

Meeting Minutes

Jaguar Hockey Club Board Meeting

August 18th, 2025

The Meeting was called to order by President Lauren Walsh @ 7:02 PM

- **Roll Call** - Lauren Walsh - Eric Scott (Joined After NIHL meeting) - Melissa Reese - Melisa Kochniarczyk (joined after tryout check-in) - John Wirkus - Ryan Melling - Denise Spreeman (Phone) Sarah Dean - Elyce O'Sullivan
- **President's Address** Lauren Walsh
 - Fall
 - Tryouts are in progress
 - Canlan - we are working on our ice schedule and still finalizing with Canlan. We hope to have this completed shortly after tryouts and teams are finalized. As usual, things have changed since the last board meeting.
 - Elections
 - Nominations for Ice Scheduler have concluded. Jim Seiwert is our only person running. Phoebe Weitzel will be mentoring Jim for the fall season. Thank you Phoebe.
 - Girls
 - Girls Town Hall meeting tomorrow @ 6:20 PM in the board room. Anita Lichterman with AHA! will be on the line for questions.
 - CSDHL
 - We were granted a squirt team for true CSDHL
 - Scheduling is already completed for Squirt Minor.
 - All other teams are in prospect level - No NWHL teams
- **Approval of Meeting Minutes**
 - June minutes - was not approved, not enough members in the room
- **Treasury Report** Griff Schiele
 - No new notes at this time
- **Vice President of Hockey Operations** John Wirkus
 - All jerseys are ordered and should be shipping at the end of the month per Malcolm at Pure. I attended the CSDHL scheduling meeting with Eric at the beginning of the month. We finalized the Squirt minor schedule and picked up patches etc. I am working with Elyce and Melisa K to ensure all players added in tryouts that did not order jerseys get their order in and we have a process in place for that. I appreciate their help with that. I have asked to work with Phoebe and Jim to be a backup for scheduling should there need to be one with Kristin stepping down. Other than that I am excited for the fall season to get going. This is a fun time of year. Going forward we need to lock down meetings with teams and levels, and I look forward to that as well.
- **Vice-President of League Affairs** Eric Scott
 - NIHL (Eric Scott)
 - They talked about girls league and to watch for more info.
 - NWHL (Melisa Miller)
 - Discussed wifi for Game sheets. A Tutorial video will be provided to assist managers.
 - No Limits on the number of teams at Tier 3
 - Discussed Expectation of Friday Night Games with North Shore
 - CUHL (Eric Scott)
 - Scheduling for Mites

- o CS - (Eric Scott)
 - Mandatory meeting Sept. 9th at Oakton Ice Arena
 - Schedules for Prospects will be released Sept. 5th, (electronic scheduling text, phone, sign up genius)
 - 6 game exhibition played Sept. 19th- Oct. 19th
 - Oct. 22nd Grids for regular season released (electronic again) due back Oct. 28th
 - Look for emails for the codes for Game Sheets (sent to the reps only)
 - Only scoring games on Game Sheet
 - Make sure proper penalty is entered in Game Sheet to avoid unnecessary suspensions
 - Mistakes in Game sheet for penalties have to email Glen
 - Suspension, AHAI will have club investigate and report back to AHAI
 - Email will be sent for Log In info to see refs in the new system
 - Load rosters in ahead of time into Game sheets by Sept 1
 - Send the roster link to Jeff from the League.
 - Changes to Roster after sept 1, email Glenn, oct 31 rosters are froze
 - Home team supplies warm up pucks
 - No coaches in the hand shake line, this is to avoid issues with opposing players, coaches will shake hands by penalty box
 - Prospects ot- 3v3 5 minutes
 - Invoices for the league will go out at the end of Sept.
- **Secretary/Registrar** Melisa Kochniarczyk
 - o All registrants for conditioning/tryouts have been uploaded to the portal
 - o The board roster has been uploaded all but just a few - for Girls and Co-Ed
 - o I have been in contact with head / possible assistant coaches to get their credentials up to date.
 - o Working on my master coach / board / manager credential google doc.
 - o Need to talk to 1 parent about passport / birth cert will do that once the player is placed on a team. Will need to submit the entire team together per AHAI requirements.
 - o Prelim tournaments have been registered for - will talk with each coach and Stormy about additional tournaments
 - o U18's - I have been emailing parents and told the players on Friday they need to get their safesport done.
 - o Have been working with John & Elyce with new player jersey #'s and ordering - keeping track of who needs what in the tryout doc
- **Development Coordinator** Colleen Krol
 - o We had a great summer session - seeing just under 100 skaters for the Summer has been great! We love seeing all those new and returning faces.
 - o We are gearing up for our Fall session which kicks off Sunday Sept. 7th or Wednesday Sept 10 for our Little Jaguars and Prehockey skaters. And evaluations for our ADM and InHouse skaters begin Sunday September 14th
 - o We will be looking for Jr Helpers as always: PeeWee skaters and older for Jr Refs and Jr Coaches. Sign up genius links will be posted to the Facebook page in the coming weeks.
- **Chairman of Rules & Ethics** Ryan Melling
 - o Quiet for right now. Let Ryan know if he has to have a convo with anyone.
- **Director of Fundraising** Melissa Reese
 - o Inwood has hung the sponsor banners so we are current.

- o Still verifying sponsor information to get Kiosk and website updated with sponsor details, waiting for a few responses from sponsors.
- o I have set up many fundraising opportunities for the families of the club this year. I have 5 set up for August through December. I will get together with Lauren to update the fundraising webpage for all the details.
 - Mum Sale with Rejuvenate 8/18-9/7
 - Fantasy Hockey 9/8-11/28
 - Domino's Pizza Card 9/29-10/13
 - Sherwood Farms Wreaths- October (start date still pending on farm)
 - Perfect Pastries 10/20-11/3
- o **Concessions** John Wirkus
 - Concessions season is still ongoing, but we have been struggling with volunteers for this month where there are a lot of events. This is the month that will make or break our hourly rate. I'm hopeful we get some people to step up, but my advice for next season is that we pair down the amount of work we commit to. It seems that everyone was very eager at the start of the season to do concessions and now we are struggling to find willing participants, and I only anticipate that getting worse as our players all return to the ice.
- **Director of Marketing** Jim Siewert
 - o Nothing to report at this time
- **Director of Technology and Communication** Denise Spreeman
 - o Would like to do a coaches spotlight on our coaching staff for the new season for our socials
- **Ice Scheduler** Jim Siewert
 - o Working on ice with Phoebe
- **Member at Large** Mike Lazzari
 - o Working on finalizing the digital application
- **Equipment Manager** Elyce O'Sullivan
 - o Jersey orders for fall "late" orders will go in right after try outs -
 - o I am currently collecting forms to do the bulk order from any new to the club members
 - o Jersey numbers being assigned to any new to the club/new to travel members
 - o Socks in stock as usual for anyone in need of them for the new season (let managers know)
- **Manager of Managers** Sarah Dean
 - o Will be having a manager meeting on Monday 8/25/25 @ 6:30 PM
 - o Manager Handbooks are ready for the fall managers.
 - o Team meeting sign-ups will go out via email
 - o Planning monthly meetings before board meetings for 30 minutes
- **New Business**
 - o Ice Scheduler Position - Jim Siewert won position
- **Old Business**

Meeting ended at 8:02 PM by a Motion from John Wirkus and Second from Eric Scott - all in Favor