



## Score Reporting and Schedule Changes

### Score Reporting and Pitch Counts

- Rosters will be uploaded by the LCHS staff, prior to first game. **MANAGERS ARE NOT PERMITTED TO ADD PLAYERS!**
- Home team is responsible for entering final scores for all home games within 24 hours.
- If the home team does not report the score, the away team may enter it.
- **Farm Minor Baseball and Softball teams must enter a score of 1-1.**
- To enter a score:
  - Navigate to your division and team
  - Go to **Games**
  - Click **Score**
  - **Enter Score**
  - Click **Save**
  - You will be prompted to enter pitch counts for your team, except farm minor.
    - **Enter each player's pitch count and hit Save.**

3/31/2025 - 6:15 PM North Park

Amherst Comets (F) 0

Elyria Dawgz (F) 0

Regulation

SAVE SCORE

### Schedule Changes

- If a game is going to be rescheduled, postponed, time or location changed, it must be reported immediately.
- There are 2 ways now available to do this:
  - (Preferred) use the **Reschedule** feature on the website
  - Email [scores@loraincountyhotstove.com](mailto:scores@loraincountyhotstove.com) with the changes
- **Using the Reschedule feature (preferred)**
  - Coaches may still communicate about games in the normal manner, but the change will now be put through the website.
  - To reschedule:
    - Navigate to your team and division
    - Go to **Games**
    - Click **Reschedule**
    - Select **Reason for Change** from dropdown
    - Select **Change Type** from dropdown (but not CANCEL!)
  - Choosing Reschedule will give date, time and location options
    - Opponent and LCHS will receive a message, requesting approval of the change.
    - Opponent MUST approve the change for the site to be updated.
  - Choosing Postpone will only give an explanation field
  - **Do not choose Cancel!** Teams may never cancel a game... ever!
  - Enter new dates, times, locations and any details and Click **Save**
- **Using the email method (not preferred)**
  - Send an email to [scores@loraincountyhotstove.com](mailto:scores@loraincountyhotstove.com) that contains ALL the following:
    - Class (e.g. A, BMI, F)
    - Team Name, as it appears on the website
    - Originally scheduled date
    - If postponed, just say "postponed"
    - If rescheduled, supply new date, time and location
    - Your name and email address
  - You will get a confirmation back once the change has been made.