

Meeting Minutes

Jaguar Hockey Club Board Meeting

September 15th, 2025

The Meeting was called to order by Secretary Melisa Kochniarczyk @ 7:05 PM

- **Roll Call** - Lauren Walsh - Eric Scott - Melissa Reese - Melisa Kochniarczyk - Colleen Krol - John Wirkus - Ryan Melling - Denise Spreeman - Sarah Dean - Griff Schiele - Jim Seiwert - Mike Lazarri

- **President's Address**

Lauren Walsh

- o Fall

- Refs have been very light & we have not been able to see who is assigned. We have Craig Frase who's son is a ref that is helping us looking into seeing if ref's are assigned to our games.
 - Game sheets - the club has purchased 2 more Ipad's - There will be 3 at Canlan. Ask the front desk politely to get the Ipad from Keri's office and again ask them to replace it in her office when completed. If there are other games after, please pass the Ipad's along to each other if needed.
 - Do not change any settings.
 - Payments - today was the first installment for the season, please remind parents to have updated payment information in the system, so no late fees are applied. Please contact Lauren Walsh with any issues or help with payments.
 - Players will be removed from ice for non-payment.
 - Lauren will email managers when tournament payments will be taken from accounts.
 - Coaches contracts are going out.

- o Girls

- We are looking for sponsors to cover tournaments for girls.
 - We are offering a girls skate to all girls on Monday's - there is a \$20 drop in fee, can be paid online or cash at the door.
 - 2 Tournaments are scheduled - one for October and the other Dec 26-Dec 28
 - A Scrimmage game will be played as well - date is TBD

- o CSDHL

- There are going to be bumps in the road with the league taking on more teams and divisions, please be patient.
 - Declaration games have been scheduled.

- **Approval of Meeting Minutes**

- o June & August minutes

- June & August minutes Approved by Eric Scott and second by Colleen Krol

- **Treasury Report**

Griff Schiele

- o Working on final budget to be approved, once that is done will be working on Development budget
 - o W9 Info will be going out
 - o Direct Deposit option for coaches
 - o Will be transferring the remaining balances from the old account to the new account.
 - o Will be contacting coaches that have outstanding checks
 - o Working on getting the hockey director AT&T bill into his own name.
 - o Please use the new treasurer email address going forward - jaguarhockeytreasurer@gmail.com

- **Vice President of Hockey Operations** John Wirkus
 - The season is underway, and it's exciting to finally have hockey to talk about. I'm looking forward to fully stepping into my role and supporting the club as things take shape. Our executive board has completed team meetings, and everything went smoothly.
 - On the operations side:
 - A second round of coaches' coats has been ordered.
 - A second round of player jerseys has also been ordered.
 - A third and final round of jersey orders is now open and will close on Tuesday. Please be sure any new players place their orders by then.
 - Pure Hockey coupon cards for head coaches and players have been ordered and are on their way to me.
 - To meet Pure Hockey's minimum requirements, we will also be ordering blank jerseys to supplement the overall order.
 - Additionally, RG has reached out requesting to use our logo again & to begin carrying Jaguar merchandise, which is great news for the club.
 - Looking ahead, I'll be focusing on two key projects:
 - Developing a parent "handbook" that will be posted on our website.
 - Exploring options for a new uniform supplier.
 - As always, I am available to both club members and the board. If you have any questions, concerns, suggestions, or compliments, please feel free to reach out.
- **Vice-President of League Affairs** Eric Scott
 - NIHL (Eric Scott) - Nothing until next month
 - NWHL (Melisa Miller) -
 - PW Changed to 11 mins each period
 - Game sheets will be used - \$100.00 per team per season
 - 9/21 rosters have to be in for game sheets
 - Peoria Rule - adding some distance to levels in rules that were sent out.
 - Iowa midget team possibly joining (Iowa did get a prospect invite) Peoria joining
 - 2025-2026 calendar sent out
 - Team final counts due 9/16 - next board meeting
 - Board positions will be finalized VP & Treasurer
 - No more Spring league
 - One weekend for playoffs - following weekend championship games
 - CUHL (Eric Scott)
 - Seeding round games have started 6 games
 - Regular season will have 9 home & 9 away
 - CS - (Eric Scott)
 - Highland Hills and Iowa City are still in League, Iowa City stated manager is working on scheduling games, The board was going to call Highland Hills to get them to schedule
 - There will be 14 midget scholarships available- information will be on the website in the upcoming weeks
 - The league stressed, THIS IS NOT NIHL, the board received numerous calls about scheduling and times, there is no time restriction for game starts like NIHL, just stressed be reasonable
 - \$1,000 bond on all teams, will see this on the league bill when sent out
 - 2026-2027 League Fees- \$1,700 for Major/Minor and red division teams, \$1,500 for White and Blue divisions
 - Players moving up need the CS board approval
 - Parent ejection- 5 games (same as our club policy)
 - Suspensions must satisfy the USA hockey requirement plus Central States Requirement.

- Do not change the team names in GameSheets, this will mess up the schedule and it will not upload, please leave it how it has been entered by the league
- Game time changes: Email Greg Agrest the new date, time and location . Also include the gamesheet game number, this makes it easier to find it, change it and for ref assignment.
- The ref site is not up for new viewers yet, league will have access to it soon, once league has access it should be available to the ref schedulers soon
- Do not email the league if stats are wrong on Games Sheets
- No coaches in the handshake lines
- Home team supplies warm up pucks for visiting teams
- Ice cuts for midgets in the middle of the 2nd period, then center ice faceoff
- Trainers required for all Midgets
- Overtime- 3v3 5 minutes, if tied after 5 minutes, game is over
- No forfeits in Central States
- CS will be have 2 CS game of the weeks, teams will be notified
- Social Media, follow CS on FB and Instagram, tag CS and they will also publish fun things, team parties, team bonding, etc
- Looking for ice donations for playoffs, the league will pay for it
- Playoffs, the goal is for every division to have playoffs, no cross divisions
- 250 teams total in CS for 2025 season
- Invoices will be sent out oct/nov, emailed to the reps and presidents. Zell, check, no venmo or credit cards
- Looking at Major/Minor doing electronic scheduling for next year
- Attendee from Leafs asked if grids can be released at noon next scheduling cause their hockey director was at a tournament, majority of the attendance disagreed and said 4pm was reasonable due to people working, the board agreed
- The meeting started at 7:05 PM. adjourned at 7:55 PM, out of state teams were in zoom,
- **Secretary/Registrar** **Melisa Kochniarczyk**
 - All tournaments that I know of have been registered for. I have been working on passing the registrations along to managers. I will be paying for these a few weeks before the actual tournament as we have a lot of changes
 - We have just a few roster issues in USA Hockey - most of them waiting on background checks and a few modules. Managers please confirm that your USA hockey roster looks correct. All players are on there - all jersey numbers are correct - Positions besides goalies are not important . I believe I have a BUG on every roster except for 1 and will be working on that with Stormy. If you only have 1 goalie and do not see another goalie that has BUG next to their name, please let me know right away. Make sure all coaches are listed. Every team will have coach Stormy listed on their roster as an assistant coach.
 - AAU - all numbers are in but 1 for a player placed on a team
 - Will be working this week to add in the ADM / Inhouse rosters into USA Hockey
 - Managers - please remember to let us know about any injuries. Sarah sent out the Injury link.
 - I have finished going through and accepting birth certificates uploaded. I will be going through the teams & seeing which players are not verified and will be sending that information over to AHAI.
 - Managers - please check with your coaches and confirm that they have medical bags.
- **Development Coordinator** **Colleen Krol**
 - 2 teams for Inhouse for the fall season
 - Looking for Jr Helpers / Refs - PeeWee Level & Up
 - There will be a sign up genius for helpers

▪ **Chairman of Rules & Ethics**

Ryan Melling

- Currently working through a violation that took place on Saturday Sept 13th, under the venue rules from the Concessions Contract involving a parent of the club. Collectively it was decided the person in violation has been docked hours from their work total as of Sept 15th, and I will be speaking with the individual personally at their athletes next practice.
- Parent Participation
 - Ensuring parents are actively signing up and feel comfortable in the role they are required to do (clock sign up), Leading into the start of the season are we seeing active sign ups for the participation and what does that look like.
 - Since we have no opt out (pay out option), what is discouraging parents to not sign up and just assess the \$350.00 at the end of the season? It's simply acting in the same fashion if there was an opt out option.
- Communication
 - I had a parent pull me aside this past Friday, she is new to the club and travel, but shared some concern on the lack of coaching presence at their practices. Simply stating there has only been one coach present for a large number of practices and she feels her team is neglected and not given the same level of attention as the higher teams are. Not an R&E issue nor is it a board issue, but an example on how simple communication to the team could provide clarity and avoid bad feeling from developing, ultimately affecting the dynamic of a team's culture.
 - Ultimately communication no matter how big or small can midgate larger issues from evolving. Some of these issues or things that come up through a season are understood or known by more seasoned club members, but not everyone is operating at the same level.

▪ **Director of Fundraising**

Melissa Reese

- Thank you Jim for updating the sponsors on the website and kiosk in the lobby! Looks amazing!
- Mum fundraiser is closed...we sold 271 mums...earning families over \$2,000 in profits! Mum pickup is scheduled for September 22nd at Inwood from 6-730pm.
- Fantasy Hockey Fundraiser has begun! It runs till the end of November. Tickets are \$20 with families earning \$11 per ticket sold. This year we are offering 4 coupons instead of the usual 3 coupons. You can sell tickets online or you can grab tickets from me to sell. I am at the rink Monday-Wednesday...PW Tiff.
- Domino's Pizza Card Fundraiser is set to start on September 29th through October 13th. I have a phone call with Marshall from Platinum Fundraising on the 26th to do a final run through on the fundraiser. Cards will be \$20 with families earning \$10 per card sold. Details will be sent out on September 28th.
- I will work with Jim to get the fundraising page updated with all fundraising details.

○ **Concessions**

John Wirkus

- Concession season is starting to wind down. August was the busiest month on the calendar. We were able to make an early deposit for families Sunday which was nice. Going forward we are still missing seat geek deposit information. I was told I would receive it Sunday. I sent Jen Manno a text at 5pm just to remind her. She scolded me telling me the event wasn't over yet, and then never sent it. This leads us to the next couple of items with the Stars relocating to Glenview next spring Seat Geeks main tenant will no longer be there and this relationship is going to have to be seriously examined for multiple reasons. Lastly, that decision will ultimately have to be

made by incoming concessions coordinators as Melissa and I do not intend to run again in the spring. I think it is important to state this now due to the timing of elections and the concessions season not being aligned. We can begin finding those that may be interested in replacing us and showing them the ropes while getting those people into place at the start of the season then be out in April. I feel proud of what we have accomplished as a group with concessions reaching more families and making more opportunities.

- **Director of Marketing** Jim Seiwert
 - 5013C Foundation & Club still pending - could take up to 6 months
- **Director of Technology and Communication** Denise Spreeman
 - Managers: Thank you to those who already started sending me stuff!
 - Text me at 630-201-6525 for anything you would like me to add to our socials.
 - If you don't get a reply or a like back from me within 24 hours, text me a reminder because if I don't post it right away then I forgot about it. I try to keep up but weekends get busy with my own son's and husband's schedules and everyone sending stuff.
 - If you only send pics that's fine, I can make a reel out of anything. But if you are creative and send me a video or reel, be mindful of copyrights. FB won't let me post music that has copyrights.
 - Locker rooms at Inwood: I usually do locker rooms for the week on Monday. If something on your schedule changes that week please shoot me a text and let me know. Phoebe is good at letting me know but she's a busy girl too so a text makes our jobs easier.
- **Ice Scheduler** Jim Seiwert
 - Ice uploaded for the season
 - U16/U18 Uploaded for the season
- **Member at Large** Mike Lazzari
 - I have been talking with Jim about making the scholarship electronic. Jim has even done a trial run.
 - Looking at Possibly doing the Veteran/Coaches game late February 2026.
- **Equipment Manager** Elyce O'Sullivan
 - We will have ONE more order going to Pure Hockey tomorrow. Right now the only have 1 player we have a form filled out for, we didn't realize there were 2 from the same family playing now.
 - We will add 4 or 5 sets of blanks
 - Also need to order more junior size socks
 - I will have practice jerseys from Egan for all new to club members who are waiting on game jerseys tomorrow evening. I've asked Egan NOT to give these out to any managers or coaches that walk in tomorrow asking for them. I don't want it to be his responsibility to make sure sizes and numbers match up to players/teams. And I'm afraid of losing track of a set and not knowing who picked up what. I will grab them from him tomorrow and separate by team and get them to all the managers by end of the week in time for games
- **Manager of Managers** Sarah Dean
 - Managers have been great at communicating with their teams! They've been asking questions and asking for help as needed!
 - Scheduling went well and was crazy the first few hours, but was smooth for most of the teams.
 - Preparing for first home games:
 - Specific codes were given to managers for CUHL and CSUHL to use the app along with YouTube Channel for help.
 - A specific email will be sent out with step by step instructions this week too.

- o Inwood clock video
 - Shout out to Mite 3's Manager Gina Korczak for making an informative video on how to use the Inwood clock! She is in the editing process and will share it soon! She is also going to complete one for Canlan as well!!!
- o Manager Questions:
 - If a coach doesn't have a first aid kit, what's the process?
 - Can adults volunteer for the development program?
- **New Business**
- **Old Business**

Meeting ended at 8:17 PM by a Motion from Colleen Krol and Second from Eric Scott - all in Favor