



## MONTHLY MEETING MINUTES

December 4, 2023

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### OPEN FORUM:

Guests may have up to 4 minutes to bring a topic before the Board. The board will not take action and/or may not respond immediately to items brought in the open forum.

### OFFICER REPORTS:

1. President <Troy>
  - no report
2. Treasurer <Katie>
  - Financial Update - motion by Ryan, 2nd by Aaron (passed 5,0,3)
    1. Checking - \$79,092.43
    2. 2nd Sheet - \$27,179.18
    3. CD - \$509,407.00
  - Budget vs. Actual YTD - next month revisit
  - Plan to meet with Courtney and Emily to transition bookkeeper role
  - Questions regarding next ice payment
  - Wreath sale - questions regarding timing of payments
3. Secretary <Kristi>
  - Approve prior month meeting minutes - motion by Kim, 2nd by Ryan (passed 5,0,3)
  - Review motions since prior monthly meeting - none
4. Comments/Issues from Directors

### COMMITTEE REPORTS:

1. D3 Representative <Kristi>
  - a. reminder to not keep score during coach-controlled scrimmages
  - b. discussion on the quality of meetings held by the associations for Bantam/PW/12 managers and coaches - many issues have already popped up that should have been discussed at the meetings which it making D3 lean toward bringing the meetings back under their control
  - c. looking to add blackout dates after tryouts so that rosters can be handled appropriately
  - d. shortage of trainers - up to the associations to provide for their tourneys and the D3 tourneys
  - e. Locker Room monitors - must be INSIDE the room when more than 1 player is in the room
  - f. Heads up that it looks like 13U will go away and be replaced by 14U - more to come on this

2. SafeSport <Brandy>
  - a. no concerns to report
3. Gambling Committee/Manager <Kevin>
  - a. Overall Report - motion by Kim, 2nd by Ryan (passed 6,0,2)
  - b. December allowables - \$49,500 - motion by Kim, 2nd by Ryan (passed 6,0,2)
  - c. October actuals - \$36,384.18 - motion by Ryan, 2nd by Joe (passed 6,0,2)
  - d. Lawful expenditures - \$30,000 ice payment to DASA - motion by Ryan, 2nd by Joe (passed 6,0,2)
  - e. Checking balance - \$82,842.08 as of 12/3/23
  - f. Review of donations - DTABC, City of Rockford
  - g. Jeff Ornell has replaced Jeannie Stigman and Committee Chair - motion by Ryan, 2nd by Aaron (passed 6,0,2) to provide Jeannie with 3 - \$100 gift cards from gambling locations as a token of appreciation for the many years of service she's provided to the Gambling Committee
  - h. Employee Appreciation Dinner - February 13th - Gambling employees and DAYHA Board as well as site owners
  - i. Red Vest agreed to our terms so we will remain at the location until March while Rockford Lions get their license in order
  - j. Christmas Bonus for employees - provide \$50 bonus to each hourly employee (approx 30 people) and \$100 to salaried employees (5) - motion by Kim, 2nd by Katie (passed 6,0,2)
  - k. Discussion of new "Sick and Safe time" law that becomes effective on January 1st - recommending we accrue 1 hour per 30 hours of work
4. DASA <Troy>
  - a. Bantam A team is doing a service project at the rink cleaning up the upstairs viewing area after some of the HS boys games. This can maybe become a service project for all teams? Girls do girls games and boys do boys games? Maybe it will help lead toward kids becoming more respectful of the house?
  - b. DASA board approved new glass along the south wall. project probably to be completed in spring depending on lead times.
5. HDC <Marc>
  - a. no report
6. Girls Update <Girls Coordinator - Katie Olson>
  - a. no report provided for meeting - updated provided in November of activities organized between youth and HS teams
7. Recruitment <Joe>
  - a. currently have 393 youth registered (includes Jr. Gold)
8. Scheduling <Kristi>
  - a. nothing major to report
9. Equipment <Ryan>
  - a. hoping to get the bill for Jerseys and socks prior to year end
  - b. discussion on what to do with old jerseys - free will offering?
  - c. discussion of goalie jersey issues with fitting some of the older players
  - d. DAYHA venmo account - looking into this
  - e. One Goal gear - Shawn has committed to providing 40 sets
10. Sponsorship <Troy>
  - a. Disbursements have started. Will be finalized in the coming week. Waiting on potentially 2 more sponsors.

11. Registration & Teams <Kim>
  - a. working through potential new PW skater registration
12. Volunteers <Michelle>
  - a. discussion of the hours allowed for scrimmage coordinators
    - i. Bantam/PeeWee/12U - 10 hours
    - ii. Squirt/10U - 5 hours
  - b. Discussion of adding more hours to what managers can hand out and giving more opportunities to fulfill - filming games, etc.
  - c. Mite checks - working with families to get
  - d. D3 tourney volunteer opportunities - posting to Dibs
  - e. Mite/8U coach questions - should be showing on the Mite website page
  - f. Questions on which coaches get hours approved - Head coach needs to approve the assistant coaches and provide info to the Volunteer Coordinator
13. Social Media – Marketing <Aaron & Five Technology>
  - a. Working with Five Technologies on quality control - need to make sure that changes are communicated to the them
  - b. Asking Five to make corrections and send an announcement out about the correction
14. 2<sup>nd</sup> Sheet <Troy, Katie, Derek>
  - a. Financial update - project cost 5.8M
    - i. looking to push city to commit \$2.5 million which would push DASA/DAYHA contribution to \$167K/year (currently we have \$120K budgeted)
      1. Board is in agreement with this plan
  - b. Workshop with council on Tuesday
  - c. Letters of support from other groups
15. Fundraising <Derek & Katie>
  - a. no report

## **OLD BUSINESS:**

- Open Roles
  - Manager Coordinator
  - Tournament Coordinator
  - Golf Scramble
  - Registrar
  - Wreath Sale Coordinator
- DASA Ice - Aaron Nelson email
  - discussion about ice utilization stemming from no teams being assigned on Wednesday night prior to Thanksgiving; discussion around assigning teams around the holidays and having the coaches take care of trading or finding a team to cover
  - Discussion regarding teams that are scheduling scrimmages that conflict with their Power Skating sessions - need to communicate to teams that Power Skating is a paid program we are providing and scrimmages should not be scheduled at a time that conflicts
- Puck in the Park dates - Targeting Jan. 19-21
  - Mite Jamboree Sunday - registration fee?
  - Hockey Mom boot hockey - High Heel Hockey on Friday night
  - Live music on Friday night as well, promotion starting soon
  - Saturday - only Termites and Intro to skate?

- Hockey Operations Staff
  - Are we starting to reach out and gather information - work in progress as we move through the season

#### NEW BUSINESS:

- Mite Jamboree - Coordination - meeting scheduled for December 8th to bring all Mite parents that are interested in helping together - Kristi and Kerry to attend

#### DAYHA Playbook (Next Two Months):

12 Decemb er	District Tournament Coordination	Board		
12 Decemb er	Coordinate Puck in the Park	Board / Recruiting		
12 Decemb er	One Goal Inventory	Equipment Coordinator	Order in January for the upcoming season	
12 Decemb er	SportEngine Account Validation	Treasurer	Login SportsEngine, Validate Organizations information (e.g. MN Tax ID = 1842670, EIN = 41-1397047, USA Hockey Code = MNH0502, Address = PO Box 62, Delano MN 55328). Questions = financecompliance@sportsengine.com	

01 January	Identify outstanding finances w/members	Board / Treasury		
01 January	IRS Tax Submission	Board / Gambling		
01 January	Sign 1099s (e.g. Registration, DASA)	Board / Financial		
01 January	Team Playoffs, Tournaments	HDC / Board		
01 January	Order One Goal Equipment			
01 January	Coordinate Chevrolet Test Drive Fundraiser	Board/Fundrai sing	John Weinzierl has been the contact previously, jweinzierl@chevofdelano.com	

**CLOSED SESSION: none**

**ADJOURNMENT:** motion by Ryan, 2nd by Aaron (passed 6,0,2) at 9:19pm

## **APPENDIX:**