

**Hopkins Youth Hockey  
Board Meeting Minutes  
December 16<sup>th</sup>, 2024  
7:00 p.m. Hopkins Pavilion**

**Roll Call:** Officers: Almquist, Schadow, Hillen, Peterson

Directors: Bisbee, Quale, Monseth, Ess, Pitzl, Larson, Goff  
Huston, Talkovic, Lazorik, Rutzick, Gustafson  
Carr, Knight, Melcher, Mickelson, Treno, Herby

Non-Voting Members: Palmgren

Guest:

**Call to Order:** Meeting called to order at 7:02 pm

A motion to bring the HYHA December 16<sup>th</sup>, 2024 meeting to order was made by Mr. Bisbee and seconded by Mr. Knight. Mr. Almquist called for a vote and the motion passed unanimously.

**December Consent Agenda Items (Appendix II)**

- December Charitable Gambling Report
- Approval of November 2024 charitable gambling expenses
- Approval of Estimated January 2025 charitable gambling expenses
- Approval of HYHA Board Meeting Minutes from the November 18<sup>th</sup>, 2024 HYHA Board meeting.

A motion to approve the December consent agenda was made by Ms. Lazorik and Ms. Hillen seconded the motion to adopt the consent agenda. Mr. Almquist called for a vote and the motion passed unanimously.

**Open Forum (10 minutes min)**

**New Business**

PAV Scoreboard – Ms. Hillen - really need a new scoreboard and system – quote from Daktronics \$18K as one option. Looking at other options, possible sponsorship, etc.

**Officer Reports**

- President – Dave Almquist
- Vice President – Matt Schadow
  - D3 meeting updates (Appendix II)
- Secretary – Linda Peterson  
Nothing to report
- Treasurer – Caitlin Hillen
  - P&L to be emailed
  - Ice time cancelation notifications – Coaches need to be 7days+ out
    - @Mr. Almquist to work with HDC to address this

**Other Reports**

- Ice Scheduler – TBD
- Registrar – Sean Palmgren  
Not present, nothing to report

## Director Reports

- District 3 Representative – Chris Carr
  - Meeting covered by Matt Schadow
- Charitable Gambling Manager – Jay Quale
  - 1). We are 95% of the way to being approved by the Minnesota Gambling Control Board for the new sites
  - 2). I anticipate a January 1<sup>st</sup>, 2025 open date for the new sites (dependent upon the completion date of the pull tab booths by Bryan)
  - 3). Both new sites are extremely eager to begin Charitable Gambling ASAP
- Assistant Gambling Manager – Lynn Melcher
  - Covered Jay's notes above. Nothing additional...
- Youth/Boys Travel Coordinator – Trevor Knight
  - Nothing to report
- Goalie Coordinator – Andy Treno
  - Looking forward to next year, on mites goalies and possible transfers as we'll be short. Andy is working with other association goalie coordinators.
    - HDC topic of conversation
- Girls Administrative Coordinator – Alex Bisbee
  - Nothing to report
    - Alex to work with all HP board members to set up cadence HP meeting.
- Girls Development Coordinator – Joe Pitzl
  - Not Present , nothing to report
- Girls 8U Coordinator – Brandon Mickelson
  - Not present, nothing to report
- Mite Coordinator – Annie Gustafson
  - HYHA Mite Jamboree Jan 4-5<sup>th</sup>
  - Would love to have older players there to run clock, music, etc.
  -
- Assistant Mite Coordinator – Emily Larson
  - Coordinate mite pond hockey day on outdoor ice when JV/Varsity has home game, hand out tickets for free hot chocolate and free entrance to the game.
- Webmaster – Sara Lazorik
  - Working with Crossbar on enhancements to have more specific practice titles
  - Reporting volunteer hrs is manual so need crossbar to make exportable.
- Tournament Director – Ashley Monseth
  - D3 tourney – hosting Bantam B1 Feb 15<sup>th</sup> – 22<sup>nd</sup>
  - Overall really positive feedback from teams. Some good feedback on areas to improve that have been noted.
- Brand Manager – Jeff Ess
  - Photography from Wild photographers went really well, great feedback

- Director of Operations – Jocelyn Herby  
Not present
  - Outdoor “pond hockey” HYHA sponsored events at PAV
- Volunteer Coordinator – Corriann Huston
  - Concession shift roles/responsibilities including closing/cleaning/restocking
  - Food storage needed – can’t manage having to order/restock every week
  - 57 hrs for Dec. still need to be filled.
  - Need a better way to store extra cash outside of what’s in the register.
    - “PAV Cash” could we do pre-load cards for concession stand.
- Coach in Chief – Dylan Talkovic  
Not present, nothing to report
- Equipment Coordinator – Ryan Rutzick
  - Ordered two Jr. nets
- ACE Coordinator – TBD

A motion to adjourn the HYHA December board meeting was made by Mr. Rutzik and seconded by Ms. Larozik. Mr. Almquist called for a vote and the motion passed unanimously.

Adjourn at 8:15PM CST

## Charitable Gambling Report (Appendix I)

<b>HYHA CHARITABLE GAMBLING REPORT</b>			
<b>DECEMBER 16, 2024</b>			
<b>NOVEMBER 2024</b>	<u>Tuttles</u>	<u>Mainstreet</u>	<u>JJ's Clubhouse</u>
Gross Receipts	404,071	517,076	802,511
Net Receipts	62,489	76,211	98,059
Allowable Exp.	31,437	25,801	50,681
Gambling Taxes	20,918	25,514	32,804
Net Income	10,134	24,896	14,574
The total of all actual approved expenditures for the period was \$191,606. (Allowable Expenses + Lawful Purposes + Gambling Taxes)			
<b>ESTIMATED DEC 2024 EXPENSES FOR PRE-APPROVAL:</b>			
COMPENSATION			\$27,500 to \$38,000
SITE RENT			\$17,000 to \$23,000
ACCOUNTING			\$2,200
GAMING PRODUCT PURCHASES			\$40,000 to \$55,000
GAMBLING TAXES AND FEES			\$60,000 to \$90,000
MISC. EXPENSES & BANK CHARGES			\$4,000 to \$12,000
CITY OF GOLDEN VALLEY REQUIRED DON.			\$100 to \$4,000
HOPKINS YOUTH HOCKEY ASSOCIATION			\$0 to \$60,000
MHIF			\$2,000
The balance in the checking account as of NOV 2024 was: \$284,427.86			
The balance in the checking account as of NOV 2023 was: \$142,694.93			
Copies of the entire NOVEMBER tax return, as well as all supporting documentation are available for Members peruse.			

### **D3 Report (Appendix II)**

- We asked if other associations had a policy for calling an ambulance, they do not. USA/MN Hockey have language when kids sign up giving associations the authority to take action.
- There continues to be a push from MN hockey to protect the community based hockey model. You may see more about this and the actions of MN hockey will reflect this.
- CEP for coaches need to be up to date by 12/31 – Sean is all over this with an email that went out on 12/16.
- The Director said at the squirt and 10U level he will allow play with other divisions (between A, B and C teams) to accommodate additional games. Typically, this is not allowed.