



## MONTHLY MEETING MINUTES

December 4, 2023

---

### OPEN FORUM:

Guests may have up to 4 minutes to bring a topic before the Board. The board will not take action and/or may not respond immediately to items brought in the open forum.

### OFFICER REPORTS:

1. President <Troy>
  - o no report
2. Treasurer <Katie>
  - o Financial Update - motion by Ryan, 2nd by Aaron (passed 5,0,3)
    1. Checking - \$79,092.43
    2. 2nd Sheet - \$27,179.18
    3. CD - \$509,407.00
  - o Budget vs. Actual YTD - next month revisit
  - o Plan to meet with Courtney and Emily to transition bookkeeper role
  - o Questions regarding next ice payment
  - o Wreath sale - questions regarding timing of payments
3. Secretary <Kristi>
  - o Approve prior month meeting minutes - motion by Kim, 2nd by Ryan (passed 5,0,3)
  - o Review motions since prior monthly meeting - none
4. Comments/Issues from Directors

### COMMITTEE REPORTS:

1. D3 Representative <Kristi>
  - a. reminder to not keep score during coach-controlled scrimmages
  - b. discussion on the quality of meetings held by the associations for Bantam/PW/12 managers and coaches - many issues have already popped up that should have been discussed at the meetings which is making D3 lean toward bringing the meetings back under their control
  - c. looking to add blackout dates after tryouts so that rosters can be handled appropriately
  - d. shortage of trainers - up to the associations to provide for their tourneys and the D3 tourneys
  - e. Locker Room monitors - must be INSIDE the room when more than 1 player is in the room
  - f. Heads up that it looks like 13U will go away and be replaced by 14U - more to come on this

2. SafeSport <Brandy>
  - a. no concerns to report
3. Gambling Committee/Manager <Kevin>
  - a. Overall Report - motion by Kim, 2nd by Ryan (passed 6,0,2)
  - b. December allowables - \$49,500 - motion by Kim, 2nd by Ryan (passed 6,0,2)
  - c. October actuals - \$36,384.18 - motion by Ryan, 2nd by Joe (passed 6,0,2)
  - d. Lawful expenditures - \$30,000 ice payment to DASA - motion by Ryan, 2nd by Joe (passed 6,0,2)
  - e. Checking balance - \$82,842.08 as of 12/3/23
  - f. Review of donations - DTABC, City of Rockford
  - g. Jeff Ornell has replaced Jeannie Stigman and Committee Chair - motion by Ryan, 2nd by Aaron (passed 6,0,2) to provide Jeannie with 3 - \$100 gift cards from gambling locations as a token of appreciation for the many years of service she's provided to the Gambling Committee
  - h. Employee Appreciation Dinner - February 13th - Gambling employees and DAYHA Board as well as site owners
  - i. Red Vest agreed to our terms so we will remain at the location until March while Rockford Lions get their license in order
  - j. Christmas Bonus for employees - provide \$50 bonus to each hourly employee (approx 30 people) and \$100 to salaried employees (5) - motion by Kim, 2nd by Katie (passed 6,0,2)
  - k. Discussion of new "Sick and Safe time" law that becomes affective on January 1st - recommending we accrue 1 hour per 30 hours of work
4. DASA <Troy>
  - a. Bantam A team is doing a service project at the rink cleaning up the upstairs viewing area after some of the HS boys games. This can maybe become a service project for all teams? Girls do girls games and boys do boys games? Maybe it will help lead toward kids becoming more respectful of the house?
  - b. DASA board approved new glass along the south wall. project probably to be completed in spring depending on lead times.
5. HDC <Marc>
  - a. no report
6. Girls Update <Girls Coordinator - Katie Olson>
  - a. no report provided for meeting - updated provided in November of activities organized between youth and HS teams
7. Recruitment <Joe>
  - a. currently have 393 youth registered (includes Jr. Gold)
8. Scheduling <Kristi>
  - a. nothing major to report
9. Equipment <Ryan>
  - a. hoping to get the bill for Jerseys and socks prior to year end
  - b. discussion on what to do with old jerseys - free will offering?
  - c. discussion of goalie jersey issues with fitting some of the older players
  - d. DAYHA venmo account - looking into this
  - e. One Goal gear - Shawn has committed to providing 40 sets
10. Sponsorship <Troy>
  - a. Disbursements have started. Will be finalized in the coming week. Waiting on potentially 2 more sponsors.

11. Registration & Teams <Kim>

- a. working through potential new PW skater registration

12. Volunteers <Michelle>

- a. discussion of the hours allowed for scrimmage coordinators
  - i. Bantam/PeeWee/12U - 10 hours
  - ii. Squirt/10U - 5 hours
- b. Discussion of adding more hours to what managers can hand out and giving more opportunities to fulfill - filming games, etc.
- c. Mite checks - working with families to get
- d. D3 tourney volunteer opportunities - posting to Dibs
- e. Mite/8U coach questions - should be showing on the Mite website page
- f. Questions on which coaches get hours approved - Head coach needs to approve the assistant coaches and provide info to the Volunteer Coordinator

13. Social Media – Marketing <Aaron & Five Technology>

- a. Working with Five Technologies on quality control - need to make sure that changes are communicated to the them
- b. Asking Five to make corrections and send an announcement out about the correction

14. 2<sup>nd</sup> Sheet <Troy, Katie, Derek>

- a. Financial update - project cost 5.8M
  - i. looking to push city to commit \$2.5 million which would push DASA/DAYHA contribution to \$167K/year (currently we have \$120K budgeted)
    - 1. Board is in agreement with this plan
- b. Workshop with council on Tuesday
- c. Letters of support from other groups

15. Fundraising <Derek & Katie>

- a. no report

## OLD BUSINESS:

- Open Roles
  - Manager Coordinator
  - Tournament Coordinator
  - Golf Scramble
  - Registrar
  - Wreath Sale Coordinator
- DASA Ice - Aaron Nelson email
  - discussion about ice utilization stemming from no teams being assigned on Wednesday night prior to Thanksgiving; discussion around assigning teams around the holidays and having the coaches take care of trading or finding a team to cover
  - Discussion regarding teams that are scheduling scrimmages that conflict with their Power Skating sessions - need to communicate to teams that Power Skating is a paid program we are providing and scrimmages should not be scheduled at a time that conflicts
- Puck in the Park dates - Targeting Jan. 19-21
  - Mite Jamboree Sunday - registration fee?
  - Hockey Mom boot hockey - High Heel Hockey on Friday night
  - Live music on Friday night as well, promotion starting soon
  - Saturday - only Termites and Intro to skate?

- Hockey Operations Staff
  - Are we starting to reach out and gather information - work in progress as we move through the season

## NEW BUSINESS:

- Mite Jamboree - Coordination - meeting scheduled for December 8th to bring all Mite parents that are interested in helping together - Kristi and Kerry to attend

## DAYHA Playbook (Next Two Months):

12 December	District Tournament Coordination	Board		
12 December	Coordinate Puck in the Park	Board / Recruiting		
12 December	One Goal Inventory	Equipment Coordinator	Order in January for the upcoming season	
12 December	SportEngine Account Validation	Treasurer	Login SportsEngine, Validate Organizations information (e.g. MN Tax ID = 1842670, EIN = 41-1397047, USA Hockey Code = M NH0502, Address = PO Box 62, Delano MN 55328). Questions = financecompliance@sportsengine.com	

01 January	Identify outstanding finances w/members	Board / Treasury		
01 January	IRS Tax Submission	Board / Gambling		
01 January	Sign 1099s (e.g. Registration, DASA)	Board / Financial		
01 January	Team Playoffs, Tournaments	HDC / Board		
01 January	Order One Goal Equipment			
01 January	Coordinate Chevrolet Test Drive Fundraiser	Board/Fundraising	John Weinzierl has been the contact previously, jweinzierl@chevofdelano.com	

## CLOSED SESSION: none

**ADJOURNMENT:** motion by Ryan, 2nd by Aaron (passed 6,0,2) at 9:19pm

**APPENDIX:**