



## MEETING MINUTES

March 7, 2022

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Meeting called to order at 7:04 by Mark Foster

### ATTENDANCE

#### Board Members in attendance:

Mark Foster – President  
Stephanie Pfannenstiel – Secretary  
Joe Roelofs  
Katie Roers  
Ryan Anderson  
Kristi Duis  
Troy Malo

#### Board Members absent:

Derek Roers – Vice President  
Levi Kraft – Treasurer

### OFFICER REPORTS

1. President:
  - a. Suggested creating a QuickBooks account titled “Capital Investments” to include \$250,000 that is allocated to the 2<sup>nd</sup> sheet and future rink improvements
  - b. Motion to create a QuickBooks account titled “Capital Investments” to include \$250,000 that is allocated to the 2<sup>nd</sup> sheet and future rink improvements approved (6-0-2)
  - c. Will close MN Lakes account and move cash to CorTrust
  - d. City Council meeting on April 12<sup>th</sup>/19<sup>th</sup> to discuss 2<sup>nd</sup> sheet

#### 2. Treasurer: Levi (Report Approved; aye, nay, absent)

- a. CorTrust balance is \$232,477.46
  - b. MN Lakes balance is \$56,537.00
  - c. Second Sheet balance at CorTrust is \$27,868.61
3. Secretary: Steph
    - a. Meeting minutes from March approved (6-0-2)
  4. Comments/Issues from Directors:
    - a. None

### COMMITTEE REPORTS

1. Volunteers: Natasha
  - a. We had 197 families subject to the volunteer requirement this year. We had 75 unfilled shifts this season. We are cashing 15 checks this year.
  - b. We need to better enforce the policy of “no jersey until volunteer checks are received” next year.

- c. New volunteer check requirement for 2022-2023 season will be \$800
  - d. We will most likely change the volunteer hours requirement for next year—more info from Natasha is needed to determine the best number
  - e. Still missing volunteer checks for mite and 8U families. Natasha to follow up one more time for families who did not send in volunteer check and did not complete their hours. If they do not send a check, they will not be able to play next year until this is paid.
  - f. Open position for next year: we need to find a replacement by July, Natasha recommends a team of 2 people
2. SafeSport:
- a. Mark to get police report on events at PIC on 3-4
  - b. Based on read of that report, we may request a SafeSport review of Wayzata players who were intimidating our player and followed him to the locker room
  - c. At this time, we do not support banning the Delano parent from future games
  - d. Position filled for next year by Brandy Gelle
3. Registration & Teams: Paula and Nancy
- a. Board rosters need to be complete by August, which includes completion of SafeSport (annual requirement) and background screening (every other year)
  - b. There may be an issue this season with redlined coaches/players as the SafeSport completion is annual at any time, i.e. if a parent did it last November, they should do it by the same day this November but if they are late, the player may be redlined (still waiting for more info on how this will be managed)
  - c. Will request jersey and sock sizing at registration
4. Gambling Committee/Manager: Kevin (Report approved,)
- a. April allowable: \$
  - b. February actual: \$
  - c. Bank balance as of April 4, 2022 is \$
  - d. With addition of new sites, Kevin is considering having 2 assistant managers to help him directly
5. DASA: Troy
- a. Ice is out
  - b. Remodel may start as soon as later this month
6. HDC: Mark
- a. Meeting on Thursday, April 14<sup>th</sup> to recap season
  - b. Will need to determine what tournaments we will host by May meeting and post that info by June 1
7. Recruitment: Steph and Joe
- a. Gerrit asked if DAYHA would be willing to buy ice from his STP program for a Thursday morning in June to do a recruiting event. No further discussion as Gerrit was not at the meeting and we didn't see how this would work during a summer weekday.
8. Scheduling: Kristi
- a. Wrapping up season and looking ahead to next year
  - b. Will look at inputting some known information, such as the high school schedule and initiation levels into the software now
9. Equipment: Ryan
- a. Most items have been handed in, we are still missing some jerseys and coaches bags, which Ryan is tracking down

- b. DAYHA received a check for \$1,080 for our portion of the All Season's Sports DAYHA online store from fall of 2021
- 10. Sponsorship: Troy
  - a. May need to redo sponsorship signs after building envelope remodel is complete
  - b. A team of people would be best for fundraising/sponsorship in the future
- 11. D3 Representative: Kristi
  - a. There were a number of game reschedule requests from squirt/10U level. To prevent this, D3 will likely not allow goalie substitutions in the future
  - b. There was a discussion of how to handle a player who is removed from the game. Original idea from D3 was for a coach to follow the player into the locker room. This may leave some teams short on bench coaches in certain circumstances.
  - c. Reminder that the association leader conference is on April 30/May 1 this year for anyone interested in attending
  - d. MN Hockey is considering changing the girls program levels, i.e. switching 12U to 13U and 15U to 18U. There is support for both sides and additional meetings/analysis are underway. Original thought was to make the change for the 2022-2023 season but there may not be enough time.
  - e. We may get different District tournaments next year.
  - f. Open position for next year
- 12. Social Media – Marketing: Andrea
- 13. KKIH: Robin
  - a. Open position for next year
- 14. Fundraising Committee: Derek and Katie
  - a. Considering 3 fundraisers for 2022-2023 season: Golf event, Ice In Party and Puck in the Park
  - b. Also looking for ideas for other ways to earn money such as naming rights, signage, selling bricks at the firepit, etc.

## **OLD BUSINESS:**

- 1. Girls High School Coach
  - a. Some parents of current players as well as players themselves have been asked to sit in on interviews/meet candidates

## **NEW BUSINESS:**

- 1. Ice Park MOU
  - a. Was reviewed and discussed. Motion to approve the Memo of Understanding was approved (6-0-2)
- 2. Gambling review for employees: check in with Kevin to see if this has been completed
- 3. Annual Meeting on April 19<sup>th</sup> at 7 PM in the DHS Digital Commons
  - a. Notice was sent at the beginning of the 30 day window, follow up to be sent on April 6<sup>th</sup>
- 4. 2022-2023 Culture and Board direction
  - a. Bullying: maybe ask SafeSport lead to devise a discipline plan and meet with/enforce plan on those with repeated offenses
  - b. Direction of program vs day to day operations
- 5. Per Troy, gambling will make full final ice payment for the season
- 6. Motion to approve the purchase of CG Made Easy software for gambling program management approved (6-0-2)

**ACTION ITEMS:**

1. Troy to take lead on creating the end of year survey
2. Executive Board to provide review of Kevin
3. Mark to get police report from PIC altercation and determine if any players should be reported for SafeSport violations

**ADJOURNMENT:**

Motion to adjourn at 10:24.

**DAYHA Playbook (Next Two Months):**

Month	Event	Ownership	Notes
04-April	Annual Association Meeting	Board	
04-April	Annual Ice Hours Feedback/Totals	Scheduler	
04-April	Association Survey	Board	
04-April	Committee/Member Feedback	Association	Leverage Survey Monkey
04-April	Equipment Review	Equipment Coordinator	Review training equipment, jersey status, one goal bags, etc. Make budget recommendations for following season
04-April	Summer Parade Coordination	Recruiting	
05-May	Association Role Analysis	Board	Identification and Strategy to Fill Key Roles
05-May	Board Election	Board	
05-May	File Tax Returns	Treasurer	Fiscal Year End/Begin
05-May	Gambling Annual Audit	Gambling	
05-May	Roles and Responsibilities Defined	Association	May Consideration
05-May	Tryout Evaluation Dates	HDC/Board	First Week of October
05-May	Partner with HS on Scheduling HS Games	President/HDC	Reminder to HS to Leverage Saturday Games to Minimize Impact on Youth
05-May	Review/Validate Association Bi-Laws	Board	
05-May	DASA Hosted Tournaments	HDC/Board	Decide How Many Tournaments to Host, What Levels, What to Charge
05-May	Update Executive Board Banking Signatures	Executive Board	Any Executive Board Changes Require Signature Update with CorTrust and MN Lakes
05-May	Passwords and Security Update	Board/Secretary	Update (Remove/Add) Privileges – Secretary Maintains List of all DAYHA Banking and Online Access Points. Update/Approve Future Rights and Remove Access for those No Longer in Need