



## MEETING MINUTES

September 10, 2020

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Meeting called to order by Jeff Ornell at 7:02

### ATTENDANCE

#### 2020-2021 Board Members in attendance:

Jeff Ornell – President  
Justin Burud – Vice President  
Levi Kraft – Treasurer  
Stephanie Pfannenstiel – Secretary  
Kristi Duis  
Troy Malo  
Ryan Anderson  
Derek Roers

#### 2020-2021 Board Members absent:

Mark Foster

### OFFICER REPORTS

1. President: Jeff
2. Treasurer: Levi (Report Approved)
  - a. CorTrust balance is \$138,568.35
  - b. MN Lakes balance is \$56,537.00
  - c. Second Sheet balance is \$27,868.61
3. Secretary
  - a. Meeting Minutes from 8-3 Approved
4. Comments/Issues from Directors: None

### COMMITTEE REPORTS

1. D3 Representative: Kristi
  - a. Kristi to take lead on COVID protocol and communication
  - b. 14 game max per team which is less than typical
  - c. Can schedule scrimmages to take the place of games
  - d. Tournament coordinator meeting is 9-23 at 7:00 PM
2. SafeSport: Allen
3. Gambling Committee/Manager: Kevin (Report Approved)
  - a. Red Vest in Rockford signed as new site
    - i. Still working through contract issues; start up anticipated soon
  - b. September allowable: \$18,150

- c. July actual: \$9,523.94.
- d. Bank balance is \$122,938.40
  - i. Will reimburse DAYHA for the post COVID shutdown \$10,000 startup costs loan
  - e. Lawful purpose expenditures: \$42,500 (includes repayment of \$10,000 loan)
  - f. Will need to look into PPP Loan forgiveness paperwork
- 4. DASA: Troy
  - a. Concessions will be open for games on a trial basis selling pre-packaged items
  - b. DASA is looking into mold mitigation for surface mold from summer moisture
  - c. DASA looking into changing banks from MN Lakes to CorTrust
  - d. Requested gambling committee to approve \$750 to purchase sanitizing fogger (approved by gambling committee 9-11)
  - e. DASA Board offered a seat to DAYHA Board member
- 5. HDC: Mark
  - a. Still working on coaching for 10U/12U/Jr Gold
- 6. Recruitment: Matt, Steph and Joe
  - a. Two open skate events in August drew current skaters and new families
  - b. Consider doing more open skate events for community or DAYHA
- 7. Scheduling: Kristi
- 8. Equipment: Justin
  - a. Received a \$500 gift card to Dicks for equipment
  - b. Working with Shawn on jersey/sock order
- 9. Sponsorship: Jason/Troy
  - a. Working on renewals
  - b. \$11,750 received so far
- 10. Registration & Teams: Paula
  - a. First payments will be withdrawn on 9-15
  - b. Board member and key role leaders need to have completed SafeSport and background check by 9-30
- 11. Volunteers: Natasha
  - a. Volunteer hours decreased to 5 for single player families and 7 for multi-player families
- 12. Social Media – Marketing: Robin

## **OLD BUSINESS:**

- 1. Future Role Gaps:
  - a. We need an Intro/Termite leader
- 2. Jr. Gold:
  - a. Enough players for 2 teams to be hosted in Delano.
  - b. Do we have enough coaches for 2 teams? Troy to reach out again to Jim Capillary (sp) on coaching/managing program or being the level leader. Kevin Voss also expressed an interest.
- 3. Budget/Ice Fees
  - a. Jeff to circle back with DASA giving them revenue from the Bantam C tournament and \$10,000
  - b. DASA requested we use DAYHA reserves as collateral for loan; Jeff to follow up
- 4. Apparel Store
  - a. Store will open 9-28 and close on 10-5
  - b. Send 3 emails on timing—before store opens, middle of week and final call

- c. Orders expected to be filled by mid-November (and hopefully end of October)
- 5. Instead of traditional beginning of the season parent meeting host 2 separate meetings:
  - a. New Family Meeting for intro/termite/mite/8U levels
  - b. New Traveling Team meeting for squirt/10U
  - c. Meetings would be virtual this fall

## **NEW BUSINESS:**

- 1. Sponsorship/Fund Raising Opportunities
  - a. Gun raffle which can be done through DASA as the 1 tax-exempt event per year for 501(c)3
  - b. Wreaths-Kristi to take the lead one last time
  - c. Consider fund raising committee
- 2. Golf Event
  - a. Approximate revenue of \$1,200 for the silent auction, \$9,680 for golf and \$1,100 for sponsors with a profit to the association of approx. \$8,300
- 3. Compensation for gambling employees/managers:
  - a. Kevin has requested an increase in monthly salary of \$600 for each additional site signed, starting with Red Vest
  - b. Kevin requested small raises for managers/employees
  - c. Troy emailed information and ideas on structure for gambling committee evaluations and wage increases
- 4. Gerrit proposed an official tryout protocol for freshman bantam players to try out for varsity
  - a. Supported by HDC
- 5. Suggested changes for Keep Kids in Hockey program which has not been utilized lately
  - a. Assign independent evaluator to bring recommendations to Board
  - b. Advertise this better so families know there is assistance
- 6. Motion to give our current bookkeeper, Emily Huotari, restricted “view only” access to the DAYHA account at MN Lakes Bank was approved.

## **ACTION ITEMS:**

- 1. Jeff to follow up on request to use DAYHA reserves as collateral for DASA loan
- 2. Steph will send follow up email on Intro/Termite Level Leader.
- 3. Troy to continue reaching out to potential Jr. Gold coaches.
- 5. Jeff to look into One Goal/Intro transition and method to make this simpler for families
- 6. Circle back with Kevin on per site compensation increase and employee compensation increases
- 7. Steph to assist getting Emily on MN Lakes Bank account with “view only” permissions
- 8. Reconcile the 2 DAYHA Sports Engine accounts to 1

## **ADJOURNMENT:**

- 1. Motion to adjourn at 10:29.

## DAYHA Playbook (Next Two Months):

09 September	D3 Bantam Game Scheduling	Scheduler	
09 September	D3 Tournament Coordination	D3 Coordinator	
09 September	Equipment / Supplies Ordered	Equipment	
09 September	Wreath Coordination	Volunteer	
09 September	Ice In	DASA	
09 September	Determine Scrimmage Funding	Board	2018 Decision: 4 Scrimmages, \$300 Sq/10, \$400 Pw/12, \$500 BB2/Bc, \$600 for BA, BB1
09 September	Send Reminder Registration Email prior to Penalty Fee	Secretary	
09 September	Schedule Scrimmages	HDC / Board	2018 Decision: Scrimmages by Level Leaders
09 September	One Goal Registration	One Goal	Hargarten
10 October	D3 Peewee/12U Game Scheduling	Scheduler	
10 October	D3 Peewee/12U/Bantam/15U Mandatory Meeting	Coaches and Managers	
10 October	D3 Squirt/10U Game Scheduling	Scheduler	
10 October	Equipment Hand Out	Equipment	
10 October	Manager Meeting/Parent Meeting	Board	
10 October	SafeSport Association Certification	SafeSport	
10 October	CorTrust Certificate of Deposit	Treasurer	CD opened 10-5-18. 12 month CD. Matures on 10-5-xx. 10 day window to redeem or it automatically rolls forward
10 October	Tryouts Completed	HDC/Board	
10 October	Game Schedule Finalized	Scheduler	