

**October 2024 BHC BOD Meeting Minutes**  
Thursday, October 10, 2024, 6:30PM  
Bowie Ice Arena (Meeting Room) and Via Zoom

Secretary / *Julianna White*

1. Call to Order @ 6:35pm
2. Roll Call: Present- Bill Schmidt, Billy Palmer, Sarah Cohen, Julianna White, Wendy Bernard, Mary Smith, Stanley Helowicz, Kevin Conover, Elizabeth Curran, Derek Rabold
3. Approval of September 2024 Meeting Minutes- Motion to approve- Julianna White, second- Wendy Bernard
4. Absent: Elizabeth Argo-Wilbanks, Jim Jolley, Dan Kunath
5. Guests: Paul Mazzei, Jess Dickerson

**REPORTS:**

HOCKEY DIRECTOR - Bill Palmer

- EJ- Teams participating have a 7-2 record combined for 14U and 10U Gold teams. There have been a few scheduling issues with EJ, but working those out
- CBHL- 19U girls have won their first game. A player has been released with no issue
- One complaint regarding refs. Would like to know of videos/complaints regarding refs as well as compliments
- Working with goalie coaches to coordinate drills better so there is no idle time.
- THFF for girls event was a success thanks in a big part to Bill and Derek, as well as the 12U girls team for helping. 31 girls participated some coming in last minute (approx 8-10)

VICE PRESIDENT - Bill Palmer

- SHOA workgroup scheduled for 10/21 at 7:30pm
- PVAHA & CBHL working to coordinate 8U & 10U jamboree. 10/19/24 @ Howard

TREASURER - Sarah Cohen

- Working on budget. Need to compare the budget with actual expenses to see how they compare
- Requesting receipts for any expenses for BOD for current expenses (open house, THFF, etc). Already paid Kyle.
- Tournaments- most teams have registered- nothing from 16U Gold and waiting in info from 14U Red.
- For Rec- Confirm that ASL Terps are showing up (yes). Bill said for Nate and company to send invoice.
- Per Bill, Sarah gets the budget together, board reviews and votes. Looking for net losses.
- Sports Engine should be done with payments
- Crossbar has a few payment plans extended due to registration dates.
- The first payment of both grants have been made.
- October's ice has been paid for.
- Need to look ahead to Spring for scheduling

SECRETARY - Julianna White

- Update emails have gone out to rec and travel teams

- Binders have been distributed to those requesting
- CBHL manager list has gone out to BHC travel manager to update their information.

#### DIRECTOR OF SPECIAL EVENTS AND SOCIAL MEDIA - Elizabeth Argo-Wilbanks

- Not present for update

#### DIRECTOR OF MEMBERSHIP & REGISTRAR - Wendy Bernard

- 1T rosters have been sent
- Stickers are made for teams as needed. CCHL will be needed for non league games.
- Overall concern is that there are still changes being requested for 1Ts and there are coaches that have not completed all requirements

#### DIRECTOR AT-LARGE 1 - Elizabeth Curran

- No updates to concussion reports
- Would like the manager list update for tournament tracking- Julianna to send
- Bylaw review- Received very limited feedback. Luke W. gave a very detailed mark up which was great. Marked up copy made available to the BOD for additional updates.
- Would like for the cut off for changes to be 10/31/24.

#### DIRECTOR AT-LARGE 2 - Jim Jolley

- Not present for meeting but gave email update- New sponsor with Streetcar 82 Brewing Co (\$1000 partner- Logo on website and decal for banner purchased- \$32.92). Sponsorship flier reviewed and approved but BOD-printed by HighStarr for \$41.34 (100 copies)
- For 2024- \$1000 intake, \$74.26 costs and currently \$925.74 revenue
- Notes about the Squad Locker spirit shop- link provided. Used by several other clubs with a percent of the profits back to the club for each purchase.

#### EQUIPMENT MANAGER - Dan Kunath

- Not present

#### MASTER SCHEDULING - Mary Smith

- Continuing to work on the schedule
- 10U-19U League games have been scheduled. There are a few CHBL games that need to be rescheduled, but working on those now
- 8U UA- waiting to hear back from Ashburn Xtreme so league games can be scheduled and looking to reschedule a league game with Caps Academy.
- Friday practice spot is presenting a problem as to who is available to take the spot

#### WEBMASTER - Stanley Helowicz

- Website- New sponsor logo added to the website and added a news article for LTP for ease of finding information for new members
- VIDSWAP up and running- used for a recent 12U Gold game. Working on a How-to-Guide. Finalizing inventory and creating a check out system. No access to the previous routers but working with a portable router that seems to be working okay. Need three more phones
- New WIFI router has been installed. Working with Randy and Carrie to get access to router posted.
- Survey results from beginning of the season have been sent to the BOD. Keep points were communication, wanting more skills clinics and more structured organization.
- Would like an increase in social media presence. Bill S. to meet with Liz to discuss.

SAFESPORT COORDINATOR - Kevin Conover

- Discussed specific coaches and what is still needed and if they are still coaching.

DIVERSITY COORDINATOR - OPEN

- Noted that Tarsha Cavaugh interested in the position.

DIRECTOR OF GIRLS HOCKEY - Derek Rabold (absent)

- THFF- Girls went great and would like to set up another weekend. Maybe MLK- working on dates and ensuring we have ice. Two previous BHC players even came back to help (Keelan M. and Ariana A.) in addition to current players and coaches
- CBHL & PVAHA are working on 8U/10U jams
- 19U team is struggling to get going but they are working hard and having fun. 12U girls are doing okay as well but still pushing hard. Still trying to get more players.

PRESIDENT UPDATE- Bill Schmidt

- Tarsha Cavannaugh- working on getting her set up with position- need to review position duties.
- Taxes for 2023 have been filed. Waiting for 2022-Frank did well getting things in to work on getting all items caught up.
- Working on getting connected to the new router with new password

**OLD BUSINESS**

- Updates on Bylaws- discussed timeline for applicable revisions
- Discuss written reports and member updates

**Next Meeting scheduled for November 14, 2024 at 6:30pm.**

*BOD Meeting adjourned at: 8:08pm- Motion Julianna White, second Wendy Bernard.*