

September 2024 BHC BOD Meeting Minutes

Thursday, September 12, 2024, 6:30PM

Bowie Ice Arena (Meeting Room) and Via Zoom

Secretary / *Julianna White*

1. Call to Order @ 6:37pm
2. Roll Call: Present- Bill Schmit, Billy Palmer, Sarah Cohen (via Zoom), Julianna White, Elizabeth Argo-Wilbanks (via Zoom), Wendy Bernard, Dan Kunath, Mary Smith (via zoom then in person), Stanley Helowicz, Kevin Conover, Jim Jolley, Elizabeth Curran
3. Approval of August 2024 Meeting Minutes- Motion to approve- Bill Palmer, second- Wendy Bernard
4. Absent: Derek Rabold
5. Guests: Paul Mazzei, Andrea Hurley

REPORTS:

HOCKEY DIRECTOR - Bill Palmer

- Mite House starts 9/15/24.
- For Learn to Play- 35 are registered with 13 being from the CAPS LTP

VICE PRESIDENT - Bill Palmer

- CBHL Meeting to discuss 8U Upper A
- All teams will need to go to Hampton Roads for their required games (in designated brackets).
- CBHL Girls Jamborees will take place per Pat Wildman- working on locations.
- SHOA- did not increase rate. Bill S also added that there will be a QR code to give input regarding refs

TREASURER - Sarah Cohen

- Zelle is set up for the club account. Free to send money, but there is a 1% fee on money received. It also makes it much easier to pay club bills.
- Venmo/Paypal- will be transferring all funds from these accounts and closing. Lori had set up with her info but does not have access anymore. These were set up as personal accounts and it's important that they are set up as a business account. There will be fee associated with these accounts, but members will likely prefer this to writing checks.
- Would like to get an accurate assessment of # of teams (club and rec) and roster figures so the proposed budget can be updated based on registration costs to get a clearer picture of where the Club stands.
- Down to one delinquent account for a member who left the club
- VidSwap- Equipment has been returned by previous member. Stanley is currently making sure it is all in good working order. There are a few coaches that would like to use it. Received a quote from VidSwap. Would like to propose to the board for the club- To use just for games (no logging of games), it would be \$499 for annual platform access and \$350 for the replay feature for in-game use for a total of \$850. Again, since this would be available to all teams (and perhaps Stan and I could help with tutorials if needed)-requesting the board to include this cost as a club expense. Bill S. noted it could be brought to the Board for approval once it is confirmed all equipment is okay.
- Working on budget update for October's meeting.

SECRETARY - Julianna White

- Emails have gone out to all travel managers as well as binders and some ipads
- Need to confirm rec managers to ensure all material gets out to them as well.
- Requested the CBHL manager google doc from Bill S- to send after meeting

DIRECTOR OF SPECIAL EVENTS AND SOCIAL MEDIA - Elizabeth Argo-Wilbanks

- Ice slots are set for open house. Mr. Solo Ice Cream Truck will be at the open house. Google form has been sent out for sign ups for volunteers. Food list set, coolers available. Paul Mazzei will be on the grill and 10U helping out.
- Planning a skills competition during one of the ice slots- will need coaches to help. To include hardest shot, speed, accuracy, etc. Looking to see what prizes could be given.

DIRECTOR OF MEMBERSHIP & REGISTRAR - Wendy Bernard

- 1Ts are all submitted and approved
- Reaching out to rec families to make sure they have switched from SE to Cross Bar

DIRECTOR AT-LARGE 1 - Elizabeth Curran

- Bill S. to email for a status update regarding the bylaw review and schedule.

DIRECTOR AT-LARGE 2 - Jim Jolley

- Sponsorships- Developed a sponsorship flier to be able to distribute in the Bowie community. Tiered system for three levels of sponsorships (website only, group rink banner and dedicated banner). Flier sent to BoD for review- no concerns as of yet. Stanley to create sponsorship page on the BHC website
- Merchandise- No major updates. No new gear in ProSkate as Kyle needs to build capital back up after the summer slow season. Still discussing with Stanley the option for an online alternative.

EQUIPMENT MANAGER - Dan Kunath

- Outfitted several new skaters for Fall LTP.
- Starting to get low on mid size equipment. Have a lot of equipment for mites and smaller 10U's, and a fair amount of large equipment (teen/adult). Getting low on 10/12U (junior large range). Will price out some starter level equipment.
- First batch of jerseys shipped today (9/12). Should be here in the next couple of days. Socks are in, the first batch of shells has also arrived and the first batch of reversible practice jerseys are ready.
- Adult XL reversibles were out of stock at several vendors. Kyle has been working on sourcing them.
- Once the game jerseys arrive, will put everything together in one package for each player.
- Will email Stan the details Friday and have warm-ups added to the webstore.
- Bauer jackets are \$80 + the cost of embroidery. AK is offering a full warm-up set (jacket and pants) for \$100, or \$110 for the lined version. Price includes all decorations (names, number, Club logo). There are jacket and pant samples available to view. Can leave it in the pro-shop for everyone to see.
- If anyone does not know their assigned number, check their profile in Crossbar.

MASTER SCHEDULING - Mary Smith

- Continuing to work on the schedule
- If anyone has any issues, they need to email the scheduler email directly.

WEBMASTER - Stanley Helowicz

- Continue to help as issues come up and send notes to Crossbar of things that could be useful for future updates of their platform based on feedback from Coaches and Team Managers.
- Starting to work on the VIDSWAP equipment. Need at least 4 more iPhones for the systems. Pins for the tablet and two iPhones currently with the kit. Will likely need the iTunes user name or password but may be easier to wipe them and set-up a new iTunes account the current board will have access to. 6 suction cup mounts for the battery packs and phones. Possible router password.
- Work on a concussion form link for Elizabeth Curran.

SAFESPORT COORDINATOR - Kevin Conover

- One BOD member still needs all items
- Need Locker Room Monitors (LRM)

DIVERSITY COORDINATOR - OPEN

- Noted that Tarsha Cavaugh and other parents are interested in the position.

DIRECTOR OF GIRLS HOCKEY - Derek Rabold (absent)

- No report

PRESIDENT UPDATE- Bill Schmidt

- First IRS abatement went through
- Two grants approved- will go towards the girls programs and the ASL accommodations
- Equipment has been returned and money paid from delinquent previous member
- Working on ways to get information out quicker to board and membership
- Open house- all need to volunteer if possible
- Working on getting access to Quickbooks- taking longer due to the steps that need to be taken
- Teams still need some roster stickers for NL games (with teams that do not use Game Sheet) and possible tournaments that still require stickers.

OLD BUSINESS

- Updates on Bylaws- discuss timeline for applicable revisions
- Open House
- Discuss written reports

NEW BUSINESS

- Discussed written reports and member updates

BOD Meeting adjourned at: 7:47pm- Motion Julianna White, second Wendy Bernard.