

## MONTHLY MEETING MINUTES

April 1, 2019

---

**Present: Kristi Duis, Mike Dorsey, Jaime Nielsen, Robin Olson, Troy Malo, Jeff Ornell, Kevin Reed**  
**(Kevin was not in the financial and secretarial motions) Arrived 7:24**

**Absent: Justin Burud**

**Guests: Josh Simonson, Natasha Werner, Paula Weis, Carolyn Kivisto, Kevin Voss**

**Called to Order 7:07 Troy**

### **OFFICER REPORTS:**

1. President <Troy> -
2. Treasurers <Jeff>
  - Financial Update Mtn made to let CD renew.
  - Motion to approve Treasures Report made by Jaimie and second by Kristi. Unanimous.
3. Secretary <Robin>
  - Approve prior month meeting minutes
    1. Amend March minutes. Kristi to recirculate. Motion to approve as amended by Mike Dorsey, 2<sup>nd</sup> by Jeff Ornell. 6 in favor. 1 absent. Passed
  - Review motions since prior monthly meeting - none
4. Comments/Issues from Directors

### **COMMITTEE REPORTS:**

1. D3 Representative <Carolyn>
2. SafeSport <TBD>
3. Gambling Committee/Manager <Kevin>
  - a.
4. DASA <Kevin>
  - a.
  - b.
5. Troy and Mike for the overall gambling report (move this up to item h under gambling)
6. HDC <Anthony>
7. Girls Update <Josh> -

- b. Troy is getting the pucks out to the sponsors
  - c. Fobbe Electric is looking to assist DASA with lighting.
- 12. Registration & Teams <Jaime, Paula>
- 13. Volunteers <Jaime, Natasha>
  - 25837.50 troy Kristi unanimouns (gambling d.)
  - a. Negligent Members (USA Hockey, SafeSport, Background Checks) 50 families are not complete and 20 families have not started. Communications have been sent to managers.
  - b. Mite Jamboree sign up is coming. Volunteer hours will be available.
  - c. Bantam tournament hours are filled.
  - d. Any other opportunities available? Natasha will work with DASA to identify some potential opportunities and other contingency plans. Updated report to be given at the March Board Meeting.

### **OLD BUSINESS:**

- 1. DAYHA Brochure <Troy M>
- 2. Off-ice Training Next Steps / Cross-fit Opportunity <Board> Dr. Heil and Katie Perry are working on this Committee. Inspired and Cross Fit have presented to the Board. Katie and Steve need to be brought up to speed on all of the information the Board has gathered so far. We want them to review an off ice program and all of the related considerations, in alignment with HDC. HDC should be involved. Troy Malo and Kevin Reed (potentially) will join this committee as well. This group will review and make recommendations to the Board.
- 3. Injury Refund Policy <Jaime>
  - Proposed Policy reviewed by the Board. Motion to approve Mike and troy. Unaminous.

Month	Key Events	Ownership	Notes
01 January	Coordinate Puck in the Park	Board / Recruiting	
01 January	Identify outstanding finances w/members	Board / Treasury	
01 January	IRS Tax Submission	Board / Gambling	
01 January	Sign 1099s (e.g. Registration, DASA)	Board / Financial	
01 January	Team Playoffs, Tournaments	HDC / Board	

### **NEW BUSINESS:**

- 1. Mite Jamboree Budget – Nothing proposed - tabled for later
- 2. Dryland Room <HDC / HS / DASA> The request is for \$1500.00 to be split three ways. Jaime motion for \$500 dryland enhancements. Mike 2<sup>nd</sup>. Contingent on equal partnership with both booster groups. Unaminous.
- 3. Goalie Program <Anthony> Anthony absent – Josh presented. Considering and developing goalie programs.

02 February	Coordinate Hosted EOY Mite Jamboree	Board / Mite	
02 February	Submit D3 HP Candidates	HDC / Level Leaders	
03 March	District Tournaments	Board	
03 March	Equipment Return	Equipment	
03 March	Ice Out	DASA	
03 March	Review Financial Payout (Bonus, Gifts, Compensation Reconciliation)	Board	HDC, Gambling, etc.
03 March	STP Registration / Plan	HDC / Board	

### CLOSED SESSION:

1. Parent Issue #1 (hours – family – waived – remove this before publishing
2. Parent Issues #2 – paying others when background and safe sport aren't completed? Remove before publishing -
3. Hotel Incident
4. Parent Volunteer Hours Consideration

**930 motion to adjourn by troy. Mike. Unanimous.**

### ADJURNMENT:

### APPENDIX:

Opportunity / Strength	Category	Submission	Date	Idea
Opportunity	Culture	JO	6/4/18	Leadership Gap with New Members
Opportunity	Culture	Reed	6/4/18	Pro-active volunteer to drive off-ice culture/mission while addressing issues
Opportunity	Culture	MD	6/4/18	PCA/Education expansion with leaders
Opportunity	Facility	KR	6/4/18	Capital Improvements (2 <sup>nd</sup> highest funding recommendation)
Opportunity	Finance	KR, JO, TM, Reed, GV	6/4/18	Positive Financial Budgeting
Opportunity	Finance	JO, TM	6/4/18	Fundraising Opportunities / Additional Gambling Site - \$/Community
Opportunity	Finance	TM	6/4/18	Sponsorship Strategy (Expansion, Package/Marketing)
Opportunity	HDC	KR, Reed, MD, CK, GV	6/4/18	Skill Development / Feedback / Consistent and appropriate methodology by level (e.g. Intelligym)
Opportunity	HDC	RO	6/11/18	Skill Development (Formal Goalie Coordinator and Program, Skill Development Focus)
Opportunity	HDC	KR, Reed, GV, CK	6/4/18	Dryland Coordination
Opportunity	HDC	KR	6/4/18	Tryout Expectations, Process Communication (feedback on basics)
Opportunity	HDC	JO	6/4/18	Termite Games (Currently only 1 VE scrimmage w/Orono)
Opportunity	HDC	TM, MD	6/4/18	Communication expectation with playing time with BA, PWA
Opportunity	HDC	Reed, CK	6/4/18	Mid-season Survey for PW and up
Opportunity	ICE	KR, GV	6/4/18	2 <sup>nd</sup> Sheet Committee / Additional Ice (highest funding recommendation)
Opportunity	ICE	JO	6/4/18	Scheduling Improvements
Opportunity	Volunteer	KR, TM	6/4/18	Volunteer Coordination
Strength	Communications	KR	6/4/18	Website Redesign
Strength	Culture	KR	6/4/18	Philanthropic Initiatives
Strength	Culture	TM	6/4/18	Reduced Escalated Association Issues (e.g. Safesport)
Strength	Culture	MD	6/4/18	PCA Program
Strength	Culture	MD	6/4/18	Passion
Strength	Culture	CK	6/4/18	Leadership is Organized, Directed, Equitable
Strength	Finance	CK	6/4/18	Financial Transparency
Strength	HDC	KR	6/4/18	Alumni / HS Alignment w/Youth - expand on success stories
Strength	HDC	KR	6/4/18	Tournament Scheduling & Experience

Reis are to be scheduled for consecutive games, not single games next year.

D3 wants the associations to give feedback on moving 12ub1 and b2 instead of b. Other districts are trying this set up but they are bigger districts. We are ok with this change.

Natasha – Manager feedback to d3 – please be more consistent on reasons for rescheduling games. Carolyn and Kristi will relay this.

12uB – d3 – length of periods for all 12us are at the same length.

Safesport – no report but we need to see if Alan Weis wants the position. Paula will ask.

Gambling: Kevin Voss reports. Etabs at Aves is doing fantastic. Since February 11<sup>th</sup> we have brought in over 10K. 20% goes to the supplier – we are netting 8k. A third machine is being installed at Daves. Maybe a fourth machine soon. Motion to approve the budget for April and actual for February. Kristin and Troy. Unanimous. Balance is 19790.53

Voss: January actuals Kristin and Kevin all in favor unanimous.

Accounting 1,000 - 0

Supplies 3000 – 2982.70

Payroll 10,500.00 – 9602.91

Software 100 – 90

Limit total is 14,600 – actual was 12675.61 (Balance in account was 35030.52) Kevin kept report.

Kevin talked to Clays and they said we are the first on the list if they change tab vendors.

Voss is following up with BRickside again in a couple weeks.

Voss – citation issued. Voss is working on clearing this issue up. Sounds like a clerical error on their end, not DASA's end.

Finally, one of the raffle winner donated half of the money back.

Motion to approve overall gambling report: Kristin and Jaimie unanimous.

DASA Report. Terf is in.. working with lacrosse now. DASA is working with the school on the contract.

DAYHA has a three year contract. We are on last year.

No new updates from DASA for annual meeting.

DASA is trying to get a new surfacer through the NHL. Used to them. New to us.

Recruitment – Kevin Reed. Trying to set a May meeting in Rockford with Gerni and Steve Hen to discuss a combined effort. And Jackie. Informational meeting for new families. Consider new hockey family mentors or buddies.

Scheduling report by Kristi –

Sponsorship – nothing to report from Troy. May have a May meeting and start the process again in June or July for next years sponsors. Pioneer Creek – we have 30 rounds of golf here that we can use for fundraising. Talk further about this at future meetings.

Paula – registration: Has been given the managers feedback. Paula works on format and content. Ben worked with sports ngin. We need someone to take Ben’s open spot. Paula will create the job description and send to Natasha Werner. Fees will be set in May. Last year travel teams closed registration on September 20. Will be much sooner this year. Jaimie will review the template for Paula. Troy is on back up

Safe Sport issues: 10u/Squirt and above are required. Same gender parents. Discussion on how to get the parents to complete this process timely. We need to make sure they know they need to do it and when they need to do it. Perhaps an agreement/check box acknowledgement the registration process. Note – safe sport is not needed for minor official. Jersey’s will not be distributed unless safesport is completed.

Natasha volunteer: 9 families didn’t fulfill hours so those checks will be cashed. The other checks will be shredded by Robin Olson first thing on Tuesday morning, April 2. Confirmation email will be sent to the board when it is completed. Natasha is working with other associations to improve our process. Junior Gold will need to have hours increased from last year. (From 5). May have two junior gold teams next year so we may need to require ten hours instead of 5 TO be discussed and decided later. We filled over 3,000 hours, and this number is understated. Outdoor rink scheduling for volunteers is difficult.

Beer garden may have volunteer hours available. July 4<sup>th</sup> parade.....another volunteer hour opportunity.

Discussion of spring break scheduling for 2020-2021 school year. 72 coaches and managers.

#### OLD BUSINESS

Brochure – Troy is working with Holy Caple on the design. Riverside Design

Off ice training: Still in process. There is a meeting on April 10<sup>th</sup> to discuss further. Crossfit/Inspired Athletix  
Dryland room- still a work in progress. Hopefully done before STP starts.

#### NEW BUSINESS:

Goalie Program – tabled until Anthony returns

Future Role Gaps: Ben Pupp’s Role and three positionson the board. Recruiting is taking place now. Still need

both 100.00 for a year end party.

Voss final issue: From parents: shortening on the bench for PWA and Bantam A. During the season and during playoffs. The exception is only approved at the Bantam A level? Kristi will review the minutes. The Board will investigate the issue and confirm the policy and make the appropriate communications. November of 2017 discussed.....

Kristi Ice analysis: Will we share the slides on the website?

Kristi moves to close, Jaimie. Unanimous. CLOSED 9:13

CLOSED SESSION:

1. Discussion on gifts of service
2. Discussion on non parent coaches

Motion to adjourn open session by