

# **Meeting Minutes**

## **Jaguar Hockey Club Board Meeting**

### **June 16th, 2025**

The Meeting was called to Order by Secretary Melisa Kochnicarczyk @ 7:03 PM

**\* Roll Call** - Lauren Walsh - Eric Scott - Melisa Kochnicarczyk - Melissa Reese - John Wirkus - Colleen Krol - Denise Spreeman - Kristin Dondlinger - Sarah Dean

- **President's Address** Lauren Walsh
  - Legal Name Change
    - Legal name change has been processed to Jaguar Hockey with a new EIN number
    - Crossbar If Families are not getting emails from the club via crossbar, please let Lauren know so she can check the backend. Also check spam as some emails are starting to go there as well.
  - Summer 2025
    - We are currently working on summer programming. We are hoping to get those details ironed out soon. Keep an eye out on the website & email for details.
  - Girls
    - Girls Spring skates have been a success! More girls are attending each week!
    - CBS news radio will be doing a segment.
  - CSDHL
    - We do not have any further news regarding the prospects division of CS. We are hoping for an update regarding team fees, scheduling & seeding round to come soon.
  - Summer working board meeting at my house on July 27th. If anyone has any items they feel we need to discuss or work on, please let me know.
- **Approval of Meeting Minutes**
  - May minutes Approved by Colleen Krol Second by John Wirkus
- **Treasury Report** Griff Schiele
  - **Quickbooks Update**
    - W-9 information requested via Quickbooks for all spring coaches receiving a check. Reminders are being sent to those coaches who have yet to complete the online form.
    - Have been working with Quickbooks to resolve an issue with February's reconciliation. We cut a check to Inwood which Chase reversed after it was cashed due to their fraud protection. Adjustments were made after reconciliation to get them their payment after Chase reversed the check, Quickbooks had to re-open that previous reconciliation.
  - **Travel**
    - Spring Coaches & hourly checks have all been issued.
    - Conditioning budget has been completed & information has been posted on the website.
    - The summer skates budget was completed, information was posted on the website.
      - Please remind parents to include the name & purpose of any payments made via Zelle.
    - We are going to keep the same tryout fee as last year; tryout fees will all be part of the larger Fall 2025-2026 budget, so any shortfall or surplus will be

accounted for there. We will need to start pulling together the program format for next fall to start working on the budget.

- **In-House Development**

- A few coaches have been paid, still waiting on W-9 information for the balances of the coaches, payments will be issued once that information is completed.
- The last few months of coaches hours have not been entered in the shared excel file, once that information is available I will cut another round of checks to get current.
- Need to schedule a time with Colleen & Jerry to layout next fall's In-House/Development program to put together a budget for next season.

- **Vice President of Hockey Operations**

John Wirkus

- Pure Hockey store is open for jersey ordering and jersey fitting starts next Monday and will close on 6/29. There is a flyer posted with a link at the check in table for summer skates thanks to Elyse as well as jersey's for players to try on at the rink. I have requested to see orders that have come in so we can check them for accuracy. We have to arrange a meeting to discuss logo distribution and usage still, so we are behind there. I attended my first AHAI meeting which was very informative. As always I am available to help any way I can or answer any questions anyone might have.

- **Vice-President of League Affairs**

Eric Scott

- CSDHL
  - June 9th Major/Minors teams announced on the website
  - All teams are allowed in the prospects division
  - July 5th Major/Mino schedules will be out
  - July 20th Application process for prospects are due
  - August 9th Scheduling for Major/Minor
  - August 23rd Deadline for prospects / Aug 25th prospect teams will be placed, the 29th will be final placements based on team counts.
  - Sept 1st Scheduling for prospects (8 game preseason - just like seeding but its being called preseason) this will be done via grid similar to CUHL
  - Sept 5 - Oct 26 8 Games Start & End
  - Nov 1 Schedule & regular season play begins 20 games ending Jan 24th - Jan 29th Playoffs
  - Peoria rule will still be in effect for those teams that qualify
  - Playing time = Playing times for prospects will be 1 min less a period for every level except midget level
  - Refs= will be schedule by the league for illinois games only(4 man 18u, 3 man 16u, 2 man other levels)
  - Ice cuts= ice cuts for midget level will be half way through the 2nd period
  - Game sheets will be used for all age groups of play
  - Littleton , Colorado is out but the league will be talking to them, Hyland Hills Colorado midget level might be in prospects
  - Helmet stickers and patches will be passed out at the meeting in august/sept to the clubs
  - Scheduling will be done by email/text/calls/sign up genius
  - input rosters into Gamesheets immediately once a team has been formed
  - Trainers= mandatory for home games all midgets (can't be team emt, firefighter, mom nurse)
  - Parent conduct- 5 games automatic if parent is ejected
  - League can always raise the suspension separate from AHAI
  - 3 game suspension for fighting no exceptions, usa hockey and ahai is 1 game but the league is implementing 3 games.
- NIHL (Girls)

- Will have all age groups - Will have American (Lower) & National (higher) Levels as they have in the past
  - 9/2/2025 Fees & Declarations are due
  - 9/4/2025-9/7/2025 - Scheduling (virtual)
  - 2/1/2026 Regular Season Play Ends
  - 2/6/2026 - 2/8/2026 - Playoffs
  - Pricing will most likely stay with what they were from last year.
- NWHL (Melisa Miller)
  - Update to Fall 2025-2026 Rules
    - Period Lengths
      - Mites/Squirts will remain at 11:00 Min Periods
      - PeeWees will now play 12:00 Min Periods
      - Bantams will remain at 13:00 Min Periods
      - Midgets will now play 14 Min Periods
    - Period Lengths
      - NWHL will be adding 2 games to the Post-Tier schedule. Bridging a total to 20 games to the Fall Season - before playoffs
    - Gold Division/Higher level of Play
      - Have decided to add a “Friday Night Face Off” Plus league. This new league will be run by NWHL & will be combining with teams from the North Shore league to foster a more select/higher level of play. The idea of the league is that clubs can select “Plus” teams to play in the Friday Night League, 1 game a week so as not to interfere with the standard league play.
- CUHL (Eric Scott)
  - Nothing to Report
- **Secretary/Registrar** Melisa Kochniarczyk
  - I have been contacting Board Members / Coaches to remind them about USA hockey Safe sport expiring - this is renewed every year. If it does not get renewed, you will have to take the entire class over again, not just refresher.
  - Will be sending out background check reminders to those that need them.
  - Board Members / Coaches can get new USA hockey numbers as of today.
  - Coaches who need to update CEP can do that after Fall starts.
  - Updated the Tournament request form and shared with Sarah Dean for manual
  - I have started the new master spreadsheet for 2025-2026 Coaches / Board spreadsheet
  - **Development Coordinator** Colleen Krol
    - We are still on Summer Break & registration is going well. We are on the lookout for JR. Helpers; Wednesday nights from 4:45 PM - 7:45 PM. Must be a PeeWee level or higher. Can contact Colleen at [jaguardevelopment@gmail.com](mailto:jaguardevelopment@gmail.com) - Will start July 9th
- **Chairman of Rules & Ethics** Ryan Melling
  - Nothing to report
- **Director of Fundraising** Melissa Reese
  - **Milwaukee Pretzel Company Fundraiser:**
    - Order pick up went great, no issues. All credits have been applied to player accounts
  - **Sponsor Banners**
    - Almost complete with company. Waiting on 1 sponsor to send over graphic. Then Inwood will hang them once all are received.

- o Working on a list of sponsors that qualify for advertising on the kiosk in the lobby. Once completed I will provide that list to John and Jim.
- o Looking to offer Double Good Popcorn fundraiser over the summer, many families asked when that is returning.

**O Concessions**

**John Wirkus**

- Very busy now with all 4 (possibly 5) venues going. With this many volunteers we are doing our best to keep up with requests and keep information flowing to volunteers and venues. We are awaiting access to the payment site for Seat Geek still, and received our first payment from CU1. CU1 has been able to use all 25 volunteers per show so far and have been asking for more. With all the events and slots we have added we still have a need for more volunteers to help fill slots. Keep spreading the word.
- Possibly getting additional stands at CU1 - Regular stand - South Hill - Old Nacho Stand - Ziggys Pizza - Possibly Cold Rush and 2 VIP

▪ **Director of Marketing**

**Jim Siewert**

- 2nd Monitor is up and running
- Locker rooms will be added to this monitor - we will be adding Rat hockey & Public Skate schedule on there as well.

▪ **Director of Technology and Communication**

**Denise Spreeman**

- Any board members / managers that are working summer skates, please take pics and send to Denise so she can post
- Suggested to do a meet the coach or do a player of the week type thing to put on FB

▪ **Ice Scheduler**

**Kristin Dondlinger**

- o Summer skates are up and running
- o Pre-season conditioning & tryout dates/times are approved by Canlan. Inwood should be getting back to me by tomorrow.
- o Pre-Season conditioning begins the week of July 28th, at a mix of Canlan & Inwood. There will be 4 per level & 3 per goalie level. The last goalie conditioning will be 8/18, on that first Monday after tryouts begin.
- o Tryouts begin 8/15 & run through 8/22 - they will be mixed between Canlan & Inwood
- o The week of 8/24 will be teams skills/first touch & extended tryouts if there are late additions or as coaches need based on numbers
- o Fall: NIHL girl will do seeding scheduling on 9/4-9/7 - CDSL Prospects is doing grid scheduling & those will be released 9/5. CSDHL squirt minor scheduling will be 8/9 in Schaumburg. CUHL does not have dates out that I have seen, but they historically have done grid scheduling in early September. NWHL usually goes after everyone else is done, but still waiting for that info to be posted.

▪ **Member at Large**

**Mike Lazzari**

- o Nothing to report at this time

▪ **Equipment Manager**

**Elyce O'Sullivan**

- o Email went off for Jersey sizing - deadline June 30

▪ **Manager of Managers**

**Sarah Dean**

- o Nothing to report on teams
- o Would like to set up a mentor program for new managers

▪ **New Business**

- o **Old Business**

**Meeting ended at 7:46 PM by a Motion from Colleen Krol and Second from Denise Spreeman - all in Favor**