



MEETING MINUTES

May 4, 2020

VIA ZOOM

Meeting called to order by Jeff Ornell at 7:05

ATTENDANCE

2020-2021 Board Members in attendance:

Jeff Ornell – President
Justin Burud – Vice President
Levi Kraft – Treasurer
Stephanie Pfannenstiel – Secretary
Ryan Anderson
Kristi Duis
Mark Foster
Troy Malo
Derek Roers

OFFICER REPORTS

1. President: Jeff
2. Treasurer: Jeff for Levi (Report Approved)
 - a. CorTrust balance is \$127,531.05
 - b. MN Lakes balance is \$4,660.06
 - c. Second Sheet balance is \$27,868.61
3. Secretary
 - a. Meeting Minutes from 4-13 Approved
 - b. No new motions since prior monthly meeting
4. Comments/Issues from Directors: None

COMMITTEE REPORTS

1. D3 Representative: Kristi
 - a. D3 wants tentative team and player projection numbers by May meeting
 - b. Discussion on the \$30 background check for locker room monitors: will families or DAYHA pay (**to be decided at a later date**)
2. SafeSport: Allen
3. Gambling Committee/Manager: Kevin
 - a. PPP loan is in process of being funded through CorTrust (will pay salaries for 4 managers only as the majority of the 15 sellers are on unemployment)

- b. Will need to borrow approx. \$25,000 for startup from DAYHA general fund but that should be paid back within 30-60 days
- c. Balance: \$15,589.95 (\$16,585.11 less outstanding checks of \$995.16)
- d. March expenses: \$23,635.40
 - i. Payroll: \$11,161.14
 - ii. Accounting (end of year taxes, end of fiscal year, 3 months general taxes): \$12,240.40
 - iii. Supplies: \$233.86
- e. May allowable expenses: \$7,800
 - i. Payroll: \$6,000
 - ii. Accounting: \$1,500
 - iii. Supplies: \$300
- f. Money going out: \$6,799.30
 - i. Rent checks: \$4,773.30
 - ii. Software: \$355.00
 - iii. Accounting and payroll bills: \$1,671.00
- g. Anticipated new balance: \$2,790.65
 - i. Starting balance of \$15,589.95 less money going out of \$6,799.30 less May payroll \$6,000

h. Need April payroll and gambling report approved

- 4. DASA: Troy
 - a. STP pushed back to begin the last week in June
 - b. Suggested having rink clean up/update volunteer opportunities over the summer
- 5. HDC: Mark
 - a. Motion to approve banners for PWA and 12UA approved
- 6. Recruitment: Matt, Steph and Joe
 - a. Follow up with Dave Hargarten and others with ideas**
- 7. Scheduling: Kristi
- 8. Equipment: Justin
 - a. Mite Jamboree snacks to be stored in freezer for the summer**
- 9. Sponsorship: Jason/Troy
- 10. Registration & Teams: Paula
 - a. Squirt/10U and under first year free program to continue
 - b. SafeSport/screening/volunteer check required for jersey as last year
 - c. Additional \$100 will be charged if a team has a non-parent coach
 - d. Fundraising requirement to stay the same
 - i. Considered offering incentives for highest raffle sellers
 - ii. Considered offering option for younger levels to sell (can add box at registration for those interested)
 - e. Late fee of \$50 to stay the same for Squirt/10U and above
 - f. Jr. Gold to be structured like last year and players charged for jerseys
 - g. Should offer an incentive to register early (T-shirt last year)
 - h. Parent Meeting date TBD
 - i. Dave Hargarten will be the lead for OneGoal and will coordinate with Paula
- 11. Volunteers: Natasha
 - a. Received checks from all families last year before jersey distribution; only 6 were cashed

- b. Requiring a tournament hour was beneficial as tournament hours were filled this year
 - c. We will be hosting Bantam B2 and 10UA at DAYHA
12. Social Media – Marketing: Robin

OLD BUSINESS:

1. Future Role Gaps:
 - a. We need someone to shadow Paula to take over Registrar position
 - b. We need someone to shadow Natasha on Volunteer Coordinator position
 - c. We need an Intro/Termite leader
2. Jr. Gold:
 - a. Enough players for 2 teams
 - b. Do we have enough coaches for 2 teams? Troy to reach out to Jim Capillary (sp)
 - c. Both teams would be governed by DAYHA
3. Second sheet: No update; possibly on hold due to COVID19
4. Possible 15U team next season
 - a. We have 9 girls interested in 15U; prefer 12-14 for a team
 - b. Would need to co-op with another association

NEW BUSINESS:

1. Covid-19
 - a. Look into agreement with DASA on ice fees
 - b. Should anticipate less sponsorship revenue
 - c. Should anticipate less gambling revenue
 - d. Suggestions to assist families:
 - i. Limit tournaments to 2
 - ii. No away tournaments
 - iii. Additional fundraising options for interested families
 - e. Scale back dryland (\$8,000 last year)
 - f. Pause team discretionary funds (\$200/team)
 - g. No coach and board jackets
 - h. Reduce paid coaches
2. Budget (team counts, gambling losses, sponsorship losses)
 - a. **Jeff and Levi to work on the budget this month**
3. Tournaments
 - a. Many non-board members expressed opinions
 - b. Majority were in favor of making no changes
4. Girls High School Program
 - a. DAYHA would like to see more Saturday games. This year there are 2 scheduled.
 - b. **Jeff to talk with Ryan on scheduling**

ACTION ITEMS:

1. Kristi to follow up with Mark/Anthony on player/team projections for D3
2. Kristi to follow up with a couple 15U eligible families
3. Justin to organize equipment room/work with Troy to store Jamboree food
4. DAYHA email to be sent on future role gaps: Steph to gain access to send.
5. Levi and Steph need to get on both bank accounts (Steph is complete. Levi?)

6. Need to decide on tournaments: 3 including 2 home and 1 away or change this
7. Jeff and Levi to work on budget
8. Jeff to talk with Ryan on high school girls schedule
9. DAYHA Little Wild email (this can wait until June)
10. Decide who will pay the \$30 background check for families
11. Need to approve gambling payroll and April report
12. Steph/Matt/Joe to meet with others on recruitment ideas
13. Troy to reach out to potential Jr. Gold coaches

ADJOURNMENT:

1. Motion to adjourn at 9:58

DAYHA Playbook (Next Two Months):

05 May	Association Role Analysis	Board	Identification and Strategy to fill key Roles
05 May	Board Election	Board	
05 May	File Tax Returns	Treasurer	Fiscal Year End/Begin
05 May	Gambling Annual Audit	Gambling	
05 May	Roles and Responsibilities Defined	Association	May Consideration
05 May	Tryout Evaluation Dates	HDC/Board	
05 May	Partner with HS on Scheduling HS Games	President/ACE	Reminder to HS to leverage Saturday games to minimize impact on youth.
05 May	Review/Validate Association Bylaws	Board	
05 May	MN Lakes Certificate of Deposit	Treasurer	CD opened 10/5/2018. Matures on 5/5/2020. 10 day window to redeem or it automatically rolls forward.
05 May	Update Executive Board Banking Signatures	Executive Board	Any executive board changes require signature update with Delano State Bank and MN Lakes banks.
05 May	Website Administration	Board	Update (remove/add) Website Privileges – use DAYHA Admin / People / Memberships / Report w/WebMaster privs
06 June	Additional Ice Purchase Coordination	Board	
06 June	Submit Application to Host Regional/State Tournaments	Board/DASA	
06 June	DASA Capital Improvements	DASA	
06 June	Define Skills/Goalie Clinics	HDC/Board	
06 June	Identify & Prioritize Next Season Objectives	Board	
06 June	Review Mission/Vision Statement	President	
06 June	Team Forecasting	HDC/Board	
06 June	Team Level Leaders	HDC/Board	