

September 2025 BHC BOD Meeting Minutes

Thursday, September 11, 2025 7:00PM

At BHC Meeting Room and via Zoom

Secretary / Julianna White

1. Call to Order - @ 7:06pm
2. Roll Call - Bill Schmidt, Will Durkee, Julianna White, Stanley Helowicz, Elizabeth Curran, Dan Kunath, Kevin Conover, Mary Smith, Paul Mazzei, Derek Rabold
3. Absent: Grace Alaska, Wendy Bernard
4. Approval of August Minutes- Motion- Julianna White, second Stanley Helowicz
5. Approval of July Minutes- Motion- Julianna, second Stanley Helowicz
6. Guests: None present in person or on zoom

REPORTS :

HOCKEY DIRECTOR - Will Durkee

- The travel season is up and running. 12U Gold has the most league games played so far and is 2-1 in the Upper A division, a very impressive start. A handful of other teams start their league games this weekend and the 8U travel pre-season jamboree kicks off next weekend.
- Skills Clinics have been going well with positive feedback. Goalies will now be able to go every week and work with Defending the Crease
- Parents have been happy with the free skate sharpening promo. Additional items are in the works- will be working with Grace on the budget.
- Rosters are nearly finalized. There will be a few last minute updates with a couple of players moving to travel. 12U and 14U Red teams are full
- Big thank you to Wendy for working hard on the rosters and keeping up with all of the changes and to Mary for all of the help with the craziness of the schedule and keeping things running smoothly.
- Now up to 53 coaches for the BHC- 21 are level 4 or higher and there are now 15 new coaches at level 1.
- Bill added to Will's notes to get together with Dan to get puck bags together for the coaches (each team).

VICE PRESIDENT OF TRAVEL HOCKEY - VACANT

VICE PRESIDENT OF RECREATIONAL HOCKEY- VACANT

TREASURER - Grace Alaska

- Not on at the time of the meeting.

SECRETARY - Julianna White

- Manager email has gone out to all travel managers. Binders made and handed out to all travel managers for those who requested one. Fielded lots of questions so far with the newer managers.

- No Zoom meeting yet as the schedule has been overly hectic. Will look at a date and time this weekend to send out to all managers for scheduling.
- CBHL manager list was received from Katy Kaufmann and has been updated with all current manager information from the club with the exception of the 14/16U girls- need add that information this week.
- All access codes have been received from CBHL- they had been sent to the VP email address by mistake. All managers have their codes for the Game Sheet for CBHL.
- CCHL has not generated codes yet, but will be doing that this month. Once I receive them, I will send them to the rec managers.
- Next up is to email the rec managers once all are secured and ensure they all have binders if needed.
- Received reimbursement for supplies, will submit postage once receipt is located.

DIRECTOR OF SPECIAL EVENTS AND SOCIAL MEDIA - Paul Mazzei

- All set for the Open House on Sunday. Mary helped with timeline. Theme is “Rebuilding Bruins”- lots of swag for the event. The more help the better. Food delivery scheduled for 9/12/25 at the rink and will use the Zam room refrigerator. Black Bears players to do autographs and help with skills competition. Capitals organization gave signed items for raffle.
- Social media post interaction has been going well. There has been enough interaction with Facebook to monetize- will do research and bring findings to the BOD
- Bill asked about blocking off parking for the open house, but the Rink staff did not want those spaces specifically coned off- members will figure it out day of event.

DIRECTOR OF MEMBERSHIP - Wendy Bernard

- Not on at the time of meeting- Bill noted that all travel rosters are done.

DIRECTOR OF TOURNAMENTS AND PLAYER SAFETY - Elizabeth Curran

- Injury form has been approved- ready for QR Code
- Developed list of tournaments with current BHC registrations to see if there are multi-team discounts
- 10U Gold- working with the managers to get the schedule worked out with scheduled CBHL games and tournaments. 8U Black- Possibly adding an additional tournament
- Lots of variety on where teams are planning to travel- MA, GA, NC, SC, NY so far.

DIRECTOR OF NEW PLAYER AND PARENT OUTREACH- VACANT

SPONSORSHIP COORDINATOR- VACANT

EQUIPMENT MANAGER - Dan Kunath

- The first round of jersey orders came in. Second round will be shipping on 9/11/25 and third round will ship out in a few weeks.
- There is now an option on the website regarding jersey numbers noting the available numbers.

MASTER SCHEDULING - Mary Smith

- Need to input some of the Rec games. No Rec tournaments yet
- EJ finally responded regarding 12U to get those games set up
- All CBHL games have been finalized. Trying to reschedule a couple of games for 10U Gold in order to accommodate a tournament.
- Thanks to Will for getting practice schedule worked out
- In regards to the open out- need to get items on the schedule for the evening- Per Paul it is open for what BHC would like to do.
- Mary noted Caps Learn to Play. Per Bill- spoke with Zoe (Caps contact)- should have Bowie noted now- there were additional forms that were needed that have been completed. Will need to get ice slots set for the next LTP.

WEBMASTER - Stanley Helowicz

- Learned about a configuration glitch with Crossbar and forms. Will reconfigure and load blank forms at the resources tab.

SAFESPORT COORDINATOR - Kevin Conover

- Most coaches are good. There are a few stragglers and a couple of new coaches that are working on their items.

Director of Girls Hockey- Derek Rabold

- 12U getting off to a good start with nonleague play. 19U have upcoming games this Sat/Sun
- 9/20/25- 40 girls have signed up for BHC Try Hockey. Hoping to get the 12U and 19U girls teams to help out on ice during event. Would like to move equipment out to the area where the box room is located to allow for more room. Dan asked about the age groups so he could make sure the equipment brought out would be the right sizing- Derek noted he would know more by the weekend.
- Paul asked about getting the banners hung back up that were taken down to protect them during the rink closure. Noted that getting them up for the open house would be ideal. Derek said he would work to get them up early Sunday morning in a safe place.

DIVERSITY COORDINATOR - OPEN

PRESIDENT - Bill Schmidt

- The City has noted that construction is projected to start on the new week next week. No ground breaking ceremony- will have a large celebration once the rink is complete.
- Taxes for last year are ready to send in
- Wendy to get approved 1Ts and stickers (as needed) in the boxes ASAP
- Noted that as many BOD as possible should be at the open house
- Reminded all BOD not to update/change any jersey numbers in the system.
- CBHL- Noted changes to the times for all ages- any period less than 17 mins will require the 1.5, 4, and 8 minute system, even for older age groups. Also noted the 16U tag up offsides. So far this season in the CBHL there have been 2 match penalties and 30

majors.

- SHOA to create a ranking system for refs. Also restrict the amount of games at one rink. There has been an increase to fees for refs for Easton, Tucker Road and Capital Clubhouse
- Received the credit card but the statement went to the City, not the PO Box as requested. Truist is still making errors with phone numbers and names with the account. Working to make sure all information is up to date.
- The topic of non-parent coaches and helping with training compensation. Noted there may be something in the bylaws the BOD can work with or update.

Motion to adjourn the meeting-Dan Kunath, seconded- Stanley Helowicz

BOD Meeting adjourned at: 8:17pm

Next meeting, Thursday, October 9, 2025 at 7pm at BHC and via Zoom