

Meeting Minutes

Jaguar Hockey Club Board Meeting

October 20th, 2025

The Meeting was called to order by Secretary Melisa Kochniarczyk @ 7:05 PM

- **Roll Call** - Lauren Walsh - Eric Scott - Melissa Reese - Melisa Kochniarczyk - Colleen Krol
- John Wirkus - Ryan Melling - Sarah Dean - Griff Schiele - Jim Seiwert - Elyce O'Sullivan

- **President's Address**

Lauren Walsh

- o **Girls**

- Girls participated in their first tournament. It was amazing to see the smiles and vast improvement in a short 48 hours. The next tournament is 12/26 which is local.
 - Looking for sponsors to cover tournament costs. We currently have sponsors for their first tournament. And sponsors for jerseys which have been ordered. The girls jerseys will stay club owned and be passed out and handed back in with each tournament.
 - Girls Monday night skates are open to ALL girls within the club 8U, 10U, 12U, and development. There is a \$20 drop in fee that can be paid on the website.

- o **CSDHL/CUHL**

- CS declaration has finished.
 - Please be patient with us and the league. This is new territory and we anticipate there will be bumps in the road.
 - Regular season scheduling will be starting soon.

- o **Livebarn**

- Livebarn has been installed. We have no other official information from the park district regarding livebarn.

- o **Refs**

- New online system. It is now Horizon.
 - Again, please be patient, this is a new system and we anticipate there being bumps in the road. MCHO has been working tirelessly to convert to yet another new system. While we have encountered issues and things have been frustrating, things do seem to be improving.
 - We do have access as a club now to log in and check to see if games have been entered and refs assigned. We only have 3 log-ins. Currently, managers are not able to log in. I do not anticipate that managers will receive log-ins.
 - Please be patient if your game only has 1 ref scheduled. This seemed to be a problem across the board for all clubs. Things seem to be getting better as time goes on. But I anticipate there may be a shortage once regular season games are entered given the fact there will be a short time span to get refs assigned for the first couple of weeks.
 - Melisa & Craig Frase to work on a google doc for managers to review home game refs.

- **Approval of Meeting Minutes**

- o September Minutes - Motioned by Colleen Krol Second by John Wirkus All in Favor

- **Treasury Report**

Griff Schiele

- o The old account has \$5300 still in there in the event there is an old check that we haven't seen. We don't have any way of seeing what the previous person wrote before taking over. This account will stay open through the rest of the year.
 - o Talking to Chase in regards to bank fees.

- o Working on moving money to another bank to get interest on account. Could possibly get a \$700 month possible gain.
- o The Development budget is almost done.
- o Annual cash flow is being working on, need to get Inwood usage
- o Looking into a tax service
- o Set up a new quick book account
- o Coaches October payment sent out last week. If coaches have not turned in their W9, December checks will be held
- o Grinder Check went out last week.
- o Melisa - please pay the rest of the tournaments
- o We have not received Central States league fees yet
- **Vice President of Hockey Operations** John Wirkus
 - o Not much to report this month. Pure Hockey holiday store closed with 22 orders. I am looking forward to seeing how the teams will be placed after the declaration round has ended. I remain open and willing to assist anyone that has anything for me.
- **Vice-President of League Affairs** Eric Scott
 - o NIHL (Eric Scott)
 - We have received the refund check for the girls.
 - o NWHL (Melisa Miller)
 - Talked about the scheduling of games / when and where - Jaguars have no teams in this league.
 - o CUHL (Eric Scott)
 - Seeding has finished
 - Schedules will be released Tues OCT 21 and go until Oct. 25th
 - enter your home games only on the grid
 - 18 games 9 home and 9 away, oct 31-Feb 15th
 - o CSDHL - (Eric Scott)
 - Central States Prospects
 - Declaration rounds have ended
 - Grids will be released to reps on Oct. 23 at 4pm in the form of an open google document to be shared with team managers
 - Red begins 11/1 and ends 2/1, white and blue begins 11/1 and ends 1/25
 - 20 regular season games 10 home/ 10 away ,
 - Scheduling will close Monday Oct 27 at 9pm.
 - Team managers must enter their HOME games only on the google document by 9pm Monday, the date will not be extended.
 - 2025-26 Playoff dates and locations are now final and available on the CS website
- **Secretary/Registrar** Melisa Kochniarczyk
 - o All but 1 Assistant coach is on the USA hockey roster
 - o I have a running google doc that is shared with Coach Stormy and Lauren Walsh for coaches that need their CEP renewals this year.
 - o I have shared links for USA Hockey Rosters, if you have not received please let me know and I will resend it to you.
 - o ADM & Inhouse Teams have been entered into USA Hockey
 - o Need Coaches that help with ADM & Inhouse credentials
 - o All Tournaments have been registered and all almost paid for - Griff was sending out a check this week for the remainder Grinder tournaments. I have marked down what and why there are paid on the tournament google doc shared with all the managers. Griff in the meeting confirmed to go ahead and pay the rest of the tournaments.
 - o I have purchased all travel permits for any teams traveling out of state.
 - o All coaches have medical bags
 - o There is a google doc that is shared with Trainer (Kari) / Griff / Elise and coaches for U18 & U16 so we know we have a trainer and Griff knows who to pay each month.
 - o Griff has Kari's information for payment
 - o Please be sure to send the link for injuries - if the player is going to be out, even if it didn't happen on the ice. Please send doctor notes when approved to be back on ice.
 - o Mono and Concussions - players can not return to the ice until Physician has signed off and coach signs off as well. We are just looking out for the safety of your children. If a child is in a

cast they can not be on the ice! They can dress and sit on the bench, however they can't play the game.

- o The master google doc for Board/Coaches/Manager has been updated
- o Parents/Coaches need to follow a chain of command. We can't have parents/coaches reaching out to USA Hockey to change a player number or position. That needs to go to the registrar and they will make the change or contact USA Hockey if needed. The same goes with AHA! or Leagues. You need to contact the Jaguar Rep and they will voice concerns to the higher up.

- **Development Coordinator**

Colleen Krol

- o Development is under way - we have 70 skaters, everything is going well so far
- o Always looking for JR. Refs

- **Chairman of Rules & Ethics**

Ryan Melling

- o 1 parent violation for code of ethics & safesport
- o 1 coach ejection at a tournament
- o 1 player violation for code of conduct this weekend
- o If you feel like something is going to manifest with a team please contact me, I'm here to help. I will come to a game to watch or help calm parents down or prevent anything getting out of hand
- o NO PHOTOS in the locker room. Not even team photos! All photos need to be taken outside of the locker room.

- **Director of Fundraising**

Melissa Reese

- o Mum fundraising credits have been applied to player's accounts at the end of September.
- o Fantasy Hockey Fundraiser is still going on till the end of November. I do have tickets available if you're interested. If you have unsold tickets or ticket stubs/money to turn in please do so by putting it in the mailbox outside the Jaguar office labeled Fantasy Hockey Attn Melissa Reese or you can hand it to me when I am at the rink. I am usually at Inwood on Monday and Wednesday nights and Tuesdays at Canlan.
- o Domino's Pizza Card Fundraiser has ended...we sold 139 cards. Once the check from Platinum Fundraising has been received we can get credits applied to player accounts, should be soon.
- o Sherwood Farms Fundraiser has started and will end November 1st. All orders are online and customers will submit payment to the player via cash/check. Players will submit one check for all orders made out to Jaguar Booster Club or they can turn in cash, due by November 3rd.
- o Perfect Pastry fundraiser started today and will run till November 5th...orders are all online via your store. Information posted via social media...email will come once our website is working properly.
- o Banner Sponsorships are due by February 1, 2026 for the June 2026 installation. This includes any renewals...these will be removed if not renewed by the due date. All details are on the website.
- o Direct Sponsorships are open all year long...details on the website.
- o Coming soon Christmas Plant fundraiser with Rejuvenate....xmas cacti, poinsettias, and mumsettias.
- o All fundraising checks should be made out to "Jaguar Booster Club".

- o **Concessions**

John Wirkus

- Concession season is almost over...we have one last event on November 2nd at Seat Geek. We might not be working it as we have had a huge decline in volunteers. Once we determine if we are working this event John will finalize all the payouts from venues and figure out the final hourly rate. After the hourly rate is determined and hours have been verified we will work with Lauren to get credits on players' Crossbar Accounts.

- **Director of Marketing**

Jim Seiwert

- o Dissolving an old Jaguar account with the state has been rejected, we think we know why and are working on it.
- o For gamesheets - is there a way to change goalies during a game? Yes, you will need to switch on the game sheet and add the time out of the starting goalie and time in for the second goalie.
- o Would like to have game jerseys in stock, board is not sure if we can't afford to hold onto jerseys. Lauren informed us we are testing out Jog to see how quick they can turn around jerseys. The college kids use this website and seem to have no issues.

- **Director of Technology and Communication** Denise Spreeman
 - Thank you to the managers on their outstanding game recaps! Best managers ever!! Keep them coming!!
 - Please don't submit music with your posts - use beats not words if possible. Facebook is rejected some of the music for copyright
- **Ice Scheduler** Jim Seiwert
 - Phoebe rolled out game slots.
 - Mid November skills will be every other week
 - Veteran game needs to get scheduled
 - Memorial game January 10, 2026 - Colleen would like to possibly have a Jamboree for ADM & Inhouse
- **Member at Large** Mike Lazzari
 - The memorial game is January 10, 2026. Have been working with Jim and Lauren on a digital format rather than paper. Hope to have it completed soon.
- **Equipment Manager** Elyce O'Sullivan
 - Holiday Shop closed yesterday
 - Everyone who has paid their sock invoice has socks either delivered or waiting to be picked up from managers in manager's office (minus possibly 1)
 - No update on jerseys from Pure yet
 - Waiting on 2 new player jerseys from Egan
 - There are some rumblings about the need for official game jerseys on hand at all times - Board has discussed purchasing some to keep on hand for the future, will discuss more during closed session to take a vote
- **Manager of Managers** Sarah Dean
 - Weekly Manager emails- board members need to send information to me by Saturday Evenings that you need shared with the managers.
 - Need to create a procedure if no refs.
- **New Business**
 - Managers need to start getting baskets ready for Memorial Game on January 10, 2026
 - Craig Frase informed any Ref's that has an old patch, it is still good until November 30th
- **Old Business**
 - Logo use committee -
 - Anyone that wants to use the Jaguar Logo needs to get approval through the Logo Committee
- **Closed Session**

Meeting ended at 8:28 PM by a Motion from Colleen Krol and Second from John Wirkus - all in Favor