

## **Valley City Hockey Club Board Meeting Minutes**

October 14, 2025 | 6:30 p.m. | YSC Rink

**Present** - Board Members Jeremy Wiebe, Stephanie Roelfsema, Ty Stearns, Andy Carlson, Chris Tofsrud, Amy Olsen & Kristan Bullinger, and Operations Coordinator Hilary Russell

**Absent** - Board Members Kevin Chase & Jeff Wurzer

**Prior Meeting Minutes** – Jeremy Wiebe motioned to approve the September 2025 meeting minutes as presented. Amy Olsen seconded. Motion passed.

**Financials** – Kristan Bullinger motioned to approve the September 2025 financials as presented. Jeremy Wiebe seconded. Motion passed.

### **Club Operations**

**Admin Role** - Hilary Russell has started as club operations coordinator and was introduced to the board. Welcome, Hilary!

**Board USA Hockey Requirements - Safesport Updates** due for Chris Tofsrud, Kevin Chase, Amy Olsen and Jeff Wurzer.

**Board Reps** - The following board representatives were selected for each level:

- Termites - Kristan Bullinger
- Mites - Chris Tofsrud
- Squirts - Jeremy Wiebe
- 12U Girls - Andy Carlson
- PeeWees - Amy Olsen
- Bantams - Ty Stearns
- Safesport Representative - Steph Roelfsema

**Zam & Ref Scheduling** - Gage Thomsen has been contracted to schedule refs for Jamestown & Valley City home games. Mollie Perkins has given him the schedules. For Zamming, we will work to put a schedule in place for weekly practices, and Hilary Russell and Sam Carlson (concessions coordinator) will work together on a home game schedule.

**Jersey Order & Sponsorships** - Kelli Stearns took the lead on ordering new reversible jerseys for our Viper levels (Termite, Mite and Squirt) and secured two \$2,500 sponsorships to help defray the costs. Thank you to Bank Forward and J&S Marketing for their generous support! Reversible socks will be available for purchase for Squirt players at \$20.00/pair. Termites & Mites will receive black knit socks.

Outside Donation Requests - Following a recent request for a monetary donation from Valley City Hockey, the board revisited the club's stance on donation requests. Jeremy Wiebe motioned to continue with the following stance: At this time the VC Hockey board will not approve monetary donations to outside organizations, however we will consider opportunities for interested groups to volunteer within the club in exchange for a monetary stipend. Andy Carlson seconded. Motion passed.

## **Hockey Programming**

Try Hockey for Free - Wednesday, October 15 - 5-7pm - We have a few kids registered, but not as many as prior years. We will look at hosting another event in early November for another registration push.

Registration - Kristan Bullinger provided a registration update and the board discussed numbers at each level. After tryout weeks (10/13-10/23), team rosters will be built and need to be approved before games begin and all changes made by the end of November.

Coaches inquired about access to the HNDL coaching app and equipment/resources that were purchased. Stephanie Roelfsema will reach out to Whitney Trautman in Jamestown for details.

## **Building, Ice & Cleaning**

Ice Plant Updates - Ice plant upgrades are completed and ice is in. Heat has been added above the scorers box as part of this project.

Locker Room 1 Flooring - Kristan Bullinger will coordinate getting 4 x 6 mats from Fleet Farm or TSC to make this locker room skate-friendly.

Locker Room Doors - Order/Install update not available. Board previously approved purchase and install of 11 steel doors.

Motion Light Switches for Locker Rooms & Hallways - Kristan Bullinger to set up work order with Grotberg Electric

Livebarn Outage - Kristan Bullinger and Hilary Russell are working with LiveBarn and their install contractor to update our camera and continue troubleshooting.

Dryland Area Project & Building Materials - Board discussed building materials stacked in the rink and progress on the build. Andy Carlson will work with Jeff Wurzer and Kevin Chase to find a contractor to quote the project.

## **Fundraising & Marketing**

Winter Raffle - Raffle Tickets are printed and Amy Olsen will work with Hilary Russell to sort and distribute them.

Board Ads - Jeremy Wiebe to draft a letter, which will include the option to renew via online form or via mail. Hilary Russell is compiling a list of past board sponsors.

### **Concessions**

Amy Olsen to start working with new concessions coordinator Sam Carlson this month.

### **Old Business**

Practice Schedule - Andy Carlson raised concerns about the practice schedule not including enough time for Mite practices, and asked for 2 45-minute timeslots to be extended to 1 hour each. Kristan Bullinger and Stephanie Roelfsema expressed concerns over moving Pee Wee practices any later than they currently are. It was agreed upon to extend Mite times **earlier** on those two days, making those practices 1 hour each and maintaining the current ending time for Pee Wee teams. Mites are also welcome to schedule extra ice on Wednesdays after Squirts, Fridays after Termites and any weekend or school out day per availability.

Next Meeting Scheduled for Tuesday, November 11 at 6:15 p.m. at the YSC Rink.

Respectfully submitted,

Kristan Bullinger

### **Additional Board Activity**

10/22/2025 - Following the 2-week evaluation period, Ty Stearns conferred with coaches and made the recommendation to approve player movement requests for Krew Werkhoven, Jordy Stearns and Mosley Modlin to be rostered as Squirts. Amy Olsen motioned to approve the player moves as recommended by coaches. Andy Carlson seconded the motion. For: Ty Stearns, Jeremy Wiebe, Kevin Chase, Kristan Bullinger and Jeff Wurzer. Opposed: None. Motion passed.