



## OPEN MONTHLY MEETING MINUTES

July 11, 2016

DAYHA

---

**Board Members Present:** Mike Dorsey, Kristi Duis (late), Troy Malo, Kirk Reiersen, Troy Schmidt, Heidi Voss *Absent: Tom Rowbotham, Stacie Nelson, Dan Paulson*

**Others Present:** Carolyn Kivisto, Anthony Reynolds, Vicky Rajewski, Rick Ragan, Dave Hargarten, Amy Keranen

**Call To Order:** 7:00 pm by Kirk Reiersen

### OFFICER REPORTS:

#### President:

Tom's resignation – Board accepted Tom's resignation due to job relocation. Discussed the role of Treasurer and it was decided that Kristi Duis would accept this role until additional headcount can be added to the Board. Tom has one year left in his Board rotation.

Stacie Nelson – Heidi provided the most current update on Stacie's condition. It will be unlikely that Stacie will be able to return to the Board in the relative near future but we are hopeful that at some point she will return. Stacie has 2 years remaining on her Board rotation.

Dave Hargarten and Amy Keranen were asked to attend the meeting to assist us through the registration and budget finalization processes.

#### Treasurers

1. 2016-2017 budget – budget was reviewed line by line to determine any changes required for the new year.
2. Appointment Plus billing receipt – tabled until August meeting
3. 4<sup>th</sup> of July expenses – provided to Amy for reimbursement
4. Credit Card – discussion about the option of having a credit/debit card for the Association
  - a. Motion was made by Heidi and 2<sup>nd</sup> by Troy M. to allow Kirk to work with the State Bank of Delano to determine the options available for a credit/debit card. Motion passed (5 Yea, 3 Absent)
5. Updated signors on bank account – Motion was made by Troy M. and 2<sup>nd</sup> by Heidi to approve all Executive Board Members (Kirk Reiersen, Troy Malo and Kristi Duis) and Bookkeeper (Amy Keranen) to be signors on the State Bank of Delano account. Motion passed (5 Yea, 3 Absent).

1. Appreciation gifts for employees to thank them for their help of the Association
  - a. Quote for shirts \$16-18 each – plan to order 40
2. B's on the River activity is great – looking forward to Rib Fest
3. Delano Lanes activity is falling off
4. Kevin is looking into getting a larger storage unit due to the loss of space at the arena.
5. Motion by Troy M, 2<sup>nd</sup> by Troy S. to approve May Actual Expenses as listed below:
  - a. B Johnson and Assoc.      Accounting      \$1,160.74
  - b. Supplies                      Supplies              \$ 0
  - c. Delano Mini Storage      Storage              \$ 0

- d. Paychex Payroll \$8,385.54
- e. Motion passed (5 Yea, 3 Absent)
- 6. Motion by Troy M., 2<sup>nd</sup> by Troy S. to approve the July budget for \$9,675 (\$75 for storage, \*\$8400 for payroll, \$300 for supplies, \$900 for accounting). Motion passed (5 Yea, 3absent)
- 7. Motion by Troy M. and 2<sup>nd</sup> by Troy S. to approve the monthly gambling report. Motion passed (5 Yea, 3 absent)

DASA – Kevin

- 1. Ice-in – September 25<sup>th</sup>
- 2. Desire to get visibility on budget items and plans for next year to provide to the membership
  - a. Future Capital needs – Roof and Zamboni

HDC – Anthony

- a. Paid Coaches
  - i. Continuing to work with alumni for coaches, especially at the younger levels
  - ii. Discussion of budget dollars available for coaches to determine number of coaches that the Association can accommodate – forecasting for 15
- b. Tournament Considerations
  - i. Motion by Troy M. and 2<sup>nd</sup> by Heidi – Per HDC recommendation all three levels of Squirt teams will have 2 tournaments and budget will be added for 2 additional scrimmages per team. The motion passed (5 Yea, 3 absent)
  - ii. Bantam scrimmage opportunity in the Duluth area during the High School games – minor changes to that opportunity as the High School tourney is Tuesday – Thursday which will make it difficult for families to participate – will look at moving this scrimmage to the weekend
  - iii. Discussion was had regarding a 8U Jamboree to provide the same opportunity to boys and girls at that age
- c. Move-Up Policy
  - i. Anyone wishing to be considered for “playing up” needs to reach out to the Board. HDC will provide a recommendation (only for Boys) – players must be age or grade appropriate. No process currently exists for the Girls.
- d. Coaches Agreement
  - i. Anthony has finalized and will provide to Kirk
- e. Budget items
  - i. Motion by Mike Dorsey and 2<sup>nd</sup> by Troy S. – Approve the following 2016-2017 budget line items at the below amounts:
    - 1. Skills Training (Diane Klatt) - \$3,000
    - 2. Non-Parent Coaches - \$16,000
    - 3. Goalie Clinic Coaching - \$1,100
  - ii. Motion passed (5 Yea, 3 Absent)

Girls Update - Josh

No report

### Recruitment – Heidi

1. THFF – October 1<sup>st</sup> – need to get in touch with Dan regarding any jerseys that we might be able to use for this as we don't have any USA Hockey jerseys.
2. Available Grants – discussion on researching grant opportunities to assist the association
3. One Goal – concern on how to keep the coaches engaged/committed to this activity
  - a. First session – September 24<sup>th</sup> and then runs for the next 4 weeks on Saturdays at 1pm

### 4th of July Parade Coordination

Very good turnout for the parade.

Need to get the word out for the Rockford Parade (August 14<sup>th</sup>).

### Scheduling - Dan, Vicky

No report

### Equipment – Dan

Need to get a count for socks and jerseys – budget for socks is \$8,350

Decision was made to order more pucks (without printing)

### Sponsorship – Troy's

1. Rinkside Advertising Network agreement is in place
2. Shadow Boxes are being delivered by Captains/Seniors to the Sponsors.
3. Creating a master list of business contacts and their status (not interested, interested in the future, etc.)

### Registration & Teams – Amy

A confirmation email has been received from NGIN which is proof that the registration process was initially started by Stacie. Amy has worked with the registration process in the past and will take responsibility for getting the necessary changes made for the current year.

Paula Weis has agreed to take on the DAYHA Registrar position and will work with Jaime Nielsen to learn the process.

Need to confirm if Kara Schenk and Emily Huotari are still willing/able to continue in their roles from last year.

### Fees

1. Discussion on additional fees for teams with paid coaches – determined that the registration will include verbiage to indicate that additional fees are possible once the coaching has been set for each team.
2. Tryout fees – decision was made to roll those fees into the registration fees
3. Determined that registration fees will not increase for the 2016-2017 season – the change in amount is reflective of the tryout fee being rolled in

Volunteer Hours and Fees – decision was made to set the hours/fees for all levels (excluding Intro and Termites) to \$200/10 hours

### **OLD BUSINESS:**

1. Positive Coaching Alliance – Mike
  - a. Date has not yet been set – Mike continues to work with PCA
  - b. Include verbiage in the registration process that this is going to be mandatory for parents of Mites and Squirts.
2. Association Playbook - further discussion tabled to future meetings

**CLOSED SESSION: N/A**

**ADJURNMENT:** Motion by Heidi, 2<sup>nd</sup> by Troy M. to adjourn at 12:15am.