

Valley City Hockey Club

Board Meeting Minutes

April 8, 2025 | 6:00 p.m. | Valley City Town & Country Club

Attendance - Stephanie Roelfsema, Jeremy Wiebe, Amy Olsen, Jeff Wurzer, Kevin Chase, Kristan Bullinger, Ty Stearns, Andy Carlson and Chris Tofsrud

Roelfsema called the meeting to order at 6:05 p.m.

Review/Approve Prior Meeting Minutes – Wiebe motioned to approve March 2025 meeting minutes and Banquet / Annual Meeting minutes as presented. Olsen seconded. Motion passed.

Review/Approve Financials – Chase motioned to approve February 2025 financials as presented. Wurzer seconded. Motion passed. March 2025 Financials will be distributed electronically when received.

Club Operations

Election of Board Officers - Olsen motioned for current officers Roelfsema (President), Wiebe (Vice President) and Bullinger (Secretary) to be re-elected for the 2025-26 term. Wiebe seconded. Motion passed.

Wurzer motioned for Olsen to fill the open Treasurer position. Carlson seconded. Motion passed.

Updates to Dacotah Bank Account Signers - Olsen motioned for Danielle Lindemann to be removed from club accounts at Dacotah Bank, and Kristan Bullinger to be added to accounts as an authorized user and signer effective April 18, 2025. Wurzer seconded. Motion passed.

JVC Prowl Alliance Representatives - Bullinger motioned for Roelfsema, Olsen and Stearns to represent Valley City Hockey on the JVC Prowl Alliance board. Chase seconded. Motion passed.

Club Roles & Coordinator Positions - Bullinger compiled a list of roles within the club, with the plan to offer club members opportunities to receive credit towards registration / payment for taking on a specific responsibility. Roelfsema will work on budgets for each role, which will be reviewed at the next meeting. Upon approval the positions will be opened up to members.

Carlson interested in taking the lead on Viper programming and coach coordination. Olsen willing to continue managing concessions, and Bullinger managing registration, communication, scheduling. Both Olsen and Bullinger plan to find additional club members to train in these areas for future seasons.

Hockey Programming

Summer Strength & Conditioning Program - Dani Lindemann is again interested in running a summer program for youth entering 3 - 6 grades. Program will run June 3 - August 14 and registration will run through Crossbar. Program will have capacity for 20 kids and will be advertised to hockey families before opening up to the community. Chase motioned to move forward with program registration. Wurzer seconded. Motion passed.

Building, Ice & Cleaning

Ice Removal - Ice plant shut down will begin May 7. Following shut down, the remaining ice plant maintenance/replacement phase will take place.

Rink Project List Prioritization - Board has compiled a list of proposed projects, and will finalized bids prior to the next board meeting. Board plans to prioritize projects at the May meeting and approve budgets for selected projects.

Cleaning - Roelfsema meeting with Servicemaster to finalize contract for cleaning of shared rink areas
- Lobby, Upstairs Viewing and Bathrooms.

Fundraising & Marketing

Fireworks - Fireworks fundraiser will be held June 27 - July 5. Trevor Bakalar will coordinate, and a sign up for volunteers will be distributed. Families will again be able to earn dollars toward registration for shifts worked.

Viper Cup - Date set for Friday, July 18. Roelfsema to follow up with Travis Ingstad and North 9 to work through logistics and schedule an initial planning meeting.

Board Ads / Banners - Plan needed for sponsorship renewals.

Concessions

Inventory Sale - Olsen to email membership concessions inventory items for sale at discounted pricing.

Other

Jefferson Elementary Field Day - Tuesday, May 20 - Rink reserved 8:00 a.m. 3:00 p.m.

Meeting adjourned at 7:37 p.m.

Next Meeting - Tuesday, May 13, 2025 at 6:00 p.m.
Valley City Town & Country Club

Respectfully Submitted,

Kristan Bullinger
Board Secretary

Additional Board Activity -

4/22/2025 - Roelfsema called for a motion to approve expenditures of up to \$30,000 for Dryland Training Area upgrades and \$11,000 for steel locker room doors. Bullinger motioned to approve the expenses as presented. Chase seconded. In Favor - Carlson, Wiebe, Stearns, Wurzer, Tofsrud and Olsen. Motion passed.

5/2/2025 - Ice Plant Shut Down / Ice Removal Begins

5/5/2025 - Informal joint meeting was held with members of both Jamestown Hockey Boosters and Valley City Hockey boards to discuss priorities for the upcoming season. Conversation topics included scheduling, player petition process, coach recruiting/assignments and ice availability at both locations.

5/8/2025 - Jason Manlove reported the floor scrubber has broken down and it is no longer repairable. After facility team members compared pricing for new equipment vs. rental options, Roelfsema called for a motion to approve an expenditure of up to \$12,000 to purchase a new floor scrubber. Olsen motioned to approve the expense as presented. Chase seconded. In Favor - Wurzer, Stearns, Bullinger, Wiebe, Tofsrud. Motion passed.