training video and access to Crossbar.
- 10U teams - 9 registered for each.
 - Jim will be following up with a family to see if their players will be playing.
- 8U team - 9 registered

→ Melissa - Team photo scheduling.

- Melissa will need rosters from Joline. These will be given to the photographers. This needs to be given to the photographer 3 days prior to pictures. Action item: Joline to provide Melissa with team rosters.
- Families will need to schedule with the Camera Shop for makeup sessions.
- Action Item: Jolien will be generating a report out of Crossbar, "Master contact spreadsheet" with each team's players names, parents names, player / parent emails, and phone numbers. This will be put in the coaches folder. This will be convenient for meat pick up, apparel orders, etc.

→ Jenica - Window decals.

- Decals are through Crown Printing.
- 4inch - 100 would be \$2.25 (car decal). We could sell for \$5.00. Jenica will be ordering 100 of these.
- 2inch - 100 would be \$1.50 (water bottle size). We could sell for \$3.00. Jenica will order 150 of these.

	<ul style="list-style-type: none"> • We do not have a final print date. It would take 1-2 weeks. <p>→ Jenica - Reservation of the commons for Meat sales form drop off.</p> <ul style="list-style-type: none"> • Middle school commons area has been reserved. • Form drop off will be May 2nd from 5-6:30PM. • DIBS have been filled. • We need a board member to take the money , ensure math adds up, and money received is correct. • Melissa will be there. Jim might make it as well. • Action Item: Melissa will post on social media. <p>→ Theresa - Jerseys</p> <ul style="list-style-type: none"> • Future years jerseys will be delivered with equipment. • Jim will get the jerseys and ensure orders are correct. • Jim will coordinate how jerseys will be dispersed to players / coaches before photos.
6. Coaches update	<p>Key Points and Outputs</p> <p>→ Coaches update</p> <ul style="list-style-type: none"> • HS - Emily McEwen and Steph Andrews • 14U Green - Haliey and Jim Arnold • 14U Gold - Scott Massman, Sean Gales, Ashley Listel • 12U Green - Lora, Keagan, Conor, Pete Gullette • 12U Gold - Natalie Westergren / Gena and Chris Kiffmeyer • 10U Green - Eric Loberg and Ashley Prelvitz • 10U Gold - Steph Andrews and Natalie Westergren • 8U - Eric Schleper and Sam Sorenson
7. 2026 plans for coaching	<p>Key Points and Outputs</p> <p>→ Recruitment efforts.</p> <ul style="list-style-type: none"> • We need to start sooner. • Touch base with coaches at the end of the season to see if they are interested in the next season. • We will be conducting coach surveys mid and end of season. <p>→ Non-parent head coaches.</p> <ul style="list-style-type: none"> • Lora will organize <p>→ Efficiencies for background checks, paperwork, etc.</p> <ul style="list-style-type: none"> • Lora will organize
8. Fundraising updates	<p>Key Points and Outputs</p> <p>→ Panda Express Dine to Donate.</p> <ul style="list-style-type: none"> • Thursday April 17th and Friday June 6th - ALL DAY. • We can print off flyers and have them in the lobby or at the counter. • June flyer will be provided after April 17th date. <p>→ Chipotle Dine to Donate.</p> <ul style="list-style-type: none"> • Wednesday May 14th from 5-9PM.

	<p>→ Maneas Meat Pack Fundraiser.</p> <ul style="list-style-type: none"> • This starts April 18th and ends May 2nd. • Families will print off the order form. • Meat Pack pickup will be Monday May 19th from 5:30-7:30 at the Middle School commons. • We need a board member there. • Melissa, Kelly, and Kara will be there to help. <p>→ Maneas Grilling Fundraiser.</p> <ul style="list-style-type: none"> • Thursday July 17th and Friday July 18th. • DIBS hours: We will split the hours. 10:30- 12:30 and 12:30 - 2:30. • 4 adults each shift would be ideal. • Bring your players - they do not count for DIB hours.
9. Sponsor Letter	<p>Key Points and Outputs</p> <p>→ Update on donations.</p> <ul style="list-style-type: none"> • Scooters does not donate but does a “dine to donate.” Action item: Jim to coordinate the day with Scooters. • We will put sponsors on our website. • Thank You cards will be put out at pictures to be signed by the players. Action item: Jim will provide the Thank You Cards.
10. Twins Grant	<p>Key Points and Outputs</p> <p>→ Equipment requests.</p> <ul style="list-style-type: none"> • Approved for 4 kits. • We need to decide what we are going to do with the gloves. • 11.5 inch and 12 inch gloves were donated. • We need a catchers sessions / pitchers camp to provide proof we are promoting youth sports with the donated equipment. • “Come try softball for free” might be an opportunity.
11. 2026 Tryouts	<p>Key Points and Outputs</p> <p>→ Scheduling.</p> <ul style="list-style-type: none"> • August timeframe. • We will touch on this May. <p>→ Third party evaluators.</p> <ul style="list-style-type: none"> • Flex charges 40.00 per player that is evaluated. • This has already been budgeted for. <p>→ Team formation.</p> <ul style="list-style-type: none"> • They will be the ones to form the teams. • They provide individual player feedback. • They have a record from year to year of players' progress.
12. DIBS	<p>Key Points and Outputs</p> <p>→ DIBS numbers</p> <ul style="list-style-type: none"> • 348 total hours available. • 128 hours to be completed yet. • One shift available for the meat raffle on 5/16.



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