

May BHC BOD Meeting Minutes

Thursday, May 14, 2026 7:00PM

Via Zoom

1. Call to Order - @ 7:07pm
2. Roll Call - Bill Schmidt, Julianna White, Elizabeth Curran, Kevin Conover, Dan Kunath, Will Durkee, Wendy Bernard, Mary Smith
3. Absent: Stanley Helowicz, Derek Rabold, Grace Alaska, Paul Mazzei
4. Approval of Meeting Minutes- Motion to approve March Minutes- Wendy Bernard, second Julianna White. Motion to approve April Minutes- Julianna White, second Wendy Bernard
5. Guests: Some on Zoom

REPORTS :

HOCKEY DIRECTOR - Will Durkee

- 18U, 12U and 8U Black - would like a few more players for each. Moving a few players up to 18U from 16U which will help.
- Registration for Rec is rolling in. 12U, 14U and 16/18U looking good.
- Spring Hockey went well- a lot of coach participation and help.
- Planning for next season- want coaches to set up team meetings, get managers assigned. Looking to update/change jerseys. Working with Grace for next year's budget. Would like to get more Nonleague games at home and wants to plan for it with ice time and budget.
- Elections are coming up and there are a lot of open slots- encouraging more participation.

TREASURER - Grace Alaska- not on at time of meeting

- No Update

SECRETARY - Julianna White

- Inquired about when the equipment room would be available now that the ice rink is down for the season- Bill noted to email Carrie and inquire about when would be a good time to get into the equipment room to put binders and other materials into a storage container for managers.
- Paul Duquette is moving away from tracking all of the award patches. He sent several extras to the club (Julianna has to go with materials) for tracking from here on out. The designated person at the club will collect the award sheets and distribute them accordingly. He will be the contact for requesting more when out of the patches (at least for now).
- Will hand off materials to the next secretary once elected.

DIRECTOR OF SPECIAL EVENTS AND SOCIAL MEDIA - Paul Mazzei - not on at time of meeting

- Bill gave update- Continuing to coordinate with Stan with the website- now has access

- Media is doing the registration campaign- would like to continue pushing over the next couple of months at \$250/mo for the media marketing services. Wendy, Julianna and Elizabeth asked about the funds and why the extra money.
- Social media interactions are up.
- A question was asked from the guests online regarding a planning committee- Paul to email to coordinate the help.
- Cook out went well- not as many as last year. There were a lot of younger kids.

DIRECTOR OF MEMBERSHIP - Wendy Bernard

- Not super busy right now but June it will pick up
- Requested that Bill and Will emphasize to the coaches that they need to get their things in as soon as possible
- Portal opens in June but that may be delayed.
- Bill said per Paul that we can set up special tournament rosters for summer under Spring.

DIRECTOR OF TOURNAMENTS AND PLAYER SAFETY - Elizabeth Curran

- 18U set to do the Aston Tournament at the end of August/beginning of September.
- Dan asked about any updates to the Stay and Play change that was supposed to be taking place, but there is nothing on the USA Hockey website regarding this change.
- Working on tournament sheets like last season to get out to the teams. Currently researching sales/discounts/early bird specials for tournaments.
- No updates on the injury form as no one has been on the ice. Still get figure out where it lands once submitted in google forms.

EQUIPMENT MANAGER - Dan Kunath

- Follow up email regarding the jerseys- will work with Kyle on bundles and a la carte items
- Number system working well w/assignments

MASTER SCHEDULING - Mary Smith

- No updates- this is the “off season” for scheduling

WEBMASTER - Stanley Helowicz - not present at the time of the meeting

- No update

SAFESPORT COORDINATOR - Kevin Conover

- Reminded board to get their USA Hockey number registered, Safe Sport and background check submitted.

*Questions came up in the chat regarding the possible jersey change, voting and timelines. Bill will get poll out to the Club if the Board decides that is the route they want to take. Will meet with Stanley.

Director of Girls Hockey- Derek Rabold- not on at the time of the meeting

- Update by Bill- Girls leveling clinic for CBHL 10/12U on June 13 @ Prince William Ice

PRESIDENT - Bill Schmidt

- CBHL - Playoff dates for next season have been set- email was sent out to BOD with dates. Now have two teams out of Richmond (Richmond Hockey Club and the Richmond Generals). CBHL looking for Operations Officer (also in the email sent to the BOD)
- Referees will be able to start training- BHC would like to host SHOA and help out on the ice.
- Preliminary declarations have been submitted to the CBHL
- Have not heard about the CCHL plans.
- Toured the new rink facility and it is looking pretty cool with how the build is happening. There will be 5 locker rooms and a coaches/ref room. Will need storage for Hockey gear- a possible option is a sea container. Spoke with the architect while there- to get measurements to make sure there is enough space. Will update everyone once the walls go up. Good news- if the second sheet is approved, installation will not impact the operations of the current rink.
- Elections to be held on 5/30/26- to work with Stanley to get names up and if they can have hand written and virtual.
- Note- will be out of town the week before the election
- Thanked all of the BOD and said kind words to Julianna and Stanley, thanking them for their time and hard work on the board.

VICE PRESIDENT OF TRAVEL HOCKEY - VACANT

VICE PRESIDENT OF RECREATIONAL HOCKEY- VACANT

DIRECTOR OF NEW PLAYER AND PARENT OUTREACH- VACANT

SPONSORSHIP COORDINATOR- VACANT

DIVERSITY COORDINATOR - VACANT

Motion to adjourn meeting at 8:17pm -Dan Kunath, seconded- Julianna White

Next meeting, General Election Meeting- Saturday, May 30, 2026 at 6pm via Zoom and in person at the BHC Meeting Room