

# **JAMESTOWN HOCKEY BOOSTERS BOARD OF DIRECTORS MEETING**

**8:00 pm Wilson Arena 12/9/2024**

## **Meeting Minutes**

In attendance: Joe, Jeremy, John, Nic, Chris, Whitney, Mollie, Mitch joined via phone

- I. Reading of last month's meeting minutes – Perkins
- II. Reading of the Treasurer's report – Forester
  - a. John motions to approve, Joe seconds, motion passes unopposed
- III. Committee reports – COMMITTEE REPORTS TO BE REVIEWED PRIOR TO MEETING
  - a. Equipment (Steckler, Wazek, Klundt)
    - i. Chris will take a look at the skates and will take what he wants for public skating rentals
    - ii. Make a pile for Play it Again – they will sort through what they want to keep and discard what they don't, we can get a check or use store credit to purchase new equipment
    - iii. Throw all garbage equipment, needs to be done before season is over and all the current rental equipment is returned
    - iv. Send link to Jeremy F to purchase 10 sets youth S/M and 10 sets youth L/XL
    - v. Need more skates sizes 11-3
  - b. Coaching (Stockert, Co-op)
  - c. Referees (Stockert)
  - d. Concessions (Champagne, Forester)
    - i. Complaints from those in attendance for UJ Women's games that the concessions aren't open. Will discuss at user group meeting with UJ.
  - e. Scheduling (Stockert)
    - i. Practice schedule needs to get loaded for the rest of the season ASAP
  - f. Fundraising (Trautman, Forester, Perkins)
    - i. Wilhelms \$500 now, \$500 after test drive event
    - ii. Members can go test drive vehicles at Wilhelms
  - g. Community Rep (Trautman, Forester, Stockert)
  - h. Registration (Perkins, Stockert, Forester)
    - i. Had one L2S family request refund, future monthly payments were cancelled and rental equipment was returned
  - i. Tourney (Steckler, Klundt, Wanzek)
  - j. Park Board (Trautman, Forester)
  - k. Discipline/Grievance (Perkins, Stockert)
    - i. We had an incident report from a referee from a Bantam B game for a player using vulgar language repeatedly to the referee and then to the box worker. The ref increased the player's initial penalty from a minor to a 10 min major game misconduct.
  - l. Co-op (Trautman, Forester, Perkins)
    - i. Meeting requested from PeeWee A parents with the co-op board, not scheduled yet
  - m. Apparel (Trautman)
  - n. Grow the Game & USA 2 for 2 (All board members)
  - o. Marketing (Wanzek, Klundt, Stockert)
  - p. Social Media (Vigil, Perkins)
- IV. Old Business
  - a. Gaming Board Discussion

- i. Committee member recommendations
  - ii. Discuss paid/unpaid
  - iii. Ideas for investment – 3<sup>rd</sup> rink, dryland facility, upgrades to current facility
  - iv. Decision made to add this to our strategic planning meeting next year. We will discuss our financials/accounts with a CPA/Accountant our best options and highest return
- b. Gaming
  - i. End of Year Bonus
    - 1. Mollie motions for \$4,000 bonus, Jeremy seconds, motion passes unopposed
  - ii. Black Jack at Whooly
    - 1. On hold for now
  - iii. Gaming requests
    - 1. Hettinger County Activities Assoc, \$2,000 for fireworks
      - a. Board voted no
    - 2. Ice Time \$7988.40
      - a. John motions to approve, Nic seconds, motion passes unopposed
    - 3. Ice Time from October due to error in billing
      - a. Approved via email for \$2322.50 from the Trust account
- c. Purchasing helmet beanies
  - i. Nic motions to purchase 50 beanies, Joe seconds, motion passes unopposed
- d. Gamesheet
  - i. Going well overall
  - ii. Bantam B has not used. Jeremy to reach out for assistance and to find a parent rep that will learn how to use

## V. New Business

- a. Les Schwab
  - i. Toy Drive Dec 1-18
  - ii. Christmas skating event Dec 18<sup>th</sup>
- b. Hotel reimbursement for coaches with children on team
  - i. Had a request to change our current policy stating only coaches without kids get reimbursed
  - ii. Discussion was had to leave the policy as is, but issue the requestor a one time \$500 hardship donation to be used as needed. Mitch motioned, Joe seconds, motion passes unopposed
- c. Coach ejection from game
  - i. If a coach is ejected from a game but a ref doesn't file the incident with NDADA, the coach is able to coach in the next game
- d. Premium ice time requests
  - i. Parents are expressing frustrations with UJ getting prime ice time
  - ii. More discussion to be had at user group meeting and more effort put forth earlier in scheduling season to ensure Prowl hockey gets the best possible times
- e. Changing registered agent of LLC to current president or to a 3<sup>rd</sup> party such as Schauers
  - i. Will see what the cost is to use Schauers or will just update on our own as changes occur
- f. Pixellot, YouTube channel, Club funded LiveBarn
  - i. These are being analyzed for pricing, would like to be able to offer free streaming for our members
- g. Discretionary Fund

- i. Joe motions for a \$200 discretionary fund to be able to purchase small items without board approval, John seconds, motion passes unopposed
- h. Determine operating expense per season, standard fundraising, gaming profits
  - i. Analysis underway to ensure we are covering all costs and possible areas of increases

#### VI. Additional Discussion

- a. Jeremy motions to pay Jaysen McLean a base equal to that of a Squirt coach with a minimum of 3 hours/week on the ice between the Wednesday goalie practice and team practices. There will be a possible end of season bonus if his time exceeds these expectations. Chris will be the main point of contact with Jaysen and the coaches in planning which practices Jaysen will be attending. Mollie seconds, motion passes unopposed.
- b. Jeremy motions to remove Cody Champagne from the bank accounts and add Whitney Trautman. Whitney will also need a debit card. Jeremy, Mollie Perkins and Mitch Wanzek will remain on the accounts. Joe seconds, motion passes unopposed.
- c. PDC report
  - i. Discussion was had regarding the PDC contract and expectations. Chris is building relationships with all coaches and spends a considerable amount of time either on the phone or observing practices/games. He is watching practices/games in order to determine what needs to be worked on and areas he can help the coaches in practice plans. Travel time to Valley City and away games also needs to be factored into times spent towards his weekly hours. Chris requests the support and trust of the board in his process and knowledge that he is holding up his contractual obligations.

#### VII. Adjourn

- a. John motions to adjourn at 10:30pm, Jeremy seconds.