

**Hopkins Youth Hockey
Board Meeting Minutes
September 21, 2026
7:00 p.m. PAV**

Call to Order

At 7:04 pm, a motion was made to call the meeting to order by Ms. Lazorik. Mr. Klemz seconded. The motion passed unanimously.

Roll Call

Officers (4): Hillen, Lazorik, Shortall, Hill

Directors (15): Gustafson, Naumann, Quale, Talkovic, Klemz, Herby, Minick, Maltby, Johnson, Lawson, Larson, Discher, Brown, Nelson, Jolsvay

Ineligible to vote (due to absences): N/A

Consent Agenda Items

- Charitable gambling expenses + estimated (N/A - not received)
- Approval of minutes from [August 2026 HYHA Board Meeting](#)

At 7:06 pm, a motion was made to approve the consent agenda by Ms. Shortall. Mr. Klemz seconded. The motion passed unanimously.

New Business (items to be voted on, per bylaws)

Officer Reports

- President – Hillen
 - Informational:
 - Gambling CE Raffles (see attached) - most important for Sponsorship & Tournament Directors
 - Discussion:
 - Registration close date for next season
 - Hard stop? nope
 - Early “discount” vs “late fee”? Maybe a free t-shirt
 - Trophy case policy
 - Tryouts - 24 Hour NO CONTACT reminder
 - Recognition board in rink
- Vice President – Lazorik
 - Informational:
 - City of Hopkins updates
 - Rink updates
 - Discussion:
- Secretary – Shortall
 - Informational:
 - Discussion:

- Treasurer – Hill
 - Informational:
 - Cory Abdo leading on Concession - Credit Application - submitted credit application for to Performance Foodservice
 - 2022-2023 MN DOR Audit in process
 - 2025 HYHA Audit to commence in November
 - Discussion:
 - Budget Update - tight but managing for breakeven, might get some mite registrations trickling in
 - HP Financial Governance and Initial Funding
 - Movement of funds from General Fund to Wells Fargo Money Market Account
 - Expense Reimbursement
 - Gear Up Gift Cards (Dick's Sporting Goods)

Director Reports

- D3 Representative - Tim Klemz
 - Informational - D3 distribute funds back to assns based on team numbers last 3 years
 - Informational - USA Hockey portal issues should be taken care of now and all assns should have access
- Boys Travel - Dylan Naumann
- Charitable Gambling Manager – Jay Quale
- Coach In Chief - Dylan Talkovic
 - Informational: Hopkins High School Hockey is appealing to Class A. Will keep board updated on progress.
- Director of Hockey Development – Tim Lawson
- Recruiting Director - Jocelyn Herby
 - Informational - Picture Day - all HYHA and HP - not 15U - Saturday, November 7th and Sunday, November 15th
 - Anyone available to help with the Meadowbrook school carnival? - Saturday Sept 26 3pm-6pm, like Tanglens event.
 - Discussion: Brandon let Jocelyn know he can no longer represent HYHA at the Meadowbrook carnival on Saturday. Is there anyone who can be there like we did at Tanglen. Saturday 26, 3-6 pm. It can be a few players and one adult.
- Equipment Director - Mike Minick
- Fundraising Director - Megan Jolsvay
 - Info: Sept 19 - Back to the Ice/Safety Meeting - Unmapped
 - Pint Nights - LTD & Unmapped
- Girls 6U/8U Director - Morgan Maltby
 - Info: See D3 Mite/6U/8U meeting notes under mites.
 - Discussion: Should we allow new to hockey 6U/8U girls to do mite rookie camp instead of 6U/8U preseason clinics?
- Girls HP Co-Chair - Kelly Johnson
- Mite Director - Emily Larson
 - Info: D3 Mite/6U/8U Meeting - First meeting like this in years. Hopefully planning to have 1-2 mite scheduling meetings with d3 associations to plan out scrimmages & shared practices for the whole season. *Will this be an issue for HP 6U/8U girls or do they get their full season schedule early like mites do?
 - Mite teams need to be rostered as travel hockey to scrimmage.
 - Flex rosters for mite teams this season. Up to 100 kids per roster.

- New state registrar overseeing things this year. Apparently she is a big rule follower.
- Info: HYHA Wild game - Tues Nov 17th 7pm vs Nashville Preds
 - \$50/ticket, tickets are costing HYHA \$39.61, ~\$10 per ticket going back to HYHA
- Info: Learn to Skate/Rookie Camp/Mite updates
 - Good start to the season minus the day one ice issues
 - Minimum age requirement for mites/6U/8U (4 by 6/1)
 - **THANK YOU** to Jessica Shortall, Heather Discher, and Erin Brown for bringing kids to volunteer on the ice and Tim Lawson for being on the ice for Rookie camp sessions!
- Info: Try Hockey, Rookie Camp lessons learned
 - Good to have board members on first day to chat with parents and make them feel welcome
 - Change start time so parents arrive at least 30 minutes before ice time. Same for on-ice volunteers
- Registrar/ACE Director - Heather Discher
 - Info: Finally got access to USA Hockey, all coaches have email to update Safesport and background screening
- Tournament Director - Erin Brown
- Volunteer Director - Nici Nelson
 - Info: Volunteer Check-in process
 - Discussion: Puckwhiz update
 - Need social post, newsletter post, PAV recognition, gift card drawing, and t-shirts
- Webmaster - Annie Gustafson

At 8:27 pm, a motion was made to adjourn the meeting by Ms. Shortall. Mr. Hill seconded. The motion passed unanimously.

Appendix A: Charitable Gambling Report

HYHA CHARITABLE GAMBLING REPORT August 2026 (prepared as of September 21, 2026)

	<u>Tuttles</u>	<u>Mainstreet</u>	<u>JJ's Clubhouse</u>	<u>Scoreboard</u>	<u>Golden Nugget</u>	<u>Total</u>	<u>July 2026</u>	<u>Diff.</u>	<u>% Diff.</u>
Gross Receipts	\$343,368	\$312,704	\$880,743	\$485,081	\$151,798	\$2,173,694	\$2,196,335	(\$22,641)	-1.03%
Net Receipts	43,130	72,040	105,892	55,057	19,966	296,085	284,475	11,610	4.08%
Allowable Exp.	22,251	31,631	50,844	24,876	9,428	139,030	151,079	(12,049)	-7.98%
Gambling Taxes	10,166	24,733	36,362	18,908	6,862	97,031	65,368	31,663	48.44%
Net Income	\$10,713	\$15,676	\$18,686	\$11,273	\$3,676	\$60,024	\$68,028	(\$8,004)	-11.77%
Net Receipts as % of Gross Receipts:	12.56%	23.04%	12.02%	11.35%	13.15%	13.62%	12.95%	0.67%	
Net Income as % of Gross Receipts:	3.12%	5.01%	2.12%	2.32%	2.42%	2.76%	3.10%	-0.34%	
Allowable Expenses as % of Gross Receipts:	6.48%	10.12%	5.77%	5.13%	6.21%	6.40%	6.88%	-0.48%	

The total of all actual approved expenditures for the period was \$335,097.

(Allowable Expenses + Lawful Purposes + Gambling Taxes)

ESTIMATED OCT 2026 EXPENSES FOR PRE-APPROVAL

	<u>Low</u>		<u>High</u>
COMPENSATION	\$40,000	to	\$50,000
SITE RENT	\$25,000	to	\$30,000
ACCOUNTING	\$3,550		
GAMING PRODUCT PURCHASES	\$45,000	to	\$65,000
GAMBLING TAXES AND FEES	\$60,000	to	\$85,000
MISC. EXPENSES & BANK CHARGES	\$2,500	to	\$6,000
CITY OF GOLDEN VALLEY REQUIRED DON.	\$0	to	\$4,000
HOPKINS YOUTH HOCKEY ASSOCIATION	\$0	to	\$100,000
MHIF			

The balance in the checking account as of AUG 2026 was:	\$297,663.05
The balance in the checking account as of AUG 2025 was:	\$189,905.53
Difference	<u>\$107,757.52</u>

Copies of the entire AUG tax return, as well as all supporting documentation are available for Members to peruse

What is gambling and when is it legal?

Three Elements of Gambling

1. **Consideration.**
Participant must give something of value for an opportunity to win.
2. **Chance.**
Random chance determines who will win.
3. **Prize.**
The winner gets something of value.

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Information that must be printed on each raffle ticket

Name	0001	\$2	MAY DAY RAFFLE	0001
Address		Prizes	Drawing Time and Location	License #999999
City		1. \$1,000	May 1, 2022 – 1:00 PM	Need not be present to win.
State/Zip		2. \$500	Oxbow Lions Club, 215 Main St.	Must be 18 or older to purchase
Phone #		3. \$100	Oxbow, Minnesota	a ticket or to win a prize.

Tickets for raffles conducted by a licensed organization must include all of the information listed below:

- your organization's name and license number;
- the date, time, and location of the selection of winners (the raffle drawing);
- identical sequential numbers, beginning with the number "1" printed on both sections of the ticket (an exception to this requirement is explained on the next slide);
- space on the stub for the purchaser's name address and phone number;
- the ticket price;
- and at a minimum, the three most valuable prizes to be awarded, including a statement regarding the winner's responsibility for any applicable taxes or fees. If all prizes are not listed on the raffle ticket, the ticket must contain the statement "A complete list of additional prizes is available upon request." That statement is not included on the sample raffle ticket above because only three prizes are being offered.

Raffle tickets may not contain the words "suggested donation" or any other implied request for money, other than the price printed on the raffle ticket.

Although not required by law, the ticket above includes information on two other raffle requirements - you may not require a person to be present at the drawing in order to win a prize, and a person must be at least 18-years old to purchase a ticket or win a prize.



Several Printing Options Available

You may purchase raffle tickets from a local printer, a licensed distributor, order them online, or even print your own. A quick internet search will provide you with numerous options.

The most important thing is to verify that your ticket and detachable stub will include all of the information required to be printed on a raffle ticket.

Determining the Ticket Price and the Number of Tickets to Print

Organizations typically print more tickets than they think they'll be able to sell to make sure they have enough. Keep in mind though, that unsold tickets must be kept for 3.5 years.

Some organizations conduct raffles where they limit the number of tickets sold and use that as a selling point to persuade people to purchase a ticket. These raffles usually have a high ticket price. For example, an organization might limit sales to one hundred \$100 tickets with prizes of \$5,000, \$2,000, and \$1,000. Players would then be assured of an 80% or higher prize payout percentage and, if all tickets were sold, the organization would make a profit of \$2,000 (\$10,000 in sales minus \$8,000 in prizes = \$2,000).

There is no limit on the number of tickets you may sell or on the price you may charge per ticket. The best approach is to determine who your target purchasers are, and then to set your ticket price at an amount they'll be willing to spend.

Discounted pricing to encourage purchase of multiple tickets (for example \$5 each or 3 for \$10)

You may offer "volume discounts" to potential raffle ticket purchasers. However, a separate set of tickets must be used for each price level. For example, if you'd like to sell tickets for \$1 each or 6 for \$5 (a very traditional raffle ticket discount), then you'll need to have one set of tickets priced at \$1 each and another set priced at 6 for \$5. Typically, the tickets are identical in every way except that they are printed on different color paper and they have a different ticket price printed on them. If you also wanted to sell tickets for the price of 15 for \$10, then you'd need a third set of tickets.

This requirement is meant to help your organization and state regulators determine how many tickets were sold at each pricing level. A separate raffle log must be maintained for each set of tickets offered for sale (information on how to track your raffle ticket sales is covered in the next section of this class).

Is it legal for minors to sell and purchase raffle tickets?

A person must be 18 or older to PURCHASE a raffle ticket or to WIN a prize.

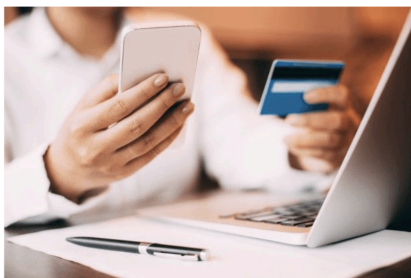
Failing to comply with this law can cause a lot of problems, especially if the ticket stub from someone younger than 18 is drawn for a major prize. This issue is most common when an adult purchases the ticket, but puts a child's name on the ticket stub. Prizes must be awarded to person whose name is on the stub. If that person is under age 18, the prize may not be awarded.



However, a person under age 18 may SELL raffle tickets.

If your organization does have kids sell raffle tickets, be sure that they and their parents or guardians understand and comply with the law prohibiting kids from **purchasing** a ticket or **winning** a prize.

Is it legal to sell raffle tickets over the internet and accept checks, or debit or credit cards as payment?



It's illegal to sell raffle tickets over the internet.

Your organization may use the internet to advertise your raffle, but you may not conduct sales. State and federal law requires that the payment for a chance in a raffle and the purchaser's receipt of raffle tickets take place in person.



Checks and Debit? Yes

Credit? No

However, when selling tickets in person, you may accept personal checks, debit cards, and, of course, cash.

It's illegal to accept a credit card payment for the purchase of a raffle ticket.

The LG820 form is used to track raffle ticket sales and receipts.

[Click on this link](#) to open the LG820 form in a new window on your computer. Then you can more easily refer back to it as how to use the form is explained over the next few slides.

MINNESOTA LAWFUL GAMBLING

LG820 Raffle Inventory and Sales Log

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RAFFLE INFORMATION								
Organization name: _____ License/premises permit number: _____								
Name of raffle: _____ Person in charge of raffle: _____ Date of raffle: _____ Time: _____ a.m./p.m.								
Location of raffle: _____ Attach a copy of a complete raffle ticket or certificate of participation for each price level								
TICKET OR CERTIFICATE INFORMATION								
Supplier of tickets or certificates: _____ Invoice date: _____ Invoice number: _____ Total number printed: _____								
Actual cost of tickets or certificates (not including sales tax and freight): \$ _____								
Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9
Date	Seller's name and phone number	Quantity and sequential numbers to sell	Quantity and sequential numbers returned	Quantity sold	Price of each ticket or certificate	Total gross receipts Col. 5 x Col. 6	Actual dollar amount received	Cash long or <short> Col. 8 - Col. 7
Totals from other pages for raffle								
TOTALS								
Record on the LG100A						line 7A		line 22

Selection of Winners



Ticket stubs must be the same size and weight and have an equal chance of selection.

In the bin above, the tickets stubs are different colors. This is acceptable provided that the person selecting the winning stubs cannot see the tickets.

However, one ticket in the bin is larger than the others. This is prohibited.



The selection of tickets must be done in a public forum.

In this case the winning ticket stub is being drawn by the organization's president at its annual banquet. Hundreds of people viewed the drawing. Although the president is looking the other way from the tickets, it would be better if the bin were not transparent and it was held over his head to ensure that he couldn't see the tickets.

Postponing a Raffle

Situations Beyond the Organization's Control

Sometimes the raffle drawing cannot be held on the scheduled date due to bad weather, a fire, or other situation beyond the organization's control. In these cases, organizations may obtain approval from the Gambling Control Board to postpone their raffle drawing.

To postpone a raffle date, send a letter stating the reasons why the date needs to be changed, signed by the CEO and mail it to: Gambling Control Board, 1711 West County Road B, Suite 300 South, Roseville, MN 55113. See Lawful Gambling Manual, [Chapter 7 Raffles](#), for more information on changing a raffle date.

Not Enough Tickets Sold to Cover Cost of Prizes

Your organization may also postpone its raffle drawing date if it hasn't sold enough tickets to pay for the prizes being offered. Postponing will allow the organization time to sell more tickets. However, a raffle drawing date may not be postponed simply to increase the organization's profit.

Record Retention

For each raffle conducted, an organization must keep the following records for 3-1/2 years from the end of the month on which the raffle was reported as played on the tax return:

- total amount of gross receipts;
- total value of all prizes awarded in each raffle;
- when tickets are used, the winning ticket stubs;
- raffle log;
- copy of the raffle ticket for each price level;
- all unsold tickets;
- a copy of the invoice or documentation for the printing of the tickets showing who printed the tickets, the quantity of tickets printed, the range of the sequential numbers used, and selling price printed on the tickets; and
- if certificates of participation were used, records that comply with the information required in this subpart.

Canceling a Raffle

Sometimes raffle sales go so poorly that the organization decides to cancel the raffle altogether. In these cases, the organization is expected to make every effort possible to determine who purchased tickets and to return the money received from the sale of tickets back to them.



Off-site Permit

MINNESOTA LAWFUL GAMBLING
LG230 Application to Conduct Off-Site Gambling 6/15 Page 1 of 2
No Fee

ORGANIZATION INFORMATION	
Organization Name: _____	License Number: _____
Address: _____ City: _____, MN Zip: _____	
Chief Executive Officer (CEO) Name: _____	Daytime Phone: _____
Gambling Manager Name: _____	Daytime Phone: _____
GAMBLING ACTIVITY	
Twelve off-site events are allowed each calendar year not to exceed a total of 36 days.	
From ____/____/____ to ____/____/____	
Check the type of games that will be conducted:	
☐ Raffle ☐ Pull-Tabs ☐ Bingo ☐ Flipboards ☐ Paddwheel	
GAMBLING PREMISES	
Name of location where gambling activity will be conducted: _____	
Street address and City (or township): _____ Zip: _____ County: _____	
☐ Do not use a post office box. ☐ If no street address, write in road designations (example: 3 miles east of Hwy. 63 on County Road 42).	
Does your organization own the gambling premises?	
☐ Yes If yes, a lease is not required. ☐ No If no, the lease agreement below must be completed, and signed by the lessor.	
LEASE AGREEMENT FOR OFF-SITE ACTIVITY (a lease agreement is not required for raffles)	

Your organization may want to conduct the raffle drawing at a location other than one of its permitted premises. If so, you may apply for an off-site gambling permit, [form LG230](#). Without an off-site permit, you may only select your raffle winners (conduct the raffle drawing) at an existing permitted premises.

When reporting gambling activity for an off-site activity, use the premises number "999" when completing the LG100A, Lawful Gambling Receipts and Premises by Site.