

Meeting Minutes

Jaguar Hockey Club Board Meeting

August 19th, 2024

The meeting was called to order by President Lauren Walsh at 7:00 PM

▪ Roll Call

Present: Lauren Walsh, Melisa Miller-Kochniarczyk, Griffin Schiele, Mark Karkoska, Eric Scott, Colleen Krol, Melissa Reese, John Wirkus, Denise Spreeman, Mike Lazarri, Elyce O'Sullivan Via Phone, Sean Mikos, Kristin Dondlinger, Ryan Melling

▪ President's Address

Lauren Walsh

- o Crossbar is up and running - haven't had any complaints
- o Inwood is set to open Sept 20 will be meeting with them towards the end of the month
- o Coaches need to make sure that you have your CEP - Safesport and background checks done before you can be on a roster
- o Thank you to Melissa and John for your concessions help.
- o Working on getting a program set up for locker room assignments at Inwood

▪ Approval of Meeting Minutes

- o Motion to approve the June minutes was motioned by Sean Mikos and Second by Colleen Krol. Motion Passed.

▪ Treasury Report

Tracy Miranda

- o Approval of Treasury Report
 - No Report

▪ Vice President of Hockey Operations

Mark Karkoska

- o Pinny's have been ordered for Mites/Squirt tryouts
- o Possibly 3 teams for mites - all CUHL
- o Need to get jersey order going for new players - Order Sept Delivery November
- o Canceled Mail Chimp now that we have crossbar

▪ Vice-President of League Affairs

Eric Scott

- o NIHL
 - Scheduling In Person 9/14 Meta Valley HS
 - 9/17 Seeding round games must be posted
 - 9/20 Games can start
 - All players must have neck guard
- o NWHL (Melisa Miller)
 - o NWHL will be switching to cross bar
 - o Votes for changes will be getting sent out soon, would like a response within 2 days
 - o Calendar was sent out
 - o Google form will be sent out for update on club information
 - o 9/22 is in Person scheduling - asking for manager & manager of managers/rep ice scheduler to be there. North park in Franklin Park
 - o Next meeting will be in person 9/10 7:00 PM
- o CUHL (Mark Karkoska/Eric Scott)
 - Team counts due 8/1
 - Final team declarations payment due 8/28/24
 - 9/4-9/7 Seeding round scheduling Google doc
 - 9/8 Rosters due
 - 9/13-10/20 Six Seeding round games
 - 10/22-10/26 Regular Season Scheduling
 - 11/1 Regular Season 18 Games

- **Secretary/Registrar** Melisa Kochniarczyk
 - o Registrations are coming & getting uploaded to tryout doc
 - o I am registered for USA Hockey / AHAI Portal
 - o Have uploaded all registrants to USA Hockey
 - o AAU has been submitted
 - o Will be sitting with Stormy on levels for tournament registration
 - o Have been contacting coaches all summer in regards to Safesport / Background checks / USA Hockey Numbers - still working on it slowly.
 - o Will need to have all Mite coaches to get AAU numbers as well
 - o Will be going over with Colleen & finding a session or two to come and make sure we have coaches on the ice with USA hockey number at the very least.
 - o Neck Guards required for ALL local leagues - including CUHL
 - o 2006/2007 Birth years need safe sport training before they can be rostered. Mark Mahoney did send an email off, but just a reminder.
- **Development Coordinator** Colleen Krol
 - o Fall season registration is open - Excited to be back at Inwood
 - o Classes start 9/18 for little Jaguars and Pre-Hockey
 - o 9/22 -ADM & Inhouse
 - o Reached out to the Wolves again to schedule a Jaguar Day in December for our InHouse Kids
- **Chairman of Rules & Ethics** Sean Mikos
 - o Changed some R&E Documents to be uploaded to the system
- **Director of Fundraising** Melissa Reese
 - o I took the summer to set up fundraising and to get organized.
 - o I finalized the details for Fantasy hockey tickets they are \$20.00 each with families earning \$11 for each ticket sold, there are \$48 in coupons attached to each ticket (\$33 Sports Clips, \$5.00 Johnnys Beef & Gyros, Cemenos Pizza for \$10 Dine in or \$5 carry out. Tickets will be sold Sept through the end of November. I will have a sign out sheet for the tickets families are taking to sell as we had many tickets not returned last year that were not sold
 - o Wreath fundraiser to set up for October and delivery Mid November like usual. An updated product catalog & website to order will be available soon on the fundraising page.
 - o Dominos's Pizza Card is back since families seemed to like that fundraiser last year. Orders will take place September 9th through 23rd with the card costing \$20.00 & families earning \$10.00 per card. The pizza card is free a free large pizza with a purchase of a large pizza, using the card once pays for itself. I'm also being told the pizza card can be used when ordering online this year.
 - o The direct sponsorship fundraiser has been updated so that businesses can sponsor a player anytime of the year.
 - o The banner sponsorship has also been updated & we took everyone's input from last year to make some changes. Banner forms/money will be accepted October through February 1sts with the banners hung June to June. No late banner requests will be accepted, NO EXCEPTIONS
 - o Fun Pasta fundraiser has been scheduled for Feb 1st through 22nd. They have updated their products and website
 - o All changes will be updated on the website soon
 - o **Concessions** John Wirkus
 - We are heading into the home stretch for concessions. The last event is scheduled for 11/3. We have North Coast coming up at the end of the month at Seat Geek which is a huge event.

- We have been getting more opportunities at our staple venues (SeatGeek and Credit Union 1) Seat Geek has been asking for extra workers at every event for portables and in-seat service. They have been offering more opportunities to our club besides just a food stand.
- Credit Union has been giving us opportunities in their VIP area's starting as just servers, but now has branched into bartending VIP for the remainder of the year we will have 4 bartenders for every show plus servers as needed. We anticipate these opportunities to carry onto next year with the addition of another linear bar on the North Concourse. If all goes through we could need a minimum of 24 volunteers for every show next year.
- I will be running the numbers as invoices come & tracking our hourly rate per event to make sure this is beneficial for us. To this point Legends & Live Nation have been THRILLED with our services.
- Only other issue that seems to be ongoing is Bassett issues for volunteers; those that have received temporary bassets probably within the last 3 months are not getting through on with the state. I've reached out to the site where I did my basset certification, and they have issued new temporaries for those that have taken his class & have still not gotten permanent cards.
- **Director of Marketing** John Wirkus
 - o Images were sent to Beth for ice logos. Next will be board ads and Replacing window clings at the entrance to Inwood. I need to get some quotes & work on freshening that up.
- **Director of Technology and Communication** Denise Spreeman
 - o Nothing to Report
- **Ice Scheduler** Kristin Dondlinger
 - o Still working on contract ice with Canlan
 - o Some changes will be coming to the current layout after Labor Day on 9/3 due to the contract change at Canlan.
 - o Thank you to our Jaguar Family for all the love, care & support throughout my son's medical emergency & hospitalization this summer. It meant a lot to have people reach out & extend their love as we trudged through the worst days.
- **Member at Large** Mike Lazzari
 - o Getting scholarship documents ready to roll out
- **Equipment Manager** Elyce O'Sullivan
 - o I will be at all last days of tryouts to address equipment questions/Jersey number issues/extra socks, etc
 - o I'm finishing putting numbers on the rest of the pinnies for squirt & peewee tryouts.
 - o Looking at the ETA on the first round of Pure Hockey order?
- **Manager of Managers** Ryan Melling
 - o Team Updates
- **New Business**
 - o Welcome Griffin Schiele as the new bookkeeper
 - o Craig Frase asked if NIHL was going to game sheets
- **Old Business**
- **Closed Session**
 - o Office clean out
 - o Crossbar

- o Banner

**Meeting Came to a close at 7:39 PM Motioned by Sean Mikos -
Second by Eric Scott**