



## MONTHLY MEETING Minutes

April 1, 2024

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### OPEN FORUM:

Guests may have up to 4 minutes to bring a topic before the Board. The board will not take action and/or may not respond immediately to items brought in the open forum.

### OFFICER REPORTS:

1. President <Troy>
  -
2. Treasurer <Katie>
  - Financial Update
  -
3. Secretary <Kristi>
  - Approve prior month meeting minutes - motion by Ryan, 2nd by Aaron, motion passed
  - Review motions since prior monthly meeting - none
4. Comments/Issues from Directors

### COMMITTEE REPORTS:

1. D3 Representative <Kerry> -
  - a. team declarations - no deadline yet
  - b. D3 dinner
  - c. Waivers - new process
  - d. MN Hockey - May 3rd - mandatory attendance by each association
2. SafeSport <Brandy>
  - a. no report
3. Gambling Committee/Manager <Kevin>
  - a. DAYHA will likely owe \$75K-ish for ice fees
  - b. Report from March meeting
    - i. Jan Actuals - \$45,354.93 - motion by Kim, 2nd by Katie, motion passed
    - ii. Donations - \$46,544.74
    - iii. Bank Balance - \$155,157.11
  - c. Report for April
    - i. Feb Actuals - \$42,233.29 - motion by Joe, 2nd by Kim, motion passed
    - ii. Donations - \$21,200
    - iii. April allowable - \$43,500 - motion by Kim, 2nd by Joe, motion passed
    - iv. Bank Balance - \$135,928.30
  - d. Lawful Expenditure - \$30,000 to DASA - motion by Ryan, 2nd Aaron, motion passed

- e. Overall Gambling report for March and April - motion by Kim, 2nd by Katie, motion passed
- f. Roadhouse - using Hanover Athletic
- g. Whiskey Jar - went with the Legion
- h. Meeting at El Mocajete - next week

4. DASA <Troy>

- a. Looking for board members....there will be significant turnover
- b. Glass on south wall has been installed
- c. New scoreboard is up, will add advertising around it
- d. Home and Guest benches will shift
- e. New scoreboard controller - Wireless
  - i. operates similar to the old one
  - ii. 2 controllers for independent control for split ice games
  - iii. Talked with install guy, he scraps old boards, might have one for outdoor sheet, \$6k

5. HDC <Marc>

6. Girls Update <Girls Coordinator - Katie Olson>

7. Recruitment <Joe>

- a. registered for the July 4th parade - Joe has paid
- b. turned down the Rockford expo

8. Scheduling <Kristi>

9. Equipment <Ryan>

- a. jersey hand-ins
- b. new supplies for the outdoor rink

10. Sponsorship <Troy>

- a. looking to schedule meeting to revamp the options
- b. looking to drive traffic to the sponsors (discounts, deals, etc.)
- c. MN Hockey TV (owned by LiveBarn)

11. Registration & Teams <Kerry>

- a. no report

12. Volunteers <Michelle>

- a. Michelle sent report to verify the families that haven't completed - agreed to cash all

13. Social Media – Marketing <Aaron & Five Technology>

- a. sending out notices for annual meeting
- b. rink progress posts

14. 2<sup>nd</sup> Sheet <Troy, Katie, Derek>

- a. no news at this point

15. Fundraising <Derek & Katie>

- a. What's our plan??

## OLD BUSINESS:

- Spring Break Issues - DAYHA Concerns
- Refund Policy Update - look to adopt in May
- Organizational Management Software Update
  - LeagueApps - no volunteer tracking options - not pursuing any further
  - CrossBar - local guy - most of D3 is moving this way, volunteering is managed much easier/smoothier

- general consensus is that we should make the move to CrossBar as there are so many other teams in the area that have made the switch - motion by Aaron, 2nd by Ryan, motion passed

## NEW BUSINESS:

- HDC
  - Tournament Registration and Hotel bookings
    - Level leaders
    - Google Sheet from Marc???
      - Need to make sure all are using it and it's on the shared drive so all have access
  - Who are you what do you do, agenda of things to cover
  - Create a playbook for new HDC members
  - Tryouts - Same as previous year - Tentative week of Oct. 7
  - Can we survey coaches and see how many want to start earlier/are available earlier
  - How do we source coaches? How can we do better? How can we as a board help?
  - How do we get younger families involved
- Annual meeting
  - Troy, Kristi, Joe - terms are up
  - Ice Analysis
  - Presentation Deck
  - Survey - Troy to send out survey this week to get results in time for meeting
- 2024-25 Budget Preview
  - discussion of main points

## DAYHA Playbook (Next Two Months):

04 April	Annual Association Meeting	Board	Election
04 April	Annual Ice Hours Feedback/Totals	Scheduler	
04 April	Association Survey	Board	
04 April	Committee / Member Feedback	Association	<a href="#">Leverage Survey Monkey</a>
04 April	Equipment Review	Equipment Coordinator	Review training equipment, Jersey status, One Goal Bags, etc. Make Budget recommendation for following season
04 April	Tournament Selections	Level Leaders	Avoid Puck in the Park 3rd Weekend in Jan., Registration starts in June - GET ON IT
04 April	Summer Parade Coordination	Recruiting	
05 May	Association Role Analysis	Board	Identification and Strategy to fill key Roles
05 May	Board Election	Board	
05 May	File Tax Returns	Treasurer	Fiscal Year End/Begin
05 May	Gambling Annual Audit	Gambling	
05 May	Roles and Responsibilities Defined	Association	May Consideration

05 May	Tryout Evaluation Dates	HDC / Board	First week of October	
05 May	Review/Validate Association Bi-Laws	Board		
05 May	DASA Hosted Tournaments	HDC / Board	Decide how many tournaments to host, what levels & what to charge for them	
05 May	Update Executive Board Banking Signatures	Executive Board	Any executive board changes require signature update with Delano State Bank and MN Lakes banks.	
05 May	Passwords & Security Update	Board / Secretary	Update (remove/add) Privileges - Secretary Maintains list of all DAYHA banking & online access points. Update/approve future rights and remove access for those no longer in need.	
May 05	Certify Agent of Board	Board/Secretarhy		
May 05	Organization Management Software - ERP?	Board		

### **CLOSED SESSION:**

**ADJOURNMENT:** motion by Derek, 2nd by Ryan, motion passed - 9:48pm

### **APPENDIX:**