



## MONTHLY MEETING MINUTES

May 6, 2024

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### OPEN FORUM:

Guests may have up to 4 minutes to bring a topic before the Board. The board will not take action and/or may not respond immediately to items brought in the open forum.

### OFFICER REPORTS:

1. President <Troy>
  - Called to order 7:09pm
  - Welcome new board member - Melissa Hillmyer
  - Election of Officers
    1. President – Troy Malo
    2. Vice President – Derek Roers
    3. Secretary – Kristi Duis
    4. Treasurer – Katie Roers
  - Motion by Melissa, 2<sup>nd</sup> by Aaron – motion passed
2. Treasurer <Katie>
  - Financial Update
    1. Checking account – 31,056.27
    2. 2nd sheet account – 31,138.13
    3. CD – 205,000 can be used starting today; 150,000 sitting in the other CD comes due at the end of May
    4. \$350,000 due to City of Delano by 6/30/24 – there is one more payment at the completion (\$350,000)
3. Secretary <Kristi>
  - Approve prior month meeting minutes – motion by Katie, 2<sup>nd</sup> by Ryan, passed
  - Approve annual meeting minutes – motion by Katie, 2<sup>nd</sup> by Ryan, passed
  - Review motions since prior monthly meeting - none
  - Review discussion items since prior monthly meeting
    1. Scoreboard for outdoor rink (agreed to move forward - expecting that the expense will be part of the overall agreement for the 2nd sheet with the city)
4. Comments/Issues from Directors

### COMMITTEE REPORTS:

1. D3 Representative <Kerry>
  - a. Meeting coming up this week

- b. MN Hockey Leadership meeting was this past weekend
    - i. Discussed the waiver process but it's still not clear – can still apply for waiver
    - ii. District tournaments should remain similar if not the same
- 2. SafeSport <Brandy & Matt>
- 3. Gambling Committee/Manager <Kevin>
  - a. March Actuals - \$36,700.13 – motion by Aaron, 2<sup>nd</sup> by Ryan, passed
  - b. May Allowable - \$43,000 – motion by Aaron, 2<sup>nd</sup> by Ryan, passed
  - c. Lawful purposes expense - \$40,000 to DASA – motion by Aaron, 2<sup>nd</sup> by Ryan, passed (total donation to DAYHA is \$240,000)
  - d. Balance - \$132,042.95 (\$20K-ish has been written out as donations)
  - e. New Business - just signed with El Mocajete starting June 1<sup>st</sup> – working to get a booth made (for a few days a week at least)
  - f. Red Vest is done on May 31, 2024
  - g. Meeting in a couple weeks with City of Waverly and UpTown Bar (Judd Meyer)
  - h. Overall report – motion by Aaron, 2<sup>nd</sup> by Ryan, passed
  - i. Bill is in the works for reducing tax liability – after January 1<sup>st</sup>, e-tabs will go away in the way the we know them – should know at the end of the month/term
- 4. DASA <Troy>
- 5. HDC <Marc>
  - a. Finalizing details with Katrina and power skating on Sunday AM's again
  - b. Team declarations
    - i. J Gold B
    - ii. Bantam A, B1, B2
    - iii. 15U B
    - iv. PeeWee – A, B1, C
    - v. 12U B1, B2
    - vi. 10U B1, B2
    - vii. Squirt – A, B1, B2 -2, C
  - c. Looking for some clear processes and information about the HDC and how things are done within the committee – plan to put a list of items together to present to the group for them to answer
  - d. Discussion of whether an application is appropriate for finding coaching candidates
- 6. Girls Update <Girls Coordinator - Katie Olson>
  - a. Looking to set up a fall event
  - b. Looking at tournaments
- 7. Recruitment <Open>
  - a. Delano parade has been reserved
- 8. Scheduling <Kristi>
  - a. Planning for next season
    - i. Tryout Dates – week of October 7th
    - ii. DAYHA hosted tourneys – Bantam C – 10/25-10/27; PWC – 11/15 – 11/17
    - iii. tournament selection/registration for all youth teams
    - iv. Skills sessions / Goalie training – wondering if we want to look for different provider that could make it work on Mondays
    - v. 6am practices are a question do we combine more similar level teams together (C level teams, B level teams, etc.)
    - vi. Idea for a meeting dedicated to scheduling and on-ice activity
    - vii. Lance / Katrina pre-season same as last year
- 9. Equipment <Ryan>

10. Sponsorship <Troy>
  - a. Looking to make the change to a digital format
  - b. Options will be finalized by next meeting
  - c. Set expected revenue for all the groups at \$7,500 per group, per season for budgeting, girls JV team will raise the girls HS contribution to match the others.
11. Registration & Teams <Kerry/Courtney>
12. Volunteers <Kerry/Courtney>
13. Social Media – Marketing <Aaron & Five Technology>
14. 2<sup>nd</sup> Sheet <Troy, Katie, Derek>
  - a. Need help setting up the old boards the weekend of the May 30, June 1, 2
  - b. Start Friday night, City Staff & Volunteers, Becker Arena Products staff on site to measure on Saturday, put boards back into container on Sunday.
  - c. Looking for 10-12 volunteers each day.
15. Fundraising <Derek & Katie>

#### **OLD BUSINESS:**

- Spring Break Issues - DAYHA Impacts

#### **NEW BUSINESS:**

- HDC
  - Tournament Registration
    - Level leaders
    - Make sure Courtney and Kerry are in the loop to book hotels for you
    - Google Sheet from Marc???
      - Need to make sure all are using it and it's on the shared drive so all have access
  - Who are you what do you do, agenda of things to cover
  - Create a playbook for new HDC members - what do you do throughout the year to prepare for the season and what are the deadlines that need to be achieved.
    - Can we get a monthly update on what the HDC is working on
  - Tryouts - Same as previous year - Tentative week of Oct. 7
  - Can we survey coaches and see how many want to start earlier/are available earlier
  - How do we source coaches? How can we do better? How can we as a board help?
  - How do we get younger families involved
- Pre Season Camp - Jason Holmer & Aaron Nelson
  - DAYHA Sponsored and Funded – discussion of how to fund this
  - Private program
  - Details to date
  - Jason to reach out to Andy for additional info
- Budget
  - One Goal – need to increase price of bag to \$200 (cost is \$175)
  - Goal to approve budget prior to or at June meeting
- Survey - thoughts on the responses? Defer to next month?
- All Seasons Sports - Shawn Lynch – looking for feedback
  - Custom sublimated socks are expensive – willing to do a specific size to Delano
  - Earlier store has been requested

- \$1,389 – donation from the store
- Invoice for Jr. Gold

### **DAYHA Playbook (Next Two Months):**

05 May	Association Role Analysis	Board	Identification and Strategy to fill key Roles
05 May	Board Election	Board	
05 May	File Tax Returns	Treasurer	Fiscal Year End/Begin
05 May	Gambling Annual Audit	Gambling	
05 May	Roles and Responsibilities Defined	Association	May Consideration
05 May	Tryout Evaluation Dates	HDC / Board	First Week of October
05 May	Review/Validate Association Bi-Laws	Board	
05 May	DASA Hosted Tournaments	HDC / Board	Decide how many tournaments to host, what levels & what to charge for them
05 May	Update Executive Board Banking Signatures	Executive Board	Any executive board changes require signature update with Cortrust
05 May	Passwords & Security Update	Board / Secretary	Update (remove/add) Privileges - Secretary Maintains list of all DAYHA banking & online access points. Update/approve future rights and remove access for those no longer in need.
May 05	Certify Agent of Board	Board/Secretary	
May 05	Organization Management Software - ERP?	Board	
06 June	Additional Ice Purchase Coordination	Board	
06 June	Photos - Coordinate space - Sunshine revisit	Angie Braatsch	add 2 order dates to match photo dates, one early and one later
06 June	Submit Application to host Regional/State Tournament	Board / DASA	
06 June	DASA Capital Improvements	DASA	
06 June	Define Skills / Goalie Clinics	HDC / Board	
06 June	Identify & Prioritize Next Season Objectives	Board	Resources include membership feedback, survey, lesson's learned, strengths/opportunities
06 June	Review Mission/Vision Statement	President	
06 June	Update Playbook & Org Chart	Board	Review items in Playbook. Change as needed. Update Org Chart tab with new volunteers or positions
<b>06 June</b>	<b>Prepare / Approve Budget</b>	<b>Board / DASA</b>	<b>DASA / DAYHA contract</b>
<b>06 June</b>	<b>Tournament Selections</b>	<b>HDC / Board</b>	<b>Try not to schedule on "Hockey Day MN" weekend which is usually "Puck in the Park" in Delano</b>

06 June	Gambling Review	Executive Board/Gambling	Annual Employee Reviews. Executive Board reviews Committee Lead. Committee Lead to review and turn in all other required employee Reviews
06 June	Dryland	Board	determine dryland structure with Crow River CrossFit for year. Which teams, duration of program, etc.
06 June	Team Forecasting	HDC / Board	
06 June	Team Level Leaders	HDC / Board	

**CLOSED SESSION:**

**ADJOURNMENT: motion by Katie, 2<sup>nd</sup> by Aaron, passed – adjourned at 11:10pm**

**APPENDIX:**