

Meeting Minutes

Jaguar Hockey Club Board Meeting

August 17, 2026

Meeting Called to Order 7:02 PM by Melisa Kochniarczyk

- **Roll Call -**

- Lauren Walsh, Griff Schiele, John Wirkus, Eric Scott, Melisa Kochniarczyk, Colleen Krol, Ryan Melling, Melissa Reese, Kristin Dondlinger, Sarah Dean, Elyce O'Sullivan

- **President's Address**

Lauren Walsh

- AHAJ
 - There was a registrar & rules & ethics meeting held via zoom.
- Fall
 - Tryouts are underway. Results will be posted 24-48 hours after the last tryout.

- **Approval of Meeting Minutes**

- July Minutes - Colleen Krol Motioned John Wirkus second, all in favor.

- **Treasury Report**

Griff Schiele

- Travel budgets have been completed and we will be in a good position this season.
- The development budget budget is 99% done. We just need to put in final documentation.
- We are making a few minor changes and then Jerry's contract will be complete.

- **Vice President of Hockey Operations**

John Wirkus

- Nothing to report

- **Vice-President of League Affairs**

Eric Scott

- NIHL (Eric Scott)
 - 9/1 Final declarations due - Send Ruben the manager list
 - 9/3 Grid for seeding round - 6 games, 9/11-10/18 games to be played
- NWHL (Melisa Miller) - Nothing to Report - Meeting tomorrow
- CUHL (Eric Scott) -
 - Scheduling beings via grid on 9/2 - 6 games
- CSDHL - (Eric Scott)
 - Game Sheets, Major/Minor teams should have had the code sent to Coaches. Use only the USA code for Rosters for GameSheets (all teams) Manual Entry will not be accepted.
 - Game time/date changes will not have a QR code on the website to make any game changes. Do NOT email Glen going further.
 - Glen will notify the manager if a Ref has not been assigned to a game by Wednesday each week. I spoke with Lauren and we will keep looking on the ref site for our teams
 - Home team supplies warm up pucks
 - Trainers for Midgets still required
 - New Rule - Tie breaker goes head to head, the regular season wins.
 - Rosters must be approved by the league, having players play up jus to fill a team will not be approved.
 - Have the registrar send league rep the USA Hockey link to all your teams and email them off to Jeff.
 - Important Dates
 - Sept 6th Divisions announced on Website
 - Sept 8th - Manager Meeting via zoom
 - Sept 9th - Declaration round grids released - 6 games
 - Sept 12th - Grids Close

- Sept 18th - Declaration round games begin along with Major/Minor
- Oct 18th - Declaration round games end
- Oct 21st - Grids open for regular season (20 games)
- Oct 25th - Scheduling ends, grids close
- Oct 30th - Jan 30th Red Division ends
- Oct 30th - Feb 6th White and Blue Divisions end
- Feb 4th - 7th - Red Playoffs
- Feb 11th - 14th - White and Blue Playoffs

▪ **Secretary/Registrar**

Melisa Kochniarczyk

- o Working on updating our club coach/board member google doc, will be reaching out to people regarding safesport / back ground checks
- o Memorial game January 9, 2027 - I will talk with Mike Lazzarri about scholarship information and what is needed.
- o Working on warm up order list as we are doing tryouts
- o Uploading all the USA Hockey numbers for players, coaches, managers to the portal. Need all the board members as well to create the board roster.
- o Working on getting teams registered for all tournaments. I will share the tournament google doc with all the managers
- o Jog store is open until 8/27/2026. We will have one more store open in October for holiday orders.
- o AHAI Registrar Meeting
 - All board members need to be put on a roster
 - There is a new AHAI database, registrar will get a link once teams are created - there will be no link for Managers or Coaches. The registrar will be the only one to do out of town permits. Only 1 permit needed for each team.
 - Gamesheets is a 1 time upload for the league. If changes are made after the initial upload you will have to manually enter change for each game. We suggest you wait until rosters are complete.
 - All coaches must have CEP by 12/31/2026. If coaching credentials are not complete, you will not be able to stay on the bench.

• **Development Coordinator**

Colleen Krol

- o We have had a very successful and fun summer program
- o We have finalized our 2026-2027 schedule this past week and I am working on updating the schedule and website.
- o Fall classes will begin Sunday September 13th
- o Jr. Helpers will be needed - sign up links for PeeWees and older skaters who are interested in becoming Jr Ref or Jr. coaches will be posted within the week
- o I can sign off on volunteer hours if your skater is in need.

▪ **Chairman of Rules & Ethics**

Ryan Melling

- o Nothing to Report

▪ **Director of Fundraising**

Melissa Reese

- o Credits: All fundraising credits have been applied to player accounts in crossbar
- o Banners: The park district has the banners and they put in the work order to hang/remove banners. They are waiting for the lift to be available. I was told it would be 1-2 weeks from my meeting on August 5th with Danny. I sent an email to him to check status since Wednesday will be 2 weeks.
- o We need to send a reminder about the Raise Right Fundraiser to get more people to use it. I currently have 14 people signed up however I am the only one who has used the program to earn credits for the club.
- o Fall Fundraisers
 - Fantasy Hockey - August - being delivered any time
 - Fall Mum Fundraiser - September
 - Domino's Pizza Card - September
 - Perfect Pastries Fundraiser - October
 - Wreath Fundraiser - October

- Banner Sponsorship October - February
 - Direct Sponsorships - Year Round
 - I am talking with a local coffee company in Carol Stream about doing a coffee fundraiser, more details to come.
 - **Director of Marketing** Jim Seiwert
 - Nothing To Report
 - **Ice Scheduler** Kristin Dondlinger
 - I'm in the calm before the storm. Enjoying the slower pace while it lasts
 - Still waiting on final rink contracts. May need to discuss some further details, clarifications in closed session
 - Squirt Major is all done and confirmed for game scheduling. Central States prospects will be scheduling their 6 declaration games via grid starting on 9/9 Midgets will schedule their full season starting that same day. CUHL will begin scheduling their 6 game seeding round via grid on 9/2. I believe I will be doing those. NIHL seeding round scheduling will begin 9/3
 - Waiting on development's schedule and then they will be done through early spring.
 - **Manager of Manager** Sarah Dean
 - Manager handbooks are updated - CUHL and CS dates are in there
 - Manager meeting will take place Thursday 8/27 @ 6:30 PM
 - **Concessions** Becky Libersher, Nick Krol, Dan Nyalka
 - Nothing to report
 - * **Equipment Manager** Elyce O'Sullivan
 - * Going through socks and orders will get them passed out
 - * Have been working with Melisa on sizing for Jerseys and warm ups
 - **Advisor of Technology/Communication** Denise Spreeman
 - Nothing to report
 - **New Business**
 - **Old Business**
 - **Closed Session**
- Colleen Krol Motioned John Wirkus Second - all in favor - Meeting came to a close at 7:29 PM**