

## **CHILTON ATHLETIC CLUB'S BYLAWS**

### **Section 1 – Club Objectives**

A non-profit club organized and set-up for the benefit of the community of Chilton and the surrounding area.

### **Section 2 – Membership**

The requirements for membership in the club are as follows:

- a. Annual dues to be paid by each member at the annual meeting. Dues discussed for the following year at the annual meeting. As of 2007, dues are \$10 per member.
- b. To participate actively in the Club's activities, projects and maintenance of the ball field and stand.

### **Section 3 – Meetings**

- a. The annual meeting of the club will be held at the January monthly meeting.
- b. Regular monthly meetings will be held, with the notice being given to each member. The meetings are currently held on the first Wednesday of each month. The order of business at each meeting will be as follows:
  1. Call to order and pledge of allegiance.
  2. Reading of minutes from the last meeting and approval.
  3. Treasurer's report and approval.
  4. Unfinished business.
  5. New business.
  6. Special announcements and remarks.
  7. Adjourn.
- c. All qualified members, as set forth in Section 2 above, will have the right to vote at each meeting. All decisions agreed upon by a vote at a meeting, that meets the above requirements would stand.
- d. The Chilton Athletic Club Bylaws will be reviewed annually in November and changes voted upon as agenda items in December

### **Section 4 – Board of Directors**

The club's board of directors will consist of four members each elected for four-year terms. One director will be elected each year at the annual meeting. If a director cannot fulfill his term, a special election will be held at the next meeting.

Rotation of Election:

2021 - Shane Glidden

2022 - Terry Criter

2023 - Andrew Lawman

2024 - Doug Kapral

### **Section 5 – Election of Officers**

The election of officers will be held at the annual meeting and only members in good standing at the time of that meeting are qualified to vote. The following club positions will be elected:

1. President
2. Vice President
3. Secretary
4. Treasurer

Two positions will be elected per year for two-year terms. The President and Treasurer will be elected in the same year. The following year the Vice President and Secretary positions will be up for election. This rotation of elections will continue each year.

### **Section 6 – Duties and Privileges of Officers and Members**

- a. Board of Directors – Will oversee the actions of the officers and assure that all actions are for the benefit of the club.
- b. President – Will be the head of the club and be responsible for the efficient operation of the club. He or she will run each meeting in an organized manner so it is beneficial to all.
- c. Vice President – Will assist the President in all the duties for the efficient operation of the club. He or she will preside over the Club meetings in the absence of the President.
- d. Secretary – Will keep a written record of the minutes of all club meetings, provide an electronic copy of the prior month's minutes to the membership at least 24 hours before the next monthly meeting, correct or respond to any concerns related to the prior month's meeting minutes, and have a copy of the Bylaws at each meeting for reference.
- e. Treasurer – Will collect all dues, keep a written account of all monies received and expended by the club, submit to the meetings a report on the amount of money on hand or due, and handle the bank account. He or she will be responsible to keep an updated list of members.

### **Section 7 - Additional Positions**

Each year the President and the officers may appoint and/or request additional positions as outlined in the appendix. These are not voted upon positions and will report back to the officers and board any updates or requests for assistance as needed. They may also be called upon to be present at meetings to give any updates or field requests. These positions may also be filled by active board members and the elected officers.

A retiring president will maintain a connection to the club and new president for a term no longer than 6 months. This position will be known as the '**past president**'. This will allow the previous president to aid the new president in organizing and starting the position with some assistance.

### **Section 8 – Club Events**

In order for the club to meet its objectives stated in section 1, some of the fundraiser events the club is involved with are:

1. Concession stand at Nennig Park.
2. Baseball tournaments.
3. Bowling tournaments.

4. Miscellaneous raffles as determined by the Club Officers and Directors.

### **Section 9 – Jackets/caps**

AC jackets, caps, and other clothing apparel will be made available by the club to individuals to buy at cost.

### **Section 10 – Purchases**

All purchases over \$50 require the majority approval of the club membership attending the monthly meeting. All purchases over \$500 require a written ballot vote with the majority of approval of the club membership attending the monthly meeting. Any person at the meeting can ask for a written ballot for any funding request decision.

Purchases larger than \$2500 require to be voted on by members at a meeting as part of a specific agenda item addressing the purchase as well as approved by the board of directors.

All requests for funding must be pre authorized prior to the event. AC checks should be made out to the organization or event taking place, not to the individual making the request. The event Chairperson or the person requesting the money is responsible to provide a receipt or copy of the activity to the ACs.

If there is an emergency request prior to the next meeting the Board of Directors can approve through a polling of the Board. In case of a tie the President or Vice President can make the final decision of that purchase.

### **Appendix**

Subsection 1: Positions available for appointment:

Director of Baseball Operations - Attends League meetings and coordinates coaches/teams

Director of Softball Operations - Attends League meetings and coordinates coaches/teams

Coordinator of the Grounds - Responsible for ensuring the fields are maintained

Gameday Coordinator - Responsible for assigning umpires and game fields

Digital Director- Responsible for running the website/registration/Facebook and all things related to the clubs online presence

Tournament Director - Organize and be the main point of contact for any tournaments run independent of end of season league tournaments

Concession Stand Coordinator - Responsible for purchasing and restocking the concession stand. Additional duties may include coordinating who is working in the stand and who is opening and closing the stand.

Equipment Director - In charge of all equipment used by the teams throughout the year. Is the liaison with purchasing new equipment. Coaches contact this person to replace equipment in season.

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NOTE:

The above Bylaws were reviewed and modified at December 2024 monthly Meeting